

Fee Waiver Request Form

Waiver requested

<input type="checkbox"/> Facility rental fee	<input type="checkbox"/> Equipment rental fee
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Contact details

Organization name (if applicable):		
Applicant/Contact name:		
Address:	City/Province:	Postal code:
Phone number(s):		
Email address:	Website (if applicable):	
Organization description/purpose (if applicable):		

Applicant eligibility criteria

<p>For individuals Fee waiver eligibility criteria are the same as the Recreation Fee Assistance Program. Have you been approved for this program in the last 12 months?</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No *If no, you will be asked to provide additional information to verify your eligibility.</p>
<p>For organizations Please indicate group type:</p> <p><input type="checkbox"/> Non-profit organization* <input type="checkbox"/> Public school <input type="checkbox"/> Government agency</p> <p><small>*A non-profit organization is one that operates solely for community benefit or for a charitable cause, operates consistently with the City of Winnipeg’s values of inclusiveness, and is open to the general public or the organization’s entire target community or client group. Additional information may be requested to verify eligibility.</small></p>

Rental eligibility criteria

<p>Is the facility/equipment rental targeted for any of the following groups/individuals? (check all that apply)</p> <p><input type="checkbox"/> Persons who are at risk, vulnerable, or marginalized</p> <p><input type="checkbox"/> Persons who are living on low income</p> <p><input type="checkbox"/> Persons from equity groups (women, Indigenous, racialized, persons with disabilities, Newcomer, 2SLGBTQIA+)</p>
<p>What is the purpose of the facility/equipment rental (check all that apply)</p> <p><input type="checkbox"/> Recreation <input type="checkbox"/> Healthy living <input type="checkbox"/> Cultural <input type="checkbox"/> Library</p> <p><input type="checkbox"/> Educational <input type="checkbox"/> Food security <input type="checkbox"/> Reconciliation</p>

Event details

Event date(s):		<input type="checkbox"/> One-time event <input type="checkbox"/> Multiple/recurring dates
Description of event:		
This event is for: <input type="checkbox"/> Invited guests only <input type="checkbox"/> Open to community	Are you charging for this event: <input type="checkbox"/> Yes <input type="checkbox"/> No	Estimated attendance:

Booking information

Facility name(s):
Equipment requested:

Signature

Date

Policy: Fee waivers and fee reductions are subject to limits established in annual operating budgets. Organizations receiving waivers greater than \$5,000 in value will be listed in an annual report to City Council, in accordance with Policy LW-009.

Privacy Statement: Personal information is collected under and protected by S. 36(1)(b) of The Freedom of Information and Protection of Privacy Act. Personal information will be used to assist with the application and decision-making process for the Community Services Department's Fee Waiver for Facility Rentals program. If you have any questions about the collection of this information, contact the Corporate Access and Privacy Officer by mail to City Clerk's Department, Susan A. Thompson Building, 510 Main Street, Winnipeg MB, R3B 1B9, or by telephone at 311.