

Updated: August 2023

## Homeowner Applicant Electrical Permit Declaration

**To be completed by homeowners performing electrical work to a single detached dwelling that they own and where they reside, or will reside, as their primary residence.**

Provincial regulations outlined in the Manitoba Electricians' Licence Act, subsection 4(2), require that all electrical work in the Province of Manitoba be performed by a person who holds a valid electrician's licence. In addition, the City licenses these electricians through its electrical contractor licensing program such that all permit applications for electrical work in the City of Winnipeg must be submitted by a licensed electrical contractor. The only exception is for homeowners performing electrical work to a single detached dwelling that they own and where they reside or will reside as their primary residence.

This Declaration is intended to ensure that homeowner electrical permits are only issued in compliance with these Provincial regulations and the Winnipeg Electrical By-law. In order to qualify for a homeowner electrical permit, the applicant for such a permit must declare all statements in this Declaration to be true. A false Declaration could result in cancellation of the permit and/or prosecution of the homeowner.

Re: \_\_\_\_\_ ER  
 Project address (please print) \_\_\_\_\_ Permit number \_\_\_\_\_

I, \_\_\_\_\_, declare the following:  
 Print first & last name of homeowner \_\_\_\_\_

**Initial** each item below.

I am the owner and reside/will reside at the subject property.	I have not enlisted a contractor to perform the electrical work for the above permit; I, personally, will be performing the work.
The project address is/will be my principal residence.	I acknowledge that if I enlist a contractor to perform the electrical work, the contractor must apply for the electrical permit.
The project address is a single detached dwelling.	I am competent and knowledgeable to perform the work proposed.
There are/will be no rental units at this location.	I understand that it is my responsibility to arrange for an inspection and acknowledge additional fees may be imposed pursuant to Planning, Development and Building Fees and Charges, for which I would be responsible.
There are no other dwelling units in this building.	

By signing below, I confirm that the statements I have initialed above are true for the electrical work as described in my accompanying application for an electrical permit and I release and hold harmless the City of Winnipeg from any and all claims, demands, actions, suits, costs, expenses, liabilities and damages whatsoever, arising out of the City of Winnipeg's reliance on this declaration in the granting of an electrical permit, by myself or any other person, firm or corporation.

I am 18 years of age or older. I have fully read this form and understand its terms, and I sign it freely and voluntarily.

Homeowner signature \_\_\_\_\_

Date \_\_\_\_\_, 20 \_\_\_\_\_

Notwithstanding the above Declaration, the City of Winnipeg recommends that homeowners hire a licensed electrical contractor to perform electrical work and shall not be responsible for the safety of any persons or damage to property when homeowners opt to perform electrical work themselves. As per the current Winnipeg Electrical By-law, the City of Winnipeg Inspections Branch reserves the right to revoke a permit and demand that a licensed electrical contractor be retained if the homeowner-applicant has demonstrated that they are not competent to perform the work in a satisfactory code-compliant manner.

Your personal information is being collected consistent with the requirements and limitations set out under *The Freedom of Information and Protection of Privacy Act (FIPPA)*. This collection of personal information is authorized by section 36(1)(b) of The FIPPA for permit management and administration. Your information is protected by FIPPA's privacy provisions and will not be used or disclosed for any other purpose, except as authorized by law. Contact the City of Winnipeg's Corporate Access and Privacy Officer by mail (City Clerk's Department, Susan A. Thompson Building, 510 Main Street, Winnipeg MB, R3B 1B9) or by telephone (311) if you have questions about this collection of your personal information.

Office use only – ID verification

 Applicant photo

 Applicant address

 Applicant signature

Staff signature: \_\_\_\_\_