Equipment Rental Request

864 Marion St., Winnipeg, MB R2K 2S2
204-986-7426
RecreationEquipmentRentals@winnipeg.ca

OFFICE USE ONLY

Rental # _____

POS Receipt #_____

Fee Waiver Application Attached ☐

CONTACT DETAILS: (ALL fields required)

Contact Name:_____

Organization Name: (if applicable)_____

Street Address:_____City/Prov:_____Postal Code:_____

Phone number(s): 1st:_____2nd:_____Email Address:_____

Requested Pick up Date: _____ Requested Return Date: _____

QTY	Items Requested	QTY	Items Requested

Terms and Conditions

1. Fees & Damage Deposit:
    a. Rental fees must be paid at time of booking by **cash, business cheque, credit, debit or Recreation gift card**
    b. Damage deposit applies to each rental including those with a fee waiver.
    c. Full damage deposit refundable if equipment is returned in good condition
    d. If equipment is damaged or lost, cost of replacement will be charged (see Replacement costs on page 2)
    e. Damage deposit payable minimum 1 business day prior to pick up via **cash, business cheque, credit, debit or Recreation gift card**
2. Pick up & Return policy:
    a. Pick up time is Monday through Friday 1pm to 3:30pm. No pickups during weekends or statutory holidays.
    b. Return time is Monday through Friday 8:30am to 11:30am. No returns during weekends or statutory holidays.
    c. The daily rate will be applied for late rental returns, and for each additional day until the equipment is returned
3. Cancellation policy:
    a. Request for cancellation must be made at least 1 business week prior to pick up date. A cancellation fee may apply.
4. Privacy Statement: This collection of your personal information is authorized by s. 36(1)(b) of The Freedom of Information and Protection of Privacy Act. We will use this information to support the Community Services Department's Recreation Equipment Rentals Program, including how to contact you, compliance with rental obligations, and the fee waiver process, if applicable. Your information is protected by the privacy provisions of the Freedom of Information and Protection of Privacy Act and will not be used or disclosed for any other purposes, except as authorized by law. Contact the Corporate Access and Privacy Officer by email (fippa@winnipeg.ca) if you have any questions about this collection.

I agree to the Terms and Conditions listed on the preceding page and fees outlined below:

Signature:_____ Date: _____

☐ Electronically signed

Pick up and Return location: **864 Marion St.** (rear compound)

Pick up Signature:_____ Pick up Date: _____ Staff initials: _____

Return Signature: _____Return Date: _____Staff initials: _____

Games/ Kits	1st game/kit	$28.49 (incl. GST)
	Additional game/kit	$13.57 (incl. GST)
	Damage deposit (PER rental)	$50
	Additional daily rate (PER game/kit)	$13.57 (incl. GST)
Tent	10' x 10' canopy tent	$28.49 (incl. GST)
Life jackets / Personal flotation device	All sizes	$5.93 (incl. GST)

Notes:

- Non-residents will incur a 100% surcharge on all rental fees, in accordance with Policy LW-009.
- The City of Winnipeg has a fee subsidy program for qualifying individuals and organizations that includes waived fees for equipment rentals. Information on applying for a fee waiver for equipment rentals can be located here: https://www.winnipeg.ca/recreation-leisure/recreation-facility-admission-passes-rentals/rentals/equipment-0
- General Waiver of Liability – RENTER shall operate in accordance with the manufacturer's specifications and operation instructions and indemnifies and holds the City of Winnipeg harmless for all injuries or damage of any kind resulting from the use of rented equipment.
- Daily rate will not be charged for Saturdays, Sundays, and statutory holidays

Replacement costs – approximated

Cost range	Examples
$5-15	Pylons, beanbags, potato sacks, ring toss rings, foam footballs, baseballs
$16-25	Wading pools, putters, baseball bases, broomball sticks
$26-35	Volleyballs, large rubber toys, scoreboard, sports protective padding/gear
$36-45	Baseball gloves, baseball bats
$50 and over	Tent, soccer net, snowshoes, parachutes, tug-O-war ropes, fire pits, equipment bags, Life jackets / Personal flotation device