

Heritage Permit Application Form

Heritage Conservation Districts

Heritage Conservation Districts By-law 87/2018

Use this application before starting work on a property located within a Heritage Conservation District.
winnipeg.ca/HeritageConservationDistricts

Applicant information:

Owner information	Company name:	Contact person:
	Mailing address:	Daytime phone number:
	Email address:	Alternate phone number:
Applicant information (if different from owner)	Company name:	Contact person:
	Address:	Daytime phone number:
	Email address:	Alternate phone number:

Project information:

Historical resource location	Property address:	Heritage conservation district:
Brief project description	Brief project summary (include character-defining elements that are proposed to be altered):	

 Owner or Applicant Signature

 Printed Date

Heritage Permit

(Heritage Conservation Districts By-law 87/2018)

Application Requirements

A Heritage Permit is required to alter a Listed Historical Resource (the Resource) pursuant to the provisions of the Heritage Conservation District By-law 87/2018.

Mandatory Requirements – Please if submitted.

- Plans of the Existing Resource:** including site plan, plans, elevations, sections, details.
- Plans of Development:** including site plan, plans, elevations, sections, details & specifications (mortar mix, paint coating, roofing, etc.). Plans shall be drawn to scale and be fully dimensioned to accurately convey the nature of the proposed design and how it relates to the character-defining elements of the Heritage Conservation District.
- Colour Images** that illustrate the existing condition(s) of the Resource with respect to the proposed application.
- Owner authorization letter** if the applicant is applying on behalf of the owner.
- Copy of current Land Title**

Other Requirements - Please if submitted.

- Colour renderings:** that illustrate the project
- For window projects:** completed Window Condition Assessment form, images that illustrate the condition of each window, annotated elevations, dimensions of existing windows, shop drawings of new and/or replacement windows
- Other condition reports**
- On-site test patches**
- Material or product samples**

Heritage Permit Application Fees

Fees for Heritage Permits can be found in the [Planning, Development, and Building Fees and Charges](#) schedule.

How to apply for a Heritage Permit

1. Review the Heritage Permit information on our website.
2. If your project requires a building permit, submit this through the permits online portal. Ensure your submission includes all heritage permit requirements. Submit a completed heritage permit application by email to ppd-heritage@winnipeg.ca.
3. If your project doesn't require a building permit, submit a completed heritage permit application along with all heritage permit requirements by email to ppd-heritage@winnipeg.ca.

We are collecting your personal information to manage and administer your application. *The Freedom of Information and Protection of Privacy Act (FIPPA)* section 36(1)(b) allows us to collect it for this purpose, while FIPPA section 44(1)(a) allows us to disclose it. FIPPA gives you privacy rights, and we do not use or share your personal information for any other purpose unless it is authorized by law or with your consent. Contact the City of Winnipeg Corporate Access and Privacy Officer at FIPPA@winnipeg.ca or dial 311 if you have questions about this collection of your personal information.