



653-2020 ADDENDUM 2

CONSULTING SERVICES FOR THE ST. VITAL PARK GARAGE AND STAFF HOUSE – 190 RIVER RD.

URGENT

PLEASE FORWARD THIS DOCUMENT TO WHOEVER IS IN POSSESSION OF THE REQUEST FOR PROPOSAL

ISSUED: December 4, 2020
BY: Iain Currie
TELEPHONE NO. 204 - 986-3874

THIS ADDENDUM SHALL BE INCORPORATED INTO THE REQUEST FOR PROPOSAL AND SHALL FORM A PART OF THE CONTRACT DOCUMENTS

Template Version: Ar20180708

Please note the following and attached changes, corrections, additions, deletions, information and/or instructions in connection with the Request for Proposal, and be governed accordingly. Failure to acknowledge receipt of this Addendum in Paragraph 10 of Form A: Proposal may render your Proposal non-responsive.

PART B – BIDDING PROCEDURES

- Add: B10.1(b) details demonstrating ability to successfully deliver projects on-schedule and on-budget relative to the owner's requirements, in projects where the proponent provided services as both owner's representative and contract administrator, on recently (within the past five years) completed projects
- Revise: B22.1(c) to read: Fees; (Section B) 10%
- Revise: B22.1(d) to read: Experience of Proponent and Subconsultant; (Section C) 35%
- Revise: B22.1(e) to read: Experience of Key Personnel Assigned to the Project; (Section D) 25%

PART D – SUPPLEMENTAL CONDITIONS

- Clarification of D3.2: The \$2.65 million that is forecasted in 2020 is the budget for the total project.
- Revise: D4.1(d)(i) to read: including a Class 1 Cost Estimate
- Add: D4.1.2 Consultant shall be solely responsible to ensure all WADS requirements are met, and as part of the project Deliverables provided to the City, will produce a comprehensive WADS Compliance Document that summarizes all analysis, application, limitations & challenges introduced by existing conditions (if applicable), and implementation of solutions; complete with signed statement of WADS compliance by the professional taking responsibility for the work, at the time that final drawings are issued for construction.
- Add: D4.1.3 Consultant shall ensure that the scope of work and associated cost remains within the budget constraints of the project.
- Add: D4.1.4 Consultant shall establish requirements for building commissioning services (to be undertaken by an independent third party(s) contracted by the City), and provide coordination as necessary to satisfy the intent of the foregoing.

- Add: D4.1.5 Consultant shall meet with, coordinate and deliver the requirements of City stakeholders throughout the entire design process respecting facility programming, maintenance and operational considerations/requirements of the new facilities. City shall identify the stakeholder groups and representatives to the Consultant at the outset of the Work.
- Add: D4.1.6 Consultant shall be responsible for ensuring that within the Construction Phase, the Contractor has developed and submitted to the City Safe Work Plans for all aspects of construction work prior to respective construction activities taking place.
- Add: D4.3 The estimated Construction Budget for the project is \$1.8 million. The available budget for this contract is \$110,000.00.
- Add: D10. CRITICAL STAGES
- D10.1 The Consultant shall achieve critical stages of the Services for this Contract in accordance with the following requirements. Please allow City approval time of approximately 1 week for each stage of work.
- (a) Schematic Design & Class 3 Cost Estimate
 - (b) 33% Construction Document Submission
 - (c) 66% Construction Document Submission
 - (d) 99% Construction Document Submission & Class 1 Cost Estimate
 - (e) Issue Tender Documents
 - (f) Award of Construction Contract

QUESTIONS AND ANSWERS

Q1: Can you clarify the list of sub-consultants we are required to carry on our team?

A1: The City feels that the Prime consultant (Architect and/or Engineer) should carry the appropriate sub-consultants they feel are necessary to complete the project. The list of sub-consultants should include, but not necessarily limited to:

- Mechanical Engineer
- Electrical Engineer
- Structural Engineer
- Civil Engineer

A Geotechnical Engineer will be hired by The City to produce a Geotechnical and Hydrological report. The City will also provide a topographical survey.