

## Homeowner Applicant Plumbing Permit Declaration

**To be completed by homeowners performing plumbing work to a single-family dwelling that they own and where they reside, or will reside, as their primary residence.**

The City of Winnipeg Building By-Law requires that all plumbing work be performed by a licensed plumbing contractor. In addition, the City licences these plumbers through its plumbing contractor licensing program such that all permit applications for plumbing work in the City of Winnipeg must be submitted by a licensed plumbing contractor. The only exception is for homeowners performing plumbing work to a single-family dwelling that they own and where they reside or will reside as their primary residence.

This Declaration is intended to ensure that homeowner plumbing permits are only issued in compliance with these requirements. In order to qualify for a homeowner plumbing permit, the applicant for such a permit must declare all statements in this Declaration to be true. A false Declaration could result in cancellation of the permit and/or prosecution of the homeowner.

Re: \_\_\_\_\_ PR  
Project address (please print) Permit number

I, \_\_\_\_\_, declare the following:  
Print first & last name of homeowner

**Initial** each item below.

<input type="checkbox"/>	I am the owner and reside/will reside at the subject property.	<input type="checkbox"/>	I have not enlisted a contractor to perform the plumbing work for the above permit; I, personally, will be performing the work.
<input type="checkbox"/>	The project address is/will be my principal residence.	<input type="checkbox"/>	I acknowledge that if I enlist a contractor to perform the plumbing work, the contractor must apply for the plumbing permit.
<input type="checkbox"/>	The project address is a single-family dwelling.	<input type="checkbox"/>	I am competent and knowledgeable to perform the work proposed.
<input type="checkbox"/>	There are/will be no rental units at this location.	<input type="checkbox"/>	I understand that it is my responsibility to arrange for an inspection and acknowledge additional fees may be imposed pursuant to Planning, Development and Building Fees and Charges, for which I would be responsible.
<input type="checkbox"/>	There are no other dwelling units in this building.		

By signing below, I confirm that the statements I have initialed above are true for the plumbing work as described in my accompanying application for a plumbing permit and I release and hold harmless the City of Winnipeg from any and all claims, demands, actions, suits, costs, expenses, liabilities and damages whatsoever, arising out of the City of Winnipeg's reliance on this declaration in the granting of a plumbing permit, by myself or any other person, firm or corporation.

I am 18 years of age or older. I have fully read this form and understand its terms, and I sign it freely and voluntarily.

\_\_\_\_\_, 20 \_\_\_\_  
Homeowner signature Date

Notwithstanding the above Declaration, the City of Winnipeg recommends that homeowners hire a licensed plumbing contractor to perform plumbing work and shall not be responsible for the safety of any persons or damage to property when homeowners opt to perform plumbing work themselves. As per the current Winnipeg Building By-law, the City of Winnipeg Inspections Branch reserves the right to revoke a permit and demand that a licensed plumbing contractor be retained if the homeowner-applicant has demonstrated that they are not competent to perform the work in a satisfactory code-compliant manner.

Your personal information is being collected consistent with the requirements and limitations set out under *The Freedom of Information and Protection of Privacy Act (FIPPA)*. This collection of personal information is authorized by section 36(1)(b) of The FIPPA for permit management and administration. Your information is protected by FIPPA's privacy provisions and will not be used or disclosed for any other purpose, except as authorized by law. Contact the City of Winnipeg's Corporate Access and Privacy Officer by mail (City Clerk's Department, Susan A. Thompson Building, 510 Main Street, Winnipeg MB, R3B 1B9) or by telephone (311) if you have questions about this collection of your personal information.

### Office use only – ID verification

☐ Applicant photo ☐ Applicant address ☐ Applicant signature **Staff signature:** \_\_\_\_\_