

**FORM A: BID**  
(See B8)

1. Contract Title SUPPLY AND DELIVERY OF ROTARY BROOM SEGMENTS

2. Bidder

\_\_\_\_\_  
Name of Bidder

\_\_\_\_\_  
Usual Business Name of Bidder as it appears on Invoice (if different from above)

\_\_\_\_\_  
Street

\_\_\_\_\_  
City

\_\_\_\_\_  
Province

\_\_\_\_\_  
Postal Code

\_\_\_\_\_  
Email Address of Bidder

\_\_\_\_\_  
Facsimile Number

(Mailing address if different)

\_\_\_\_\_  
Street or P.O. Box

\_\_\_\_\_  
City

\_\_\_\_\_  
Province

\_\_\_\_\_  
Postal Code

\_\_\_\_\_  
GST Registration Number (if applicable)

The Bidder is:

(Choose one)

a sole proprietor

a partnership

a corporation

carrying on business under the above name.

3. Contact Person

The Bidder hereby authorizes the following contact person to represent the Bidder for purposes of the Bid.

\_\_\_\_\_  
Contact Person

\_\_\_\_\_  
Title

\_\_\_\_\_  
Telephone Number

\_\_\_\_\_  
Facsimile Number

\_\_\_\_\_  
Email Address

4. Definitions

All capitalized terms used in the Contract shall have the meanings ascribed to them in the General Conditions and D4.

5. Offer The Bidder hereby offers to perform the Work in accordance with the Contract for the price(s), in Canadian funds, set out on Form B: Prices, appended hereto.

6. Commencement of the Work The Bidder agrees that no Work shall commence until he/she is in receipt of a notice of award from the Award Authority authorizing the commencement of the Work.

7. Contract By submitting a bid in response to this Tender, the Bidder certifies that it has read, understands, and agrees to the terms and conditions of this Tender and that the Tender, in its entirety shall be deemed to be incorporated in and to form a part of this offer notwithstanding that not all parts thereof are necessarily attached to or accompany this Bid.

8. Addenda The Bidder certifies that the following addenda have been received and agrees that they shall be deemed to form a part of the Contract:

No.	_____	Dated	_____
	_____		_____
	_____		_____

9. Time This offer shall be open for acceptance, binding and irrevocable for a period of sixty (60) Calendar Days following the Submission Deadline.

10. Indigenous Self-Declaration The City is requesting that Bidders identify if their business is at least 51% owned by one or more Indigenous persons of Canada.

YES, 51% or more Indigenous ownership

NO, it is not

This information is being gathered for statistical purposes only and will not be used for purposes of evaluation.

11. Signatures

The Bidder or the Bidder's authorized official or officials have signed this

\_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_ .

Signature of Bidder or  
Bidder's Authorized Official or Officials

\_\_\_\_\_

(Print here name and official capacity of individual whose signature appears above)

\_\_\_\_\_

(Print here name and official capacity of individual whose signature appears above)

**FORM B: PRICES**  
(See B9)

**SUPPLY AND DELIVERY OF ROTARY BROOM SEGMENTS**

**UNIT PRICES**

ITEM NO.	DESCRIPTION	SPEC. REF.	UNIT	APPROX. QUANTITY	UNIT PRICE (EA)
1.	10 x 32 Flat Broom Segments	26206	EA	1300	
2.	10 x 32 Convolute Broom Segments	26206	EA	4000	

Please indicate the color of the 10 X 32 Flat Broom Segments being bid: \_\_\_\_\_

Please indicate the color of the 10 X 32 Convolute Broom Segments being bid: \_\_\_\_\_

\_\_\_\_\_  
Name of Bidder

**FORM N: DETAILED SPECIFICATIONS 26206**  
**Rotary Broom Segments**

**1.0 OVERVIEW**

1.1 The objective is to establish a pricing contract with a supplier for the sale and delivery of 10" x 32" Polypropylene Flat and Polypropylene Convuluted Rotary Broom Segments on an as needed basis.

**2.0 DESCRIPTION OF EQUIPMENT**

2.1 These specifications describe Rotary **Broom Segments** and features as specified herein. The **Rotary Broom Segments** shall be the manufacturer's latest model. The product shall be a 2020 model year.

2.2 The **Rotary Broom Segments** shall be furnished complete and ready for use. All parts not specifically mentioned, but which are required to complete and place the **Rotary Broom Segments** in successful operation, shall be furnished as though specifically mentioned in these specifications. The **Rotary Broom Segments** and all parts thereof shall conform in strength and quality of material and workmanship, to the best standards and engineering practice of the industry.

2.3 It will be the responsibility of the Bidder to inform the City of any deficiencies in these specifications, for under this Contract the Contractor shall be held responsible for the design, performance, reliability and satisfactory operational function of the unit.

**3.0 QUALITY / ACCEPTABILITY**

3.1 All product(s) supplied must be new and unused.

3.2 All goods delivered are subject to inspection prior to delivery acceptance. Signing of any delivery slip should not constitute acceptance of the product delivered.

3.3 Winnipeg Fleet Management Agency reserves the right to reject any product supplied which, upon inspection or use, is deemed by the Agency to be unacceptable for their intended use.

3.4 Product(s) shall be supplied as specified on the Purchase Order. Any substitutes shipped without prior written approval will be rejected at the time of delivery or held at shipper's risk pending return instructions. Products rejected by Winnipeg Fleet Management Agency will be returned to the Contractor for full credit or replacement product at no cost to the City of Winnipeg.

3.5 Goods ordered in error by Winnipeg Fleet Management Agency will be returned for credit/refund. The Contractor shall pick-up the product on their next delivery day.

**4.0 OTHER SPECIFICATIONS AND STANDARDS**

4.1 All applicable SAE standards form an integral part of these specifications and shall have precedence in any conflict concerning minimum acceptable standards.

- UV resistant polypropylene Broom Wafer Segments

**5.0 FLEET DISCOUNTS**

5.1 The Bidder is to provide the City of Winnipeg Discount % Pricing for additional retail Rotary Broom Segment and Assembly pricing not noted on Form B Prices.

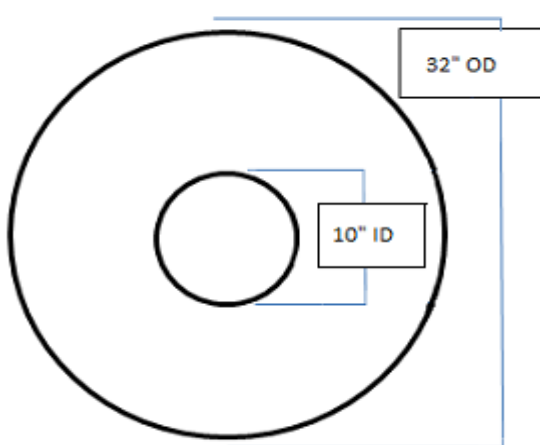
5.2 State Percentage Discount Pricing: \_\_\_\_\_ %. This will not be evaluated

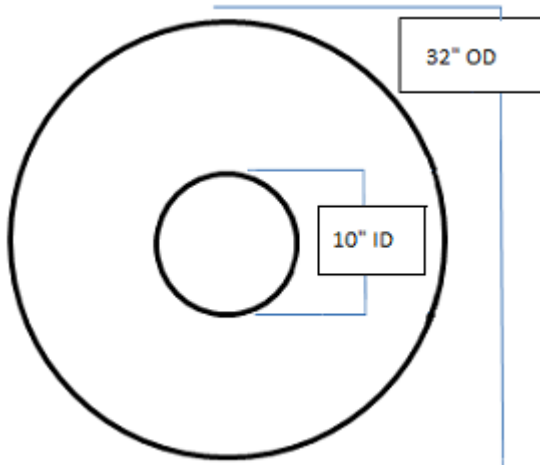
**6.0 INSTRUCTIONS FOR COMPLETION OF SPECIFICATIONS**

- 6.1 Each bid will be evaluated based on adherence to all terms, conditions and requirements outlined in the Tender package.
- 6.2 All items in these specifications must be answered indicating compliance or non-compliance. **Bidders shall state “yes” for compliance or state deviation**, or give reply where requested to do so. Deviations shall be clearly stated and fully detailed. Alternatives will be considered subject to evaluation.
- 6.3 Each bidder is required to fill in every blank. **Failure to do so may be used as a basis for rejection of bid.**

**7.0 QUALIFICATIONS OF MANUFACTURER & CONTRACTOR**

- 7.1 The manufacturer of the **Rotary Broom Segments** shall have five (5) years continuous experience manufacturing the equipment.
- 7.2 The manufacturer shall have in effect a documented quality control program ensuring that the quality of materials and workmanship, including welding, conforms to the best standards and engineering practice of the industry.

8.0 SPECIFICATIONS		BIDDER TO STATE “YES” OR STATE DEVIATION
<p><b>Flat Broom Segment Measurements:</b></p> 		
8.1	To be manufactured in North America, state Origin of manufacture:	_____
8.2	Flat Broom Segment Outside Diameter of bristles – 32.0 Inches	_____
8.3	Flat Broom Segment Inside Diameter of ring – 10.0 Inches	_____
8.4	Flat Broom Segment Bristles Approx. 0.125 Inches Thick	_____
8.5	Flat Broom Segment Bristles UV Resistant and flexible	_____
8.6	Flat Broom Segment have single locating pins <b>State:</b>	_____

8.7	Flat Broom Segment Bristles shall be High Density Polypropylene <b>State:</b>	_____
	<p><b><u>Convolutd Broom Segment Measurements:</u></b></p> 	
8.8	To be manufactured in North America, state Origin of manufacture:	_____
8.9	Convolutd Broom Segment Bristles shall be High Density Polypropylene	_____
8.10	Convolutd Broom Segment Bristles shall be UV resistant and flexible	_____
8.11	Convolutd Broom Segment Bristles shall be approx. 0.125 inches thick	_____
8.12	Convolutd Broom Segment shall have 2 mounting pins <b>State:</b>	_____
8.13	Convolutd Broom Segment Outside Diameter of bristles – 32.0 Inches	_____
8.14	Convolutd Broom Segment Inside Diameter of ring – 10.0 Inches	_____
8.15	Convolutd Broom Segment can mount at 90 or 120 degrees to next Broom Segment, dependent on Broom Segment rack. <b>State:</b>	_____
8.16	Convolutd Broom Segments require no spacers to preform function when installed on broom core – Convolutd Broom Segments to be gang mounted to broom shaft. <b>State:</b>	_____
9.0	<b><u>RETURNED GOODS</u></b>	
9.1	The Contract Administrator or his/her designate shall inform the Contractor of the item(s) being returned and the reason for the return. The Contractor is not to charge a restocking fee and instead shall provide the City of Winnipeg with a full credit when goods are returned in new saleable condition or returned because of defect	_____
10	<b><u>WARRANTY</u></b>	
10.1	The warranty for the Broom Segments shall cover the complete	_____

	equipment, and all parts thereof against any defects of workmanship, construction and materials, for a period of 12 months. Any article that has become defective during said warranty period and has not proven to have been caused by negligence on the part of the user shall be repaired or replaced at no cost to the City.		
10.2	The warranty shall be effective from the date the equipment is put into service by the City of Winnipeg. Please provide complete warranty details with the bid submission.		_____
10.3	Warranty - All warranty information shall be detailed and include all exclusions. The successful Bidder shall provide all published warranty information upon delivery of the equipment. Bidder shall state all warranty information.		_____