CORRIDOR ACCESS APPLICATION FORM

Applicant: Click or tap here to enter text. **Date:** Click

(Legal name of entity to be shown on access agreement)

Address: Click or tap here to enter text.	**Postal Code:** Click or tap here to enter text.
Contact Name: Click or tap here to enter text.	
Office Phone: Click or tap here to enter text.	**Mobile:** Click or tap here to enter
Email Address: Click or tap here to enter text.	**Emergency 24HR No.:** Click or tap

Description of Proposed Access/work area within railway corridor

City: Click or tap	**Township:** Click	**County:** Click or tap
Lot: Click **Conc:** Click	**Region:** Click	**Province:** Choose
On which side of the railway tracks will work or inspection be performed on? **N/S/E/W:** Click or tap here to enter text. **Both Sides:** ☐		
GPS Coordinates of access area: Latitude Click or tap **, Longitude -** Click or tap		
An aerial map of the work area must be attached to this form showing in red site location. (See aerial image / location plan example)		

Railway Subdivision/Mileage (If Known): Click or tap here to enter text.

***Proposed access date:** Click or tap **End date:** Click or tap

***note typical permit processing times on last page of this document when considering the above**

Access/work site details:

How many m/ft from the nearest rail will work crews, machinery i.e. backhoe, scissor lifts, ladders, and or heavy equipment be: Click or tap.

If drilling boreholes for geotechnical purposes, how far from the nearest rail: Click . **An aerial plan with BH locations + distances must be provided with application form.**

Will there be any equipment/material stored on CP property overnight? Choose
If yes, provide number of days of storage(Click **), and plan showing in red area to be stored with measurements and distances from the nearest rail.**

Provide work/access details:

Click or tap here to enter text.

CORRIDOR ACCESS & APPLICATION FEE SCHEDULE:

Typical corridor access application processing time: 25-40 business days

Along with this application, include payment for Application/Documentation & Engineering review fee in the amount of $400.00 + taxes* and payment for either Option 1 or Option 2, listed below - please indicate your selection by checking off the appropriate box to the right.

Option 1 - General Access: Surveying, inspections, locates, staking, etc.:
Permit Fee: $575.00 + taxes*
App/Engineering Review: $400.00 + taxes
Total: $975.00 + taxes ☐

Option 2 - Heavy Equipment & Work Within Rail Operating Corridor:
Geotechnical drill rig, hydrovac truck, brush clearing crew, backhoe ditching/swale cleanout, scaffolding, scissor lifts, grading & paving, rock blasting etc.:
Permit Fee: $1,200.00 + taxes*
App/Engineering Review: $400.00 + taxes
Total: $1,600.00 + taxes ☐

Express Fee: (Application reviewed within 10 business days) ☐
Add $1,000.00 + taxes* to the App/Engineering review fee.
Check off the box to the right if requesting this level of service:

Fast Track Fee: (Application reviewed within 5 business days) ☐
Add $2,000.00 + taxes* to the App/Egineering review fee.
Check off the box to the right if requesting this level of service:

Permit Revisions: Date extension, changes to location, name changes etc.: $400 + taxes*

***GST and any provincial sales taxes must be included with all fees. Tax rate is based on physical location of the project.**

Additional fees may apply if access is required for more than one location and for multiple days. A storage fee will apply if leaving equipment/material on railway property.

Above corridor access payments are non-refundable and do not include costs for CP flagging.
Any work within 50ft (15.24m) of the nearest rail will require CP flagging.
Flagging fees are $1,576.00 + taxes per day (includes CP vehicle, gas, communication radio, and flagging kit if required). Flagging times are usually between 07:00 and 15:00, including travel time. There is no overtime and or weekend work for these permits. Flagging & locate contact info will be provided with final permit letter.

Number of days a CP Flagman is being requested for: (Click or) days.

***Note: A PO (Purchase Order) number will be required in order to create a work order to bill flagging charges to.**

I have verified all required information and payment are being provided with this application and understand any missing items will result in delays to my application.

Requestor Name	Requestor Signature	Date

CORRIDOR ACCESS REQUIRED DOCUMENTS:

In order to proceed with entering the railway operating corridor, a permit to access will be required between CP and the applicant. Along with this permit, Commercial General Liability insurance in the amount of $5 Million for each occurrence, naming Canadian Pacific as an additional insured against public liability, bodily/personal injury and property damage (including loss of use) will be required.
In addition to insurance certificate, a copy of WCB/WSIB/WSB should be submitted covering all employees under or contracted by applicant.

Applicants are to send complete package via email, along with advance payment plus taxes to cover the Non-refundable Application/Documentation & Engineering Review Fee and appropriate Corridor Access Fee listed on page 2.

- **EFT or Wire Payment, see payment details on the following page - payment confirmation must accompany Utility Application.**

Email completed package to:

Western Canada (BC, AB, SK)	Eastern Canada (MB, ON)
Canadian Pacific 7550 Ogden Dale Rd SE Calgary, AB T2C 4X9 Attn: Graeme Dales, Supervisor, Utilities & Flagging (West) (graeme_dales@cpr.ca)	Canadian Pacific 1290 Central Parkway West, Suite 800 Mississauga, ON L5C 4R3 Attn: Jack Carello SR/WA Manager Utilities & Flagging Engineering Eastern Region (jack_carello@cpr.ca)

CP Banking Information

For: EFT - Electronic Funds Transfer Instructions

Company Name:	Canadian Pacific Railway Company
Company Address:	7550 Ogden Dale Rd. SE Calgary, AB, T2C 4X9
Company Transit:	00109
Company Account #:	1967-771
Institution #:	001
Bank Address:	Bank of Montreal 350 7th Avenue SW Calgary, AB T2P 0X4

Ensure that receipt of payment is received by CP accounts receivable or best to take a screen shot with confirmation.

For: Wire Payment Instructions

Beneficiary Name:	Canadian Pacific Railway Company
Beneficiary Address:	7550 Ogden Dale Rd. E Calgary, AB T2P 04X

Beneficiary Transit and Account #: 00101967771

Bank Routing Code:	000100109
Beneficiary Address:	Bank of Montreal 350 7th Avenue SW Calgary, AB T2P 0X4

Bank of Montreal Swift Code: BOFMCAM2 International Banking, Head Office Montreal, QC
Bank of Montreal's USD Corresponding Bank: Wells Fargo Bank (FKA Wachovia Bank),
SWIFT CODE: PNBPUS3NNYC, ABA/Routing #: 026005092