



# Home Grown Grant



# Home Grown Grant

## Before you apply:

- Review the eligibility criteria on the following page
- Review the supplementary information at the end of the application to ensure your project plan aligns with the requirements
  - Maintenance plan requirements
  - Pre-approved contractor list
  - Hardy tree species list

## How to complete the application:

- Save this PDF onto your computer
- Close the form in your browser window
- Open the form on your computer - If you do not see highlighted form fields, you may have to download the most recent version of Adobe Acrobat Reader
- Enter information into the PDF form fields and save as you go to avoid losing any information
- Scan any supporting information and save as either a jpg or PDF
- Email the completed form and any supporting information files to [homegrowngrant@winnipeg.ca](mailto:homegrowngrant@winnipeg.ca)

You may also print the PDF, complete it by hand, and mail it along with copies of any supporting information.

The mailing address is on the last page of the form.

If you require an alternate format or assistance to complete an application, please call the program coordinator: 204-986-3454.

# Home Grown Grant Eligibility Criteria

Applications open: January 25, 2023

Application deadline: March 1, 2023

- Registered non-profit, non-government organizations are eligible including community, neighborhood, cultural, heritage, youth, environmental, and conservation groups
- Schools adjacent to public lands and publicly owned cemeteries are eligible
- Planting locations must be on publicly owned land within the City of Winnipeg (parks, greenspaces, boulevards, and naturalized areas)
- Private land is NOT eligible for this program
- We will only accept projects valued up to \$20,000
- We will consider the potential for successful implementation of the project and the applicant's commitment to making the project sustainable
- We will prioritize plans for sites in underserved areas or geographic areas of higher poverty
- Applications will be scored and ranked based on program criteria
- Projects can fall into one of three streams:

## Restoring habitat and natural areas

Projects that contribute to improving the quality and continuity of forest and riverbank ecosystems

Funding available for either volunteer or contractor - planted seedlings and small native trees, including two years of contractor maintenance.

## Enhancing parks and greenspaces

Projects that contribute to increasing canopy cover and diversity in parks and recreational spaces

Funding available for volunteer or contractor - planted shade and ornamental trees, including two years of contractor maintenance.

## Revitalizing our communities with street trees

Projects that contribute new or replacement boulevard trees lost to pest, diseases, or storm damage

Funding available for contractor - planted shade and ornamental trees, including two years of contractor maintenance.

# Home Grown Grant Application

DATE OF APPLICATION	yyyy mm dd	Project title	
Name of organization/proponent (must be legal entity)			
Address		City/Town	Province Postal Code
Name of contact person			
Phone no. (work)	Phone no. (residence)	Email	
Project description and purpose (Briefly describe the objectives and main features of your project)			
Type of planting project (check all that apply):  <input type="checkbox"/> Habitat/natural area restoration using either container or bareroot stock in areas that are not mowed or maintained (note: must include native tree species only) <input type="checkbox"/> Shade or ornamental tree planting in a park (#10 or #15 pot container stock or wire basket trees) <input type="checkbox"/> Shade or ornamental tree planting on public boulevards (wire basket trees) <input type="checkbox"/> Other (explain):			
Who will benefit from this project?			
Where will the project be implemented? <i>Be as specific as possible, including community name and project location/addresses. Include a Google Earth coordinate point if possible. To do this, go to <a href="https://www.google.com/earth/">https://www.google.com/earth/</a> and navigate to your proposed planting location. At the bottom right of the screen, you'll see the latitude and longitude of your cursor).</i>			
What is your organization's role in the project? <i>(Note role in planning, proposal development, implementation and follow-up. Indicate services your members will be contributing towards implementation and follow-up of the project.)</i>			

## Supporting information

Attach organization's terms of reference and proof of non-profit status or incorporation.

## Co-sponsor & volunteer support information

Identify any co-sponsors for your project

Co-sponsors	Funding amount applied for	Funding committed	
		Date	Amount
	\$		\$
	\$		\$
	\$		\$

## Volunteer and In-Kind Contributions

Please include In-kind contributions include all materials, equipment, workers or other project support provided at no cost (from volunteers, local government, municipality, etc.). Estimated volunteer hours may include indirect support (i.e. project coordination, advertising/promoting, etc.)

In-kind contributor	Type of support	No. of people involved	Total estimated volunteer hours	Comments

City of Winnipeg Use only	
DATE RECEIVED	yyyy mm dd
Project no.	
Project Name.	

## Location approvals

You must obtain underground locations from Click Before You Dig and Dig Shaw prior to planting the project and submit to the (if volunteer or contractor planting). Locations are subject to City of Winnipeg approval.

### OFFICE USE ONLY

- ☐ Click Before You Dig and Dig Shaw utility clearances submitted prior to planting
- ☐ Parks approval for planting locations in parks and greenspaces
- ☐ Park lighting underground locations (if applicable)

**Project implementation**

A site plan and site photos must be provided with all applications.

Your site plan should include the following: planting layout; number of trees; species selected; other important site or layout features and/or related information (e.g. buildings, roads, public paths, overhead lines, location address or GPS location, and/or other utilities) should be included.

<input type="checkbox"/> Photos attached <input type="checkbox"/> Site plan attached
Site description
_____
_____
_____
_____
_____
_____
_____
_____
_____
_____

**Technical support**

Please list any organizations, contractors, or other resources with whom you are consulting for technical expertise. Example: nursery, local tree service/arborist/forester, horticulturist, project managers, etc.

Name	Organization	Phone no.

## Proposed planting

Choose **all** that apply.

Planting season  <input type="checkbox"/> Spring (May 1- July 1) <input type="checkbox"/> Fall (September 1- November 1)	Site preparation method, if applicable  <input type="checkbox"/> Mechanical <input type="checkbox"/> Manual	Planting method  <input type="checkbox"/> Mechanical <input type="checkbox"/> Manual
Protection methods:  <div style="display: flex; justify-content: space-between;"> <div> <input type="checkbox"/> Tree stakes (metal or wooden, taller than 1m for #10-15 pot and wire basket trees)  <input type="checkbox"/> Tree ties (for stakes)  <input type="checkbox"/> Other (specify)         </div> <div> <input type="checkbox"/> Tree wrap  <input type="checkbox"/> Wire mesh  <input type="checkbox"/> Weeping tile/Tubex  <input type="checkbox"/> Mulch/natural fiber mat         </div> </div>		
Do you have a specific date in mind for your planting event?  <div style="display: flex; justify-content: space-between;"> <input type="checkbox"/> Yes (proposed date): _____  <input type="checkbox"/> No date specified         </div>		

## Project Maintenance

Please ensure you review the Maintenance plan requirements in the supplemental information package prior to completing this section.

- A two-year maintenance cycle (i.e. watering, weeding, mulching, pruning, staking, tree protection, etc.) must be included with the project plan. Please provide a detailed plan for the maintenance and sustainability of the project.
- If the tree(s) do not establish in the two-year timeline, the contractor is responsible for the removal of the tree(s). Only pre-qualified contractors can provide tree maintenance services, please contact to get quotes and include in Funding Details section (see Pre-qualified contractors list in the supplemental information package).
- It is suggested to spread the cost and payment over the two-year time period, and to only pay for services (i.e. installation, year 1 maintenance, year 2 maintenance, etc.) upon the completion of each project activity.
- If the planting site is a cemetery OR public school and these facilities are to provide the maintenance, the applicant must obtain and attach a written commitment from the cemetery or school division/ school authority responsible for school property stating that they will be responsible for watering and maintenance for duration of the maintenance period.

Describe your tree maintenance plan for the planting year and following year (include start and end dates).          
Maintenance responsibility undertaken by:          



## Funding Details

Provide all information requested.

Proponents must obtain tree planting stock from a garden centre or nursery supplier that grows trees according to CNLA standards, and must obtain competitive bids on contracted services for tree installation and maintenance to ensure cost effectiveness. Contracted services must be from a pre-qualified forestry contractor (see Pre-qualified contractors list in the supplemental information package). Contractor bids may include the cost of tree purchase and delivery in their quotes.

Three competitive quotations are attached from:

### Quotes are to include taxes and freight where applicable

Name of Pre-Qualified Contractor	Total
1.	\$
2.	\$
3.	\$

Is your organization tax exempt? Yes <input type="checkbox"/> No <input type="checkbox"/>	
Name of selected nursery supplier:	
Name of selected pre-qualified tree planting contractor:	



## Tree stock costs

- Funding will only be provided for Manitoba hardy tree species
- Nursery stock must be obtained from local nurseries to ensure cold hardiness and meet CNLA standards. Please be aware that tree stock from box stores may be imported from other regions, may not meet CNLA standards, and may not be successful in Winnipeg's climate and soil
- Species availability may be subject to change

Tree species/ cultivar	Nursery stock size				Qty.	Unit cost	Total
	Bareroot	#1 -#7 pots	#10 - #15 pots	Wire bas- ket trees			
						\$	
						\$	
						\$	
						\$	
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						\$	
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						\$	
						\$	
						\$	
						\$	
						\$	
					Delivery		\$
					PST		\$
					GST		\$
					TOTAL		\$

\* Extra care with handling, transportation, site storage and planting is required for bare root tree stock.

## Maintenance

Watering, weeding, replacement, etc. for planting year and following year.

Activity required	Supplier	Unit cost	Total
		\$	\$
		\$	\$
		\$	\$
		TOTAL (including taxes)	\$

## Tree planting protection and other materials

Quantity only as required for tree planting. Soil or mulch for landscaping is not eligible.

Item	Quantity	Cost
Tree stakes		\$
Tree guards (for stems)		\$
Wire mesh		\$
Mulch (i.e. chips or blankets)		\$
Soil		\$
Other		\$
TOTAL		\$

## Summary of costs (including taxes)

Re-check your application to ensure that all information required is submitted.

Item	Cost
Tree stock costs	\$
Maintenance costs – two years	\$
Tree planting protection and other materials	\$
TOTAL PROJECT FUNDING REQUEST	\$

## Project communication

The City of Winnipeg will provide an all-weather project sign to successful applications. What plans do you have to further publicize your project?

Where did you hear about this program?

word of mouth ☐ on our website ☐ at an event/conference other (specify) ☐

## Send completed applications and supporting documents:

### By email to:

[homegrowngrant@winnipeg.ca](mailto:homegrowngrant@winnipeg.ca)

### Or by mail to:

City of Winnipeg  
Urban Forestry Branch  
Attn: Community Tree Planting Coordinator  
2nd Floor, 1539 Waverley St  
Winnipeg, MB  
R3T 4V7

## For questions about the program or about completing your application, contact the Home Grown Grant program coordinator:

Phone: 204-986-3454

Email: [homegrowngrant@winnipeg.ca](mailto:homegrowngrant@winnipeg.ca)

# Tree maintenance plan requirements



# Specifications for contractors

## Once your trees are planted, the contractor is required to:

- Install tree trunk protection consisting of sliced weeping tile 100mm in diameter x 600mm length around the base of each tree trunk
- Install stakes as directed to support the tree if it requires straightening to make it plumb
  - Tree stakes must be either lodge poles (3"x8') or metal (1"x 8');
  - Strapping must be either 3/4" (2 cm) wide ArborTie or non-abrasive rubber ties
- In certain locations and for specific species, enhanced tree protection measures may be requested as follows:
  - Trunk protection to the first order of branching to prevent damage from deer and rabbits
  - Protective tree zones consisting of three stakes with high polyethylene or wire mesh fencing for trees planted on joint use park/school grounds
  - Wood chips or other approved mulch (clean bark or wood chips free of leaves, branches and other extraneous matter)
    - Mulch shall consist of chips not less than 15 mm nor larger than 75 mm in size and not more than 20 mm thick
    - Mulch shall be to the depth of 50 mm or 2" to 75 mm or 3" and must not be placed within 4" inches of the trunks of trees
- Apply water to area in and around planting hole immediately after planting

## The Contractor must also develop and adhere to a two-year maintenance plan for all newly planted trees that includes the following:

- All trees shall be watered on a weekly basis from May through October for a 2-year period to keep the soil in and around the root ball moist
  - With the City Forester's or designate's approval, adjustments may be made in watering frequency depending on soil type, drainage, tree species, and weekly amounts of rainfall
  - Area in and around the planting site shall be watered to allow enough time for the water to penetrate the soil to a depth of 15-30 cm
  - Watering must be done slowly utilizing a low-pressure open flow nozzle to ensure that water does not run away from the root zone and so the top 30 cm of the soil around the root system of the tree are well saturated
  - The water stream must not gouge out a hole in the soil or mulch
  - Water shall be free of oils, acids, alkalis, salts and other substances that may be detrimental to plant growth
    - Water suitable for human consumption shall be acceptable without testing.
  - Water from rivers and streams shall not be used without prior approval of the City Forester or designate
    - Should the City Forester or designate determine that water quality testing is necessary, an approved testing laboratory shall perform the test at the sole expense of the Contractor
- Weed growth shall be removed from in and around planting site and wood chips topped up as required
- If a tree dies within the two-year maintenance period the contractor must notify the City Forester or designate and then remove the tree at the sole expense of the contractor
- Tree replacements within the two-year maintenance period may be negotiated in a separate agreement between the applicant and the contractor

# **Pre-qualified contractors**



The following companies are pre-approved to conduct tree maintenance work on City of Winnipeg property.

Please note:

- this list is current as of January 1, 2023
- It is kept current in real-time at [winnipeg.ca/treecontractors](http://winnipeg.ca/treecontractors)

Name	Phone	Email
Above & Below Tree Care	204-881-1772	nick@aboveandbelowtreecare.com
Alliance Tree Care	204-777-8733	
Green Drop Tree Care	204-790-5234	trees@greendrop.com
J & K Zinn Landscaping	204-735-2408	Tree planting
J. Ross Property Maintenance & Landscaping	204-831-6445	Approved for planting only
Kildonan Tree Service	204-233-9337	
Main Branch Tree Service	204-612-1277	bootsyr@mymts.net
Northern Grove Tree Service	204-904-9195	info@northerngrove.ca
Parkland Tree Care Ltd.	204-981-8273	carl@parklandtreecare.ca
Pine to Palm Tree Services	431-998-8733	
Shurwood Forest tree service	204-230-3474	dougpanchuk@shaw.ca
Timberland Tree Service	204-291-9032	timberlandtreeservice.ltd@gmail.com
TNT Tree	204-510-8514	chris@tnttree.ca
TreeSolve Inc.	204-951-1490 or 204-391-1840	Info@treesolve.ca
Trilogy Tree Services Ltd.	204-795-9101	Info@trilogytree.ca



A person wearing a green uniform and gloves is holding a small evergreen tree in a black pot. The background is a blurred green field. The image has a green overlay.

# Acceptable tree species for planting on city-owned properties

There are two sections:

1. Boulevard and Ornamental Park Trees
2. Natural Area and Forest Habitat Trees

## 1. BOULEVARD AND ORNAMENTAL PARK TREES

The tables below list acceptable tree species and cultivars for planting on boulevards and in parks (ornamental trees as opposed to natural area trees) in the City of Winnipeg. Other species or cultivars not listed may be considered for planting upon approval in writing from the City Forester or designate.

All trees planted shall meet the specifications in the current edition of the Canadian Nursery Stock Standard published by the Canadian Nursery Landscape Association.

### Large Sized Trees (mature height 15 m or greater) - Deciduous

**Note:** Until further notice, *Fraxinus* (ash species and cultivars) will not be considered for planting due to the high risks associated with emerald ash borer.

Species/cultivar name	Common Name	Special note
<i>Acer negundo</i> 'Baron'	Baron Manitoba maple	Seedless cultivar of Manitoba maple
<i>Acer saccharinum</i>	silver maple and various cultivars	
<i>Quercus macrocarpa</i>	bur oak	
<i>Populus x canadensis</i> 'Prairie Sky'	Prairie Sky poplar	Parks and green spaces only; seedless
<i>Populus deltoides</i>	Cottonwood	Parks and green spaces only; seedless cultivars available
<i>Salix pentandra</i>	laurel leaf willow	Better suited to parks and green spaces
<i>Tilia americana</i>	basswood / American linden and various cultivars	
<i>Ulmus americana</i>	American elm	
<i>Ulmus americana</i> 'Brandon'	Brandon American elm	
<i>Ulmus americana</i> 'Lewis and Clark'	Prairie Expedition elm	DED tolerant
<i>Ulmus x</i> 'Morton Glossy'	Triumph hybrid elm	DED tolerant
<i>Ulmus pumila</i>	Siberian elm	Limited use

### Large Sized Trees (mature height 15 m or greater) – Coniferous

Species/cultivar name	Common Name	Special note
<i>Larix siberica</i>	Siberian larch	Parks and green spaces only
<i>Picea glauca</i> 'Densata'	Blackhills white spruce	Parks and green spaces only
<i>Picea pungens</i>	Colorado spruce – multiple cultivars	Parks and green spaces only
<i>Pinus sylvestris</i>	Scots pine	Parks and green spaces only

## 1. BOULEVARD AND ORNAMENTAL PARK TREES continued

### Medium Sized Trees (mature height 9 m to 15 m) – Deciduous

Species/cultivar name	Common Name	Special note
<i>Acer saccharum</i> 'Jefselk'	Lord Selkirk sugar maple	Experimental
<i>Aesculus glabra</i>	Ohio buckeye	
<i>Alnus hirsuta</i> 'Harbin'	Prairie Horizon alder	Limited use for boulevards
<i>Betula papyrifera</i>	Paper birch	Better suited to parks and green spaces
<i>Betula papyrifera</i> 'Varen'	Prairie Dream birch	Better suited to parks and green spaces
<i>Celtis occidentalis</i> 'Delta'	Delta hackberry	
<i>Malus baccata</i>	Siberian crabapple	
<i>Juglans cinerea</i>	Butternut	Better suited to parks and green spaces
<i>Ulmus davidiana japonica</i> 'Discovery'	Discovery elm	DED tolerant
<i>Ulmus davidiana japonica</i> 'Night Rider'	Night Rider elm	DED tolerant
<i>Tilia cordata</i> 'Golden Cascade'	Golden Cascade linden	
<i>Tilia cordata</i> 'Ronald'	Norlin littleleaf linden	
<i>Tilia cordata</i> 'Green Spire'	Green Spire littleleaf linden	
<i>T. x flavescens</i> 'Dropmore'	Dropmore linden	
<i>T. x flavescens</i> 'Glenleven'	Glenleven linden	
<i>T. mongolica</i> 'Harvest Gold'	Harvest Gold linden	

### Medium Sized Trees (mature height 9 m to 15 m) – Coniferous

Species/cultivar name	Common Name	Special note
<i>Pinus cembra</i>	Swiss stone pine	Parks and green spaces only; slow-growing

## 1. BOULEVARD AND ORNAMENTAL PARK TREES continued

### Small Sized Trees (mature height less than 9 m) – Deciduous

Species/cultivar name	Common Name	Special note
<i>Acer ginnala</i>	Amur maple	Tree form for boulevards
<i>Acer ginnala</i> 'Embers'	Embers Amur maple	Tree form for boulevards
<i>Acer ginnala</i> 'Ventura'	Ventura Amur maple	Tree form for boulevards
<i>Acer tatarica</i> 'GarAnn'	Hot Wings Tatarian maple	Tree form for boulevards
<i>Crataegus x mordenensis</i> 'Snowbird'	Snowbird hawthorn	Better suited to parks and green spaces
<i>Crataegus x mordenensis</i> 'Toba'	Toba hawthorn	Better suited to parks and green spaces
<i>Prunus maackii</i>	Amur cherry	
<i>Prunus maackii</i> 'Goldrush'	Goldrush Amur cherry	
<i>Prunus x</i> 'Ming'	Ming Amur cherry	
<i>Pyrus x</i> 'DurPSN303'	Navigator ornamental pear	
<i>Sorbus aucuparia</i> 'Rossica'	Russian mountainash	Limited use for boulevards
<i>Sorbus decora</i>	Showy mountainash	Limited use for boulevards
<i>Syringa reticulata</i>	Japanese tree lilac	
<i>Syringa reticulata</i> 'Ivory Pillar'	Ivory Pillar Japanese tree lilac	
<i>Syringa reticulata</i> 'Ivory Silk'	Ivory Silk Japanese tree lilac	
<i>Malus x adstringens</i> 'Durleo'	Gladiator rosybloom crabapple	Narrow columnar crown
<i>Malus x adstringens</i> 'Kelsey'	Kelsey rosybloom crabapple	
<i>Malus x adstringens</i> 'Pink Spires'	Pink Spires rosybloom crabapple	Narrow columnar crown
<i>Malus x adstringens</i> 'Selkirk'	Selkirk rosybloom crabapple	
<i>Malus baccata</i> 'Jeflite'	Starlite flowering crabapple	Very small fruit
<i>Malus baccata</i> 'Spring Snow'	Spring Snow flowering crabapple	No fruit

### Small Sized Trees (mature height less than 9 m) – Coniferous

Species/cultivar name	Common Name	Special note
<i>Juniperus scopulorum</i> 'Medora'	Medora upright juniper	Parks and green spaces only
<i>Thuja occidentalis</i> and specific cultivars	Eastern white cedar pyramidal tree-form and pyramidal tree-form cultivars	Parks and green spaces only

## 2. NATURAL AREA AND FOREST HABITAT TREES

The tables below list acceptable tree species for naturalization and habitat restoration projects in Winnipeg. Other species of trees not listed may be considered for planting upon approval in writing from the City Naturalist or designate.

Preference will be given to stock started from seed collected locally from wild populations of native trees. While there will be allowance for nursery stock from nonlocal origins in some naturalization situations, trees started from local seed will be required for habitat restoration within higher quality natural heritage areas.

Various sizes of stock may be used in naturalization projects with approval of stock size, species, and location by the City Naturalist or designate.

### Large Sized Trees (mature height 15 m or greater) - Deciduous

Species	Common Name
<i>Acer negundo</i>	Manitoba maple
<i>Populus tremuloides</i>	Trembling aspen
<i>Populus balsamifera</i>	Balsam poplar
<i>Populus deltoides</i>	Cottonwood
<i>Populus grandidentata</i>	Large-toothed aspen
<i>Quercus macrocarpa</i>	Bur oak
<i>Salix amygdaloides</i>	Peach-leaved willow
<i>Tilia americana</i>	Basswood or American linden
<i>Ulmus americana</i>	American elm

### Medium Sized Trees (mature height 9 m to 15 m) – Deciduous

Species	Common Name
<i>Celtis occidentalis</i>	Delta hackberry

### Small Sized Trees (mature height less than 9 m) – Deciduous

Species	Common Name
<i>Amelanchier alnifolia</i>	Saskatoon
<i>Cornus sericea</i>	Red-osier dogwood
<i>Corylus americana</i>	American hazelnut
<i>Corylus cornuta</i>	Beaked hazelnut
<i>Crataegus chrysocarpa</i>	Hawthorn
<i>Prunus americana</i>	Wild plum
<i>Prunus pensylvanica</i>	Pincherry
<i>Prunus virginiana</i>	Chokecherry
<i>Viburnum lentago</i>	Nannyberry
<i>Viburnum rafinesqueanum</i>	Downy arrowwood
<i>Viburnum trilobum</i>	Highbush cranberry