



## 1094-2016 ADDENDUM 1

### REQUEST FOR PROPOSAL FOR PROFESSIONAL CONSULTING SERVICES FOR CONCEPTUAL DESIGN OF THE PROPOSED SOUTH WINNIPEG RECREATION CAMPUS

ISSUED: February 2, 2017  
BY: Jennifer Hansell  
TELEPHONE NO. 204 - 986-3203

#### **URGENT**

**PLEASE FORWARD THIS DOCUMENT TO WHOEVER IS IN POSSESSION OF THE REQUEST FOR PROPOSAL**

**THIS ADDENDUM SHALL BE INCORPORATED INTO THE REQUEST FOR PROPOSAL AND SHALL FORM A PART OF THE CONTRACT DOCUMENTS**

Template Version: Ar20160708

---

**Please note the following and attached changes, corrections, additions, deletions, information and/or instructions in connection with the Request for Proposal, and be governed accordingly. Failure to acknowledge receipt of this Addendum in Paragraph 9 of Form A: Proposal may render your Proposal non-responsive.**

---

#### **PART B – BIDDING PROCEDURES**

- Revise: B2.1 to read: The Submission Deadline is 12:00 noon Winnipeg time, February 8, 2017.
- Add: B9.1 to read: The Base Fee for Service and disbursements should not exceed \$225,000 (CAD). This is the fee for all work and should not be confused or seen as inconsistent with any budgetary amounts found in any Appendices, specifically Appendix D: South Winnipeg Recreation Campus Planning and Feasibility Project: Project Charter. Any amounts contained in Appendices were estimates only used, in conjunction with other factors, to devise the RFP.
- Delete: B15.3(d).

#### **PART D – SUPPLEMENTAL CONDITIONS**

- Revise: D4.1(e) to read: Assessing the viability of a new multi-plex arena at the Rec Campus site, by consolidating or repurposing arenas/facilities as per City of Winnipeg policies.
- Proponents will need to consider the City of Winnipeg 2010 Arena Strategy, which outlines the requirement to maintain facility-to-population-ratios. See the *City's Role in the Provision of Arenas*, Minute No. 334 (Report – Standing Policy Committee on Protection and Community Services – April 8, 2010, Item No. 4) at: <http://clkapps.winnipeg.ca/DMIS/ViewDoc.asp?DocId=10107&SectionId=249564&InitUrl=/DMIS/Documents/pcs/2010/m10107>
  - A list of City of Winnipeg arenas can be found at: <http://winnipeg.ca/cms/recreation/facilities/arenas/arenas.stm>
- Revise: D4.2(b) to read: Site Development Options  
Conceptual Campus Plan with up to 3 options and phasing including:
- Capital cost requirements by program element;
  - Shared services program components with recommendation and capital requirements;
  - Component facility programs and capital requirements;
  - Phasing/development strategy;
  - Site plan (**Note: a site survey will be required. The City will pay for the survey outside of the consulting contract, however, consultant assistance with procurement and coordination will be required**);

- Landscape plan showing planting and surface program;
- Conceptual campus drainage plan showing retention ponds, major swales and collection areas, **(Note: the Neighbourhood Area Structure Plan (NASP) will identify the general drainage pattern for Area B and how it will link with the existing LDS facilities in the wider area, (i.e. “conceptual only showing locations, drainage patterns, etc.”). It will also include survey work required to provide details at strategic locations (i.e. Service connection points). Proponents working on the Campus Planning will have access to this information, and would be expected to provide conceptual drainage patterns only. Site drainage should also be considered in the phasing/development strategy.)**
- High level architectural program;
- Architectural rendering for showcase campus buildings **for the Preferred Option ONLY, which should be photorealistic, colour, and presentation-ready conveying an overall look and feel for the Campus. As such, materials should be depicted, even if they are not totally resolved, etc.; and**
- Class 5 estimates for all development costs. For definitions please see: [http://www.winnipeg.ca/finance/findata/matmgt/documents/2014/726-2014/726-2014\\_ADDENDUM\\_1/726-2014\\_Addendum\\_1-Appendix\\_A\\_Cost\\_Estimate\\_Classification\\_System.pdf](http://www.winnipeg.ca/finance/findata/matmgt/documents/2014/726-2014/726-2014_ADDENDUM_1/726-2014_Addendum_1-Appendix_A_Cost_Estimate_Classification_System.pdf)

Revise: D4.3(d) to read: Program and project delivery management including:

- **Coordination Three (3) formal public consultation sessions, (open house or equivalent) structured after a common industry style of engagement, (IAP2, etc.) Proponents will be expected to consider submission times for the City’s Office of Public Engagement. Costs will be the responsibility of the Proponent and should consider an allowance for French Translation if required, (likely in the Riel District), mail outs, advertising, presentation boards and modest refreshments. A venue will be provided by the City of Winnipeg. These sessions may be conducted jointly *where possible* with the NASP team; however proponents are encouraged to budget accordingly. It will be the responsibility of the Project Managers of the respective Campus Planning and NASP projects to examine coordination opportunities and plan for any joint meetings, sessions, open houses, public consultation, etc.**
- Status reporting and bi-weekly updates.

Revise: D4.4 to read: The following shall be supplied by the City to the Consultant:

- Arial photos, mapping information;
- **Demographic information as available, which will include current number of residences, current number of properties, estimated density and land use of Area B, and surrounding areas as appropriate.**
- Inventory of existing community and regional facilities in South Winnipeg, recreation program enrollment numbers as available, preliminary demand projections, information on current delivery models, or other information as required in the analysis outlined in D4.2.
- Preferred space program for the library;
- Preferred space program for the schools (as per Enrollment demand projection/confirmation supplied by School Division); and
- Winnipeg Transit’s documentation/best practices to design transit facilities for ease of use, safety, accessibility/universal access, etc.