Optional Professional Certificate Program

Certificate for Architectural, Structural and Mechanical Aspects

Address or Legal Description of Project: _____

Check applicable box:

- ☐ New Construction or Addition with Firewall
- ☐ Addition without Firewall*
- ☐ Interior Alteration**

Professional Certificate

In submitting sealed plans for demolition or construction associated with this project, I am making the following statements:

- I am an architect or engineer entitled to practice as such in the Province of Manitoba and am competent to design and review the plans submitted under my seal.

- I hereby certify that this certificate is being issued in conjunction with the permit application for the above noted address/project under the **Optional Professional Certificate Program (OPCP).**

- I am aware that as part of the OPCP:
  - the City of Winnipeg will rely solely on the plans signed and sealed by me and upon this certificate and will not conduct any building, electrical, mechanical, plumbing or structural plan examination or plan inspection prior to permit issuance; and
  - plans submitted under this Program may be subject to an audit after permit issuance.

- If I become aware, by way of an audit or otherwise, that the application for a permit is not complete, or if the plans or the construction fails to comply with the Winnipeg Electrical By-law or the Winnipeg Building By-law, which includes the applicable editions of the Manitoba Building Code, the Manitoba Energy Code for Buildings, the Manitoba Fire Code, the Manitoba Plumbing Code, and the Manitoba Electrical Code. I agree to notify the owner of the property immediately of any remedial measures that must be taken to bring the plans or project into compliance.

- I recognize that the application is subject to an audit by the City of Winnipeg and any point of non-compliance with the Winnipeg Building By-law, which includes the applicable editions of the Manitoba Building Code, the Manitoba Energy Code for Buildings, the Manitoba Fire Code, and the Manitoba Plumbing Code, could result in my suspension or dismissal from the OPCP and could be the subject of a complaint by the City to the Manitoba Association of Architects (MAA) or Engineers Geoscientists Manitoba (EGM).

- I hereby certify that I have complied with all applicable legislation and professional codes in affixing my seal to the plans, drawings and related documents which are being submitted as part of an application for a permit under the Winnipeg Building By-law.

By affixing my seal, I am representing that:

- I am fully aware of the provisions of the Manitoba Building Code, the Manitoba Energy Code for Buildings, the Manitoba Fire Code and the Manitoba Plumbing Code that are applicable to these plans and drawings;
- I have applied a professional standard of care to ensure compliance of these plans and drawings with the applicable provisions of these Codes.

* I am familiar with MBC Section 1.3.5 'Limited Application to Existing Buildings' of the Manitoba Amendments (2023) pertaining to current Code application to additions without a firewall, and have applied a professional standard of care to ensure:

- the level of life safety within the existing portion of the building has not been reduced.

** as well as Code compliance for renovations within an existing building:

- and areas beyond the scope of work that may be impacted by the new work
- to the entire building if undergoing a change of occupancy
- where the professional and/or AHJ has determined unsafe conditions requiring repair.

It is understood that my responsibility may extend to previous work performed by others and may require an assessment and/or repairs to that work. Works within the building which were constructed without a permit, have fallen into disrepair so as to be non-compliant may also require repair to Code in place at the time of construction (Winnipeg Building Bylaw 4555/87 Article 5.8.2).

- I understand that any negligence, misrepresentation or falsification of facts contained in this certificate or in the plans under my seal may result in a finding of legal liability against me. I understand that the City of Winnipeg does not accept responsibility for any errors and omissions in the sealed plans. I further understand that Professionals in this program must carry a minimum of $2M of Errors and Omissions insurance and commit to keep the insurance for at least two years beyond the date of the final occupancy permit.

- I understand that the City of Winnipeg recommends that I periodically review my professional liability exposures, including those posed by potential third party claims, and that I carry an appropriate level of insurance. I understand that this review should include this specific project, including the building's occupancy type and classification, value, size and complexity, the extent of my professional involvement with it, and the City of Winnipeg's reliance on my certificate.

_____

Affix seal with signature and date