



Notice to Permit Holders of Construction-Related Housing Permits (e.g. building, electrical & plumbing)

Planning, Property & Development Department

As a result of the comprehensive fees review undertaken by the City of Winnipeg in 2016, a number of fees were developed to:

“specifically discourage activities that are contrary to by-law, or contribute to an inefficient administration of public service processes and drive up costs”.

Many of these fees are for situations that typically occur after a permit is issued. Under normal circumstances, all of these fees can all be avoided when the property owner or permit holder actively manages the permit process to ensure permits are closed.

The City’s housing permit and inspections branch encourages permit holders to manage permits so that these fees are avoided. For example, permit holders should engage in code-compliant work to limit the number of inspections, address defects in a timely fashion and call for re-inspections, and ensure that their permit is closed within three years.

The ‘post permit issuance fees’ can be generally categorized as follows:

1. Fees associated with number of inspections
2. Fees associated with time to start and complete the work, and to address defects, and
3. Fees associated with administration.

The Post-permit issuance Fee Schedule for [Housing Permits brochure](#) is a helpful guide to these [fees](#) and the process.

The City has been applying many of these fees since 2016. It has been sending automatic reminder emails for situations where permits are about to reach their six month or three year expiry deadlines. Beginning in the spring of 2018, the City plans began applying fees to permit holders where inspectors have identified work with defects, but these defects have not been addressed and the City contacted for a re-inspection within 30 days.

Note that permit holders with defects can request an extension if they are unable to address them within the 30 day period. The permit holder needs to initiate contact with the City’s inspection unit to request these. The City has the discretion to grant these extensions. However, after April 1, 2018, the City will not grant these requests in situations where the 30 day period has already expired.