FORM A: PROPOSAL

(See B7)

1.	Contract Title	REQUEST FOR PROPOSAL FOR PROFESSIONAL CONSULTING SERVICES FOR COMMUNITY WIDE CLIMATE CHANGE ACTION PLAN AND PUBLIC ENGAGEMENT PROGRAM
2.	Proponent	

Usual Business Name of Prop	onent as it appears on Invoice (if different	from above)
Street		
City	Province	Postal Code
Email Address of Proponent		
Facsimile Number		
Street or P.O. Box		
City	Province	Postal Code
GST Registration Number (if a	pplicable) Province	Postal Code
The Proponent is:		
a sole proprietor		
a partnership		
a corporation		
carrying on business und	der the above name.	
		ntact person to
Contact Person	Title	
Telephone Number	Facsimile Number	
	City Email Address of Proponent Facsimile Number Street or P.O. Box City GST Registration Number (if a a sole proprietor a partnership a corporation carrying on business under the Proponent hereby represent the Proponent Contact Person	City Province Email Address of Proponent Facsimile Number Street or P.O. Box City Province GST Registration Number (if applicable) Province The Proponent is: a sole proprietor a partnership a corporation carrying on business under the above name. The Proponent hereby authorizes the following co represent the Proponent for purposes of the Proposal.

4. Definitions

3.

All capitalized terms used in the Contract shall have the meanings ascribed to them in the General Conditions and D6.

5.	Offer	The Proponent hereby offers to perform the Services in accordance with the Contract for the Fees, in Canadian funds, set out in response to B8 Fees.
6.	Execution of Contract	The Proponent agrees to execute and return the Contract no later than seven (7) Calendar Days after receipt of the Contract, in the manner specified in C4.1.
7.	Commencement of the Work	The Proponent agrees that no Services shall commence until he/she is in receipt of a notice of award from the Award Authority authorizing the commencement of the Services.
8.	Contract	The Proponent agrees that the Request for Proposal in its entirety shall be deemed to be incorporated in and to form a part of this offer notwithstanding that not all parts thereof are necessarily attached to or accompany this Proposal.
9.	Addenda	The Proponent certifies that the following addenda have been received and agrees that they shall be deemed to form a part of the Contract:
		No Dated
10.	Time	This offer shall be open for acceptance, binding and irrevocable for a period of ninety (90) Calendar Days following the Submission Deadline.
11.	Signatures	The Proponent or the Proponent's authorized official or officials have signed this
		day of , 20
		Signature of Proponent or Proponent's Authorized Official or Officials
		(Print here name and official capacity of individual whose signature appears above)
		(Print here name and official capacity of individual whose signature appears above)

FORM P: PERSON HOURS

(See B8)

REQUEST FOR PROPOSAL FOR PROFESSIONAL CONSULTING SERVICES FOR COMMUNITY WIDE CLIMATE CHANGE ACTION PLAN AND PUBLIC ENGAGEMENT PROGRAM.

Task Description and Activities (see D7 and D8 for details)	Summary												
(coo 5) and 50 for actains,	Name:									Labour Fees	Type 1 Disbursement	Type 2 Disbursement	Total Fees
	Role/												
	Project												
	Role:												
	Hourly												
Prepare a Draft Community-wide Climate Change Action Plan	Rate:												
Goal 1: Establish a clear overall vision on community climate mitigation and define GHG reduction targets to guide plan													
development													
Review and report on common and best practices in vision articulation and target setting for climate change mitigation													
Propose and facilitate a meaningful vision and target-setting process that establishes the overall context for local action planning													
Identify and articulate how the overall vision may contribute to achieving broader goals contained within, OurWinnipeg													
Hours													
Fees													
Goal 2: Identify opportunities to act													
Conduct a review of, and report on common and best practices in greenhouse gas emission reduction actions													
In consultation with key stakeholders and the general public, identify an extensive list of actions that could be undertaken													

FORM P: PERSON HOURS

(See B8)

REQUEST FOR PROPOSA	AL FOR PR	OFESSION	IAL CONSI	ULTING SE	RVICES FC	OR COMINIO	MILK WIDE	CLIMATE	CHANGE A	CTION PLAN AN	ID PUBLIC ENGA	AGEMENT PROG	KAM
Task Description and Activities (see D7 and D8 for details)	Summary												
,	Name:									Labour Fees	Type 1 Disbursement	Type 2 Disbursement	Total Fees
	Role/ Project Role:												
	Hourly Rate:												
Identify and qualify/quantify key opportunities and constraints associated with each action													
4. Propose and apply selection criteria to actions													
Provide a draft list of recommended actions and facilitate a process for review and acceptance													
Hours													
Fees													
Goal 3: Define an implementation strategy													
Propose and apply a prioritization scheme to the recommended actions with clear, action-oriented statements													
Propose an implementation schedule with timelines, key 'owners' and partners, and estimated costs/resource requirements adequate to support successful implementation													
 Clearly identify low/no-cost strategies that can be implemented immediately to build overall momentum 													
Propose an evaluation and monitoring approach, schedule, and/or strategy to the action plan including metrics													

FORM P: PERSON HOURS

(See B8)

Task Description and Activities (see D7 and D8 for details)	Summary												
(See D7 and D0 for details)	Name:									Labour Fees	Type 1 Disbursement	Type 2 Disbursement	Total Fees
	Role/ Project Role:												
	Hourly Rate:												
 Prepare an implementation plan/section with clear, action- oriented statements, timelines, costs, etc. using innovative presentation techniques 													
6. Make presentation to Council on the recommended action plan													
Hours													
Fees													
Design and Deliver a Public Engagement Program Supporting the Development of the Community Climate Action Plan													
Develop a public engagement plan and associated communication strategy													
Deliver activities included in public engagement plan													
Administer statistically representative survey													
Prepare a final report on public engagement													
Hours													
Fees													
TOTAL HOURS													
TOTAL FEES													