

**FORM A: OFFER OF SURPLUS GOODS**  
(See B7)

1. Contract Title SALE OF SURPLUS GOODS – GRAPHIC PRINTER

2. Offeror

\_\_\_\_\_  
Name of Offeror

\_\_\_\_\_  
Usual Business Name of Offeror as it appears on Invoice (if different from above)

\_\_\_\_\_  
Street

\_\_\_\_\_  
City

\_\_\_\_\_  
Province

\_\_\_\_\_  
Postal Code

\_\_\_\_\_  
Email Address of Offeror

\_\_\_\_\_  
Facsimile Number

(Mailing address if different)

\_\_\_\_\_  
Street or P.O. Box

\_\_\_\_\_  
City

\_\_\_\_\_  
Province

\_\_\_\_\_  
Postal Code

\_\_\_\_\_  
GST Registration Number (if applicable)

The Offeror is:

(Choose one)

a private individual

a sole proprietor

a partnership

a corporation

carrying on business under the above name.

3. Contact Person

The Offeror hereby authorizes the following contact person to represent the Offeror for purposes of the Offer.

\_\_\_\_\_  
Contact Person

\_\_\_\_\_  
Title

\_\_\_\_\_  
Telephone Number

\_\_\_\_\_  
Facsimile Number

4. Definitions

All capitalized terms used in the Contract shall have the meanings ascribed to them in the General Conditions.

5. Offer The Offeror hereby offers to purchase the Surplus good(s) described and in accordance with the Contract for the price(s), in Canadian funds, set out on Form B: Offer, appended hereto.

6. Contract The Offeror agrees that the Offer of Surplus Goods in its entirety shall be deemed to be incorporated in and to form a part of this offer notwithstanding that not all parts thereof are necessarily attached to or accompany this Offer.

7. Addenda The Offeror certifies that the following addenda have been received and agrees that they shall be deemed to form a part of the Contract:

No.	_____	Dated	_____
	_____		_____
	_____		_____

8. Time This Offer shall be open for acceptance, binding and irrevocable for a period of ninety (90) Calendar Days following the Submission Deadline.

9. Indigenous Self-Declaration The City is requesting that Offerors identify if their business is at least 51% owned by one or more Indigenous persons of Canada.

- YES, 51% or more Indigenous ownership
- NO, it is not

This information is being gathered for statistical purposes only and will not be used for purposes of evaluation.

10. Signatures The Offeror or the Offeror's authorized official or officials have signed this

\_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_ .

Signature of Offeror or  
Offeror's Authorized Official or Officials

\_\_\_\_\_  
(Print here name and official capacity of individual whose signature appears above)

\_\_\_\_\_  
(Print here name and official capacity of individual whose signature appears above)

**FORM B: OFFER**  
(See B9)

SALE OF SURPLUS GOODS – GRAPHIC PRINTER

LUMP SUM OFFER	
TOTAL OFFER (in figures, excluding GST & MRST)	\$ _____

\_\_\_\_\_  
Name of Offeror