

Commercial Electrical Permit Application Form

Date: _____

Location of work

Street number:	Street name:	Unit number:
Location of work on-site or within building (room number, floor, etc.):		

Contact Information (Provide as much contact information as possible.)

Electrical Contractor	Company name:	Licence number.:
	Applicant name:	
	Phone number:	Email address:
Tenant	Company name:	Contact name:
	Email address:	Phone number:
	Mailing address:	
Check one (if no related building permit): <input type="checkbox"/> Property owner <input type="checkbox"/> Building owner <input type="checkbox"/> Unit owner <input type="checkbox"/> Owner's delegate	Company name:	Contact name:
	Email address:	Phone number:
	Mailing address:	

General information

Related building permit number:	Is there a change in tenant? <input type="checkbox"/> Yes <input type="checkbox"/> No
Declared Construction Value (required): <i>This value is used for statistical purposes and does not affect permit cost.</i> \$	

Type of electrical work

<input type="checkbox"/> New multi-family*	<input type="checkbox"/> Underground only	<input type="checkbox"/> Building addition	<input type="checkbox"/> Repair/emergency	<input type="checkbox"/> Other electrical
<input type="checkbox"/> New hotel/motel*	<input type="checkbox"/> Rewire	<input type="checkbox"/> Building alteration	<input type="checkbox"/> VDV/Security systems	<input type="checkbox"/> Temporary installation
<input type="checkbox"/> Other new building	<input type="checkbox"/> Additional wiring	<input type="checkbox"/> Travelling show		
*Information for per unit fees (where applicable):		Number of new multi-family dwelling units _____	Number of new hotel/motel bedroom units _____	

Description of work and any work not included above (mandatory)

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Installation details

Energy saving upgrade only? <input type="checkbox"/> Yes <input type="checkbox"/> No
Is any part of the installation greater than 750 kVA (e.g. 721 A at 600 V/3ph, or 2083 A at 208 V/3ph)? <input type="checkbox"/> Yes <input type="checkbox"/> No
Is any part of the installation greater than 1000 V? <input type="checkbox"/> Yes <input type="checkbox"/> No
Is any of the equipment you are installing located in an electrically hazardous area? <input type="checkbox"/> Yes <input type="checkbox"/> No
Are you installing a new Fire Alarm System in a part 3 building? <input type="checkbox"/> Yes <input type="checkbox"/> No
Is any part of the installation in a patient care area? <input type="checkbox"/> Yes <input type="checkbox"/> No

Services

Service connection required? High voltage service? Meter connection required? Temporary service?

Voltage _____ / _____	Phase 1 3 Wire 3 4	_____ Amps
Voltage _____ / _____	Phase 1 3 Wire 3 4	_____ Amps

Fixtures/devices

Light fixtures
15 A switches
15 A receptacles
20 A receptacles
_____ A receptacles
_____ A receptacles

Heating appliances/equipment

Less than 2 kW
2 kW to 5 kW
5 kW to 15 kW
Over 15 kW
Fuel burn; domestic pkg. type
Industrial/commercial pkg. units

Panels/CSTE's/Splitters/MCC's

Less than 100A
100 A (_____ V)
125 A (_____ V)
200 A (_____ V)
225 A (_____ V)
400 A (_____ V)
600 A (_____ V)
_____ A _____ V

Spray booths/misc. exterior

Spray booths
Lamp standards
Car heater receptacles
Gas/fuel dispensers
Solar PV panels

Air conditioning (specify sizes)

Fractional HP
@ _____ HP
@ _____ HP
Motors (specify sizes)
Fractional HP
@ _____ HP
@ _____ HP
Fire pump & controller _____ HP

Fire alarm equipment

Control units/annunciators
Audible signals
Visible signals
Smoke detectors
Heat detectors
Manual pull stations
Transponders
Sprinkler flow switches
Sprinkler supervisory devices

Switches over 15 Amps

30 Amp
60 Amp
100 Amp
200 Amp
400 Amp
600 Amp
_____ A

Voice, data, video & security

Intrusion alarm panels
Intrusion alarm devices
Speakers
Amplifiers
CCTV outlets
Data outlets
Data racks
ELV controllers
Nurse call control panels
Nurse call devices
Fibre optic cable

Transformers

Less than 1 kVA
5 kVA – 15 kVA
25 kVA
30 kVA
45 kVA
50 kVA
75 kVA
100 kVA
112½ kVA
150 kVA
225 kVA
_____ kVA

Generators

50 kW or less
Life safety or > 50kW

High voltage equipment

HV unit/cell _____ kV
HV equipment _____ HP/kVA

Door controls

Electric strikes
REX sensors/pushbuttons
Card readers
Door holders
Electromagnetic locks
H/C door operators

Life safety equipment

Smoke alarms
CO detectors/alarms
Emerg. lighting battery banks
Emerg. lighting remote heads

Capacitors

@ _____ kVAR
@ _____ kVAR

Combination units

LED
Photoluminescent
Self-luminous

Empty raceway

_____ metres

Exit signs

LED
Photoluminescent
Self-luminous

Electric vehicles

Level 2 EV charger
Level 3 EV charger
EV energy mgmt. system

Machine/HVAC controls

Control devices**
Control panels

**Includes photoeyes, encoders, limit switches, solenoids, thermostats, etc.

For documentation and perquisite requirements, refer to the "Electrical permit application guide for contractors" available on the [Commercial Permit Resources](#) webpage.

Submission options

Submit your application package to the Zoning & Permits Branch using one of the following options:

- Apply online at winnipeg.ca/permitsonline
- Email ppd-permit@winnipeg.ca
- One paper copy package - drop off or mail (Unit 31 - 30 Fort Street, Winnipeg, MB R3C 4X7)

This application is subject to the conditions of contractor licence.

Your personal information is being collected consistent with the requirements and limitations set out under *The Freedom of Information and Protection of Privacy Act (FIPPA)*. This collection of personal information is authorized by section 36(1)(b) of The FIPPA for permit management and administration. Your information is protected by FIPPA's privacy provisions and will not be used or disclosed for any other purpose, except as authorized by law. Contact the City of Winnipeg's Corporate Access and Privacy Officer by mail (City Clerk's Department, Susan A. Thompson Building, 510 Main Street, Winnipeg MB, R3B 1B9) or by telephone (311) if you have questions about this collection of your personal information.