

FORM A: PROPOSAL
(See B7)

1. Contract Title REQUEST FOR PROPOSAL FOR PROFESSIONAL CONSULTING SERVICES FOR PHASE 2 - REVIEW OF THE CITY OF WINNIPEG'S WEB FUNCTION AND RECOMMENDATIONS FOR IMPLEMENTING A CONTENT MANAGEMENT SYSTEM

2. Proponent

Name of Proponent (Legal Name)

Usual Business Name of Proponent as it appears on Invoice (if different from above)

Street

City Province Postal Code

Email Address of Proponent

Facsimile Number

(Mailing address if different)

Street or P.O. Box

City Province Postal Code

GST Registration Number (if applicable) Province Postal Code

The Proponent is:

(Choose one)

a sole proprietor

a partnership

a corporation

carrying on business under the above name.

3. Contact Person The Proponent hereby authorizes the following contact person to represent the Proponent for purposes of the Proposal.

Contact Person Title

Telephone Number Facsimile Number

4. Definitions All capitalized terms used in the Contract shall have the meanings ascribed to them in the General Conditions.

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5. Offer The Proponent hereby offers to perform the Services in accordance with the Contract for the Fees, in Canadian funds, set out in response to B8 Fees.
6. Execution of Contract The Proponent agrees to execute and return the Contract no later than seven (7) Calendar Days after receipt of the Contract, in the manner specified in C4.1.
7. Commencement of the Work The Proponent agrees that no Services shall commence until he/she is in receipt of a notice of award from the Award Authority authorizing the commencement of the Services.
8. Contract The Proponent agrees that the Request for Proposal in its entirety shall be deemed to be incorporated in and to form a part of this offer notwithstanding that not all parts thereof are necessarily attached to or accompany this Proposal.
9. Addenda The Proponent certifies that the following addenda have been received and agrees that they shall be deemed to form a part of the Contract:
- | | | | |
|-----|-------|-------|-------|
| No. | _____ | Dated | _____ |
| | _____ | | _____ |
| | _____ | | _____ |
10. Time This offer shall be open for acceptance, binding and irrevocable for a period of ninety (90) Calendar Days following the Submission Deadline.
11. Indigenous Self-Declaration The City is requesting that Bidders identify if their business is at least 51% owned by one or more Indigenous persons of Canada.
- YES, 51% or more Indigenous ownership
- NO, it is not
- This information is being gathered for statistical purposes only and will not be used for purposes of evaluation.

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12. Signatures

The Proponent or the Proponent's authorized official or officials have signed this

_____ day of _____, 20_____ .

Signature of Proponent or
Proponent's Authorized Official or Officials

(Print here name and official capacity of individual whose signature
appears above)

(Print here name and official capacity of individual whose signature
appears above)

FORM B: FEES
 (See B8)

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ITEM NO.	DESCRIPTION	SPEC. REF.	NO. OF HOURS	APPROX. QUANTITY	UNIT PRICE
1.	Needs assessment	D3.2(a)		1	
2.	Risk assessment	D3.2(b)		1	
3.	Comparison with other municipalities	D3.2(c)		1	
4.	Strategic direction for future state of web processes	D3.2(d),D3.2(e), D3.2(f),D3.2(g), D3.2(h)		1	
5.	Final report	D3.2(i)		1	