

THE CITY OF WINNIPEG

OFFICIAL AGENT CONSENT FORM

MUST BE SUBMITTED WITH CANDIDATE REGISTRATION FORM*

*Note: This form must be fully completed, signed by the Official Agent, and filed with the Senior Election Official. Every candidate must appoint an Official Agent who will be responsible for receiving contributions and authorizing campaign expenses.

If the Official Agent ceases to act in this position for any reason, the registered candidate must immediately appoint another Official Agent and advise the Senior Election Official in writing of the change.

I acknowledge that as the Official Agent, I am responsible for the following:

1. Keeping proper records of the contributions and campaign expenses;
2. Ensuring that contributions are deposited in the account(s) listed in candidate's Registration Form and used only for the purpose of the election campaign;
3. Ensuring that proper receipts are issued;
4. Ensuring that the audited financial statements required under Section 21(1) of the Campaign Expenses and Contributions By-law is prepared;
5. Ensuring that financial records relating to the election campaign are retained for two years after the election.

Full Name of Official Agent: <div style="text-align: center; margin-top: 5px;">PLEASE PRINT NAME</div>	
Full Name of Candidate: <div style="text-align: center; margin-top: 5px;">PLEASE PRINT NAME</div>	Ward Name (if Councillor candidate)
I consent to my appointment as the Official Agent for the above-named candidate and am aware of the duties and responsibilities of this position	
SIGNATURE OF OFFICIAL AGENT	DATE: YYYY/MM/DD

If you have any questions, please do not hesitate to contact:
Sherwood Armbruster, Senior Election Official, at 204-986-7650 or email sarmbruster@winnipeg.ca