2022 Budget Update
2020 – 2023 Multi-Year Budget
Assets and Project Management

Standing Policy Committee on Property and Development, Heritage and Downtown Development
November 30, 2021
1. Service Description, Objectives and Performance Measurement
2. Budget Overview and Highlights
3. Operating Budget:
   • Changes
   • FTEs / Salaries and Benefits
   • Reserve Summary (not applicable)
   • Referrals (not applicable)
4. Capital Budget: (not applicable)
   • Summary
   • Key Projects
   • Changes
   • Referrals
   • Other Important Information
5. Other Important Information and Questions
What We Do

Services Provided*

<table>
<thead>
<tr>
<th>Services</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>Assets and Project Management</td>
<td>• Leads development of the City’s infrastructure plan</td>
</tr>
<tr>
<td></td>
<td>• Guides investment planning and prioritization</td>
</tr>
<tr>
<td></td>
<td>• Administers the Asset Management Program in accordance with the Asset Management Policy</td>
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<tr>
<td></td>
<td>• Provides major capital projects oversight</td>
</tr>
</tbody>
</table>

* 1. Source: City of Winnipeg Internet site (Departments > Infrastructure Planning Office)
Budget Overview
## Budget Overview
*(Service Based View)*

<table>
<thead>
<tr>
<th>Service Based Budget (in millions of $)</th>
<th>% Contribution to Service Based Budget</th>
<th>Mill Rate Support / (Contribution)</th>
<th>Capital Budget</th>
<th>Reserves, Net Income (Revenue Less Expenditures)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Organizational &amp; Support Services</td>
<td>3.2</td>
<td>0.9</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Property Asset Management</td>
<td>62.7</td>
<td>(3.6)</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>(2.7)</strong></td>
<td></td>
<td><strong>-</strong></td>
<td><strong>-</strong></td>
</tr>
</tbody>
</table>

### Notes:
1. Other contributing departments include - Corporate Finance (29.8% - $8.4M), Human Resources (25.9% - $7.3M), CAO Office (14.2% - $4.0M), Legal Services (17.3% - $4.9M) and Customer Service & Communication (9.5% - $2.7M).
2. For PAM, the other contributing department is Planning, Property and Development (37.3% - $4.6M).
Budget Overview
(Departmental View)

2022 Preliminary Budget Expenditures = $8.551 million

- Grants, Transfers and Other: $7.73 (91%)
- Salaries and Benefits: $1.33 (16%)
- Materials Parts and Supplies: $0.01 (0%)
- Assets and Purchases: $0.00 (0%)
- Services: $0.04 (0%)
- Recoveries: $(0.56) (-7%)
### Operating Budget Highlights

#### Budget Impacts - Approved in MYB ²

<table>
<thead>
<tr>
<th>Reduction to research and clerical staff complement</th>
</tr>
</thead>
</table>

#### Budget Impacts – Excluded in MYB², Included In Preliminary Budget Submission

<table>
<thead>
<tr>
<th>No changes to Council approved operating budget</th>
</tr>
</thead>
</table>

**Notes:**
1. Based on expenditures before capital related expenditure
2. Adopted Multi-Year Budget (MYB) 2020 Budget and 2021 to 2023 Projections - March 20, 2020
3. Average expenditure increase for 2020 to 2023
4. Services impacted is not an exhaustive listing
Operating Budget
### Operating Budget Changes

<table>
<thead>
<tr>
<th>Operating Budget (In millions $)</th>
<th>MYB Criteria</th>
<th>2022 Preliminary Budget</th>
<th>2023 Projection</th>
<th>2022 to 2023 Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mill Rate Support - Council Approved Multi-Year Budget 2020 to 2023 (a)</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
</tbody>
</table>

*Increase (Decrease) From Forecast*:

**Revenue**: 
- Increase due to transfer of Municipal Accommodations to Assets and Project Management: REV/COST 11.2, 11.0, 22.2

**Expenditures**: 
- Increased transfers to other funds due to transfer of Municipal Accommodations to Assets and Project Management: REV/COST 7.7, 7.7, 15.4
- Increased estimated salaries and benefits due to collective agreements and transfer of three FTE’s from Planning, Property and Development: REV/COST 1.3, 1.4, 2.7
- Increased recoveries from capital and other funds due to transfer of three FTE’s from Planning, Property and Development: REV/COST (0.6), (0.6), (1.1)
- Miscellaneous adjustments: HOUSEKEEP 0.1, 0.1, 0.1

**Expenditures Net Change (c)**: 
- 8.6, 8.6, 17.1

**Mill Rate Contribution - Preliminary Budget Submission (a+b-c)**: 
- 2.7, 2.4

* Includes housekeeping or fine tuning adjustments.

**Multi-year Budget (MYB) Criteria**: 
- LEG - Legislative Changes
- REV/COST - Revenue / cost driver
- COUNCIL - Council Direction
- INCRE - Incremental operational impact
- HOUSEKEEP - Housekeeping / fine tuning adjustments
## Salary Budget and Full Time Equivalents (FTEs) / Vacancy Management

<table>
<thead>
<tr>
<th></th>
<th>2020 Adopted Budget</th>
<th>2021 Adopted Budget</th>
<th>2022 Budget Submission</th>
<th>Increase / (Decrease)</th>
<th>2023 Budget Projection</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Full Time Equivalents</strong>&lt;br&gt;(number of FTEs)</td>
<td>9.83</td>
<td>9.83</td>
<td>9.61</td>
<td>(0.22)</td>
<td>9.83</td>
</tr>
<tr>
<td><strong>Salaries &amp; Benefits</strong>&lt;br&gt;(in millions of $)</td>
<td>$1.2</td>
<td>$1.2</td>
<td>$1.3</td>
<td>$0.1</td>
<td>$1.4</td>
</tr>
<tr>
<td><strong>Vacancy Management included in Salaries &amp; Benefits (in millions of $)</strong></td>
<td>$ (0.022)</td>
<td>$ (0.022)</td>
<td>$ (0.052)</td>
<td>$ (0.030)</td>
<td>$ (0.022)</td>
</tr>
</tbody>
</table>

### Notes:

1. 2019 FTEs total = 9.83 (Establishment of the Assets and Project Management Department did not involve any incremental FTE’s but rather resulted in 10 existing FTE’s transferring from other departments; 6 FTE’s from Office of the CAO, 3 FTE’s from Planning, Property and Development, 1 FTE from Municipal Accommodations. Amounts for 2019 to 2021 included comparison purposes only.)

2. 2022 FTEs decreased by 0.22 in comparison to 2021 due to increase in vacancy management.

3. 1 FTE is approximately equivalent to $129,465 for vacancy management in the 2022 budget submission.

4. There are no temporary FTEs in the capital budget not included in operating budget.
Other Important Budget Information

1. Development of the Strategic Infrastructure Plan.