FORM A: PROPOSAL

(See B7)

1.	Contract Title	PROFESSIONAL CONSULTING SERVICES TO CREATE A ROAD SAFETY STRATEGIC ACTION PLAN								
2.	Proponent									
		Name of Proponent (Legal Name)								
		Usual Business Name of Proponent	as it appears on Invoice (if different fron	n above)						
		Street								
		City	Province	Postal Code						
		Email Address of Proponent								
		Facsimile Number								
	(Mailing address if different)	Street or P.O. Box								
		City	Province	Postal Code						
		GST Registration Number (if applical	ole) Province	Postal Code						
		The Proponent is:								
	(Choose one)	a sole proprietor								
		a partnership								
		a corporation								
		carrying on business under th	e above name.							
3.	Contact Person	The Proponent hereby authorizes the following contact person to represent the Proponent for purposes of the Proposal.								
		Contact Person	Title	-						
		Telephone Number	Facsimile Number							

4. Definitions

All capitalized terms used in the Contract shall have the meanings ascribed to them in the General Conditions.

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5.	Offer	The Proponent hereby offers to perform the Services in accordance with the Contract for the Fees, in Canadian funds, set out in response to B8 Fees.
6.	Execution of Contract	The Proponent agrees to execute and return the Contract no later than seven (7) Calendar Days after receipt of the Contract, in the manner specified in C4.1.
7.	Commencement of the Work	The Proponent agrees that no Services shall commence until he/she is in receipt of a notice of award from the Award Authority authorizing the commencement of the Services.
8.	Contract	By submitting a bid in response to this RFP, the Proponent certifies that it has read, understands, and agrees to the terms and conditions of this RFP and that the RFP, in its entirety shall be deemed to be incorporated in and to form a part of this offer notwithstanding that not all parts thereof are necessarily attached to or accompany this Proposal.
9.	Addenda	The Proponent certifies that the following addenda have been received and agrees that they shall be deemed to form a part of the Contract:
		No Dated
10.	Time	This offer shall be open for acceptance, binding and irrevocable for a period of ninety (90) Calendar Days following the Submission Deadline.
11.	Indigenous Self- Declaration	The City is requesting that Proponents identify if their business is at least 51% owned by one or more Indigenous persons of Canada.
		YES, 51% or more Indigenous ownership
		NO, it is not
		This information is being gathered for statistical purposes only and will not be used for purposes of evaluation.

12. S	ignatures
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The Propone signed this	nt or the Proponent's authorized	official or officials have
	day of	, 20
	re of Proponent or ent's Authorized Official or Officials	5
(Print he appears	re name and official capacity of individ above)	dual whose signature
(Print he appears	re name and official capacity of individ	dual whose signature

FORM P: PERSON HOURS (See B8)

Phase and Task Description								Summary					
·	D-L /	T-4 !	1	T T	1								
	Role/ Project Role:	Total Person- Hours						Labour Fees	Allowable Disbursements	Other Disbursements	Total Fees		
	Name:												
	Hourly Rate:												
Public Engagement Strategy													
2. Phase 1 Gap Assessment													
2.1. Collision Analysis													
2.2. Public Engagement													
2.3. Existing Road Safety Management System and Capacity													
2.4. Stakeholder Engagement													
2.5. Gaps and Opportunities													
2.6. Phase 1 Progress Report and Presentation													
Hours													
Fees													
3. Phase 2 Road Safety Vision and Focus Areas													
3.1. Stakeholder Engagement													
3.2. Road Safety Vision													
3.3. Focus Areas													
3.4. Phase 2 Progress Report													
Hours													

FORM P: PERSON HOURS

(See B8) PROFESSIONAL CONSULTING SERVICES TO CREATE A ROAD SAFETY STRATEGIC ACTION PLAN

Phase and Task Description									Summary					
	Role/ Project Role:	Total Person- Hours							Labour Fees	Allowable Disbursements	Other Disbursements	Total Fees		
	Name:													
	Hourly Rate:													
Fees														
4. Phase 3 Action Plan														
1.1. Public Engagement														
4.2. Stakeholder Engagement														
4.3. Action Plan														
1.4. Implementation, Monitoring and Evaluation Plan														
4.5. Final Report and Presentation														
Hours														
ees														
5. Meetings														
5.1. Project Kick-off Meeting														
5.2. Monthly Project Management Meetings 5.3. Bi-Monthly Technical Working Group														
5.3. Bi-Monthly Technical Working Group Meetings														
Meetings 5.4. Five (5) Public Engagement Meetings with Project Team						_		_						
Hours														
ees														

FORM P: PERSON HOURS

(See B8) PROFESSIONAL CONSULTING SERVICES TO CREATE A ROAD SAFETY STRATEGIC ACTION PLAN

Phase and Task Description									Summary			
	Role/ Project Role:	Total Person- Hours							Labour Fees	Allowable Disbursements	Other Disbursements	Total Fees
	Name:											
	Hourly Rate:											
Project Management												
Hours												
Fees												
Total Hours												
TOTAL FEES												

Name of Proponent