

FORM A: PROPOSAL
(See B8)

1. Contract Title SUPPLY AND DELIVERY OF OFFICE SUPPLIES

2. Bidder

Name of Bidder

Usual Business Name of Bidder as it appears on Invoice (if different from above)

Street

(Mailing address if different)

City

Province

Postal Code

Email Address of Bidder

Facsimile Number

Street or P.O. Box

City

Province

Postal Code

GST Registration Number (if applicable)

(Choose one)

The Bidder is:

a sole proprietor

a partnership

a corporation

carrying on business under the above name.

3. Contact Person

The Bidder hereby authorizes the following contact person to represent the Bidder for purposes of the Proposal.

Contact Person

Title

Telephone Number

Facsimile Number

4. Definitions

All capitalized terms used in the Contract shall have the meanings ascribed to them in the General Conditions and D3.

5. Offer The Bidder hereby offers to perform the Work in accordance with the Contract for the price(s), in Canadian funds, set out on Form B: Prices, appended hereto.
6. Execution of Contract The Bidder agrees to execute and return the Contract no later than seven (7) Calendar Days after receipt of the Contract, in the manner specified in C4.
7. Commencement of the Work The Bidder agrees that no Work shall commence until he/she is in receipt of a notice of award from the Award Authority authorizing the commencement of the Work.
8. 7 Contract The Bidder agrees that the Request for Proposal in its entirety shall be deemed to be incorporated in and to form a part of this offer notwithstanding that not all parts thereof are necessarily attached to or accompany this Proposal.
9. Addenda The Bidder certifies that the following addenda have been received and agrees that they shall be deemed to form a part of the Contract:
- | | | | |
|-----|-------|-------|-------|
| No. | _____ | Dated | _____ |
| | _____ | | _____ |
| | _____ | | _____ |
10. Time This offer shall be open for acceptance, binding and irrevocable for a period of sixty (60) Calendar Days following the Submission Deadline.
11. Signatures The Bidder or the Bidder's authorized official or officials have signed this _____ day of _____, 20____.

Signature of Bidder or
Bidder's Authorized Official or Officials

(Print here name and official capacity of individual whose signature appears above)

(Print here name and official capacity of individual whose signature appears above)

FORM B: PRICES
(See B9)

SUPPLY AND DELIVERY OF OFFICE SUPPLIES

ITEM NO.	DESCRIPTION	SPEC REF. 2012 Staples/Advantage Catalogue Item No. & Page	APPROX Annual QTY	UNIT	Catalogue Price	Discount- Off (in %)
Gel Ink Retractable Pens						
1	Uni-ball 207 Gel Retractable Pen (specially formulated to help prevent cheque fraud, comfort grip & retractable tip, acid free, archival quality) Needle Point, Black and Blue	SAN1736097/98 Pg 171	3,000	Each		
2	Uni-ball 207 Gel Retractable Pen (specially formulated to help prevent cheque fraud, comfort grip & retractable tip, acid free, archival quality) Micro Point Pen, Black, Red, and Blue	SAN61255/56/57 Pg 171	3,000	Each		
3	Uni-ball 207 Gel Retractable Pen (specially formulated to help prevent cheque fraud, comfort grip & retractable tip, acid free, archival quality) Medium Point Pen Black, Red, and Blue	SAN33950/51/52 Pg 171	3,000	Each		
4	Zebra Sarasa Retractable Gel Ink Pen (acid free, archival quality) Medium 0.7 (black, red, blue, indigo, port, hunter green, cobalt, green violet)	ZEB468xx/469xx Pg 169	2000	Each		
5	Pilot G2 Retractable Gel Ink Pen (rubberized finger grip, retractable extra fine & fine point Black, Red & Blue)	PILBLG27/25 Pg 169	3,000	Each		
6	Pilot G2 Retractable Gel Ink Pen REFILL (rubberized finger grip, retractable extra fine or fine point, Black, Red & Blue)	PILG25xx Pg 169	1,000	Each		
7	Uniball Gel Grip pen (rubber grip, fade-proof and water resistant ink) Medium point, Black, Blue and Red	SAN65450/52/51 Pg 167	160	Each		
8	Pentel Energel Liquid Gel Pens (53% Recycled Plastic, quick-drying, will not smear or blot) Needle Tip Fine: Black,Red,Blue Metal Tip Medium: Black,Red,Blue,violet	PENBLN15A/B/C PENBL17A/B/C/V Pg 167	200	Each		
Rolling Ball Pens						
9	Pilot BXV5 Rolling Ball Point Pen Hi-TECPOINT Advantage Extra Fine Point (Black, Red, and Blue)	PILBXV5BK/BE/RD Pg174	3,000	Each		
10	Pilot BXV7 Rolling Ball Point Pen Hi-TECPOINT Advantage Fine Point (Black, Red, and Blue)	PILBXV7BK/BE/RD Pg174	3,000	Each		
11	Uni-ball Insight Roller Pen (Black, Red and Blue)	SAN1802658/59/60 Pg173	3,000	Each		

FORM B: PRICES
(See B9)

SUPPLY AND DELIVERY OF OFFICE SUPPLIES

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12	Pilot HI-TECPOINT Retractable Liquid Ink Rolling Ball Pen (combines style with silky smooth writing, produces a pure smooth line, soft rubber comfort grip, metla clip) Extra Fine Point (Black, Red and Blue)	PILBXRTV5BK/BE/RD Pg 173	3,000	Each		
13	Pilot HI-TECPOINT Retractable Liquid Ink Rolling Ball Pen (combines style with silky smooth writing, produces a pure smooth line, soft rubber comfort grip, metla clip) Fine Point (Black, Red and Blue)	PILBXRTV7BK/BE/RD Pg173	3,000	Each		
14	Zebra Jimmie Gel Ink Grip Rolling Ball Pens (archival quality, acid free ink, fillable) medium point Black,Blue and Red	ZEB44110/120/130 Pg 167	13000	Each		
15	Zebra Jimmie Gel Ink Grip Rolling Ball Pen REFILLS (archival quality, acid free ink, fillable) medium point Black,Blue and Red	ZEB84310/20/30 Pg 167	2,000	Each		
16	Papermate Flexgrip Ultra Retractable Floating Ball Pens 70% recycled, unique rubberized barrel with ribbed grip) Medium and Fine Point Black and Blue	PAP95101/301 PAP95601/801 Pg 180	6,000	Each		
17	Papermate Profile Retractable Ball Point Pen Super bold writing .4mm Black and Blue	PAP89465/66 Pg 181	1,400	Each		
18	Pentel Retractable Ball Point Pen (Large ergonomic triangular barrel, latex free grip) Blue, Red and Black	PENBK440C PENBK440B PENBK440A Pg 180	500	Each		
19	Pentel RSVP RT Ball Point Pen (Products are a minimum of 50% recycled materials, long, latex-free comfort zone grip offers extended writing comfort and control, durable stainless steel tip, convenient crystal clear pocket clip, 1.0mm tip writes medium lines with dart colours) Black, Red, and Blue	PENBK93A/B/C Pg 181	500	Each		
Pencils & Leads						
20	Pentel Side FX (convenient side button advances lead without the need to change writing position, finger-moulded rubber grip for comfort) Black .5mm, and .7mm	PENPO255A PENPO257C Pg164	500	Each		

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21	PaperMate Comfortmate Mechanical Pencil (Large white eraser, ergonomic triangular rubber barrel, refillable) .5mm	PAP65501 Pg 164	200	Each		
22	PaperMate Biodegradable Mechanical Pencil (Made from a renewable corn based material, most components are biodegradable in soil or compost within about a year).5mm and .7mm	PAP1757553 Pg165 PAP1757554	400	Each		
23	Staedtler WOPEX Eco Friendly Pencils (wood comes from PEFC-certified sustainable managed forests in Germany, Manufacture, extruded pencil made from 70% wood, non-slip, velvet soft surface and is easy to sharpen, write-out length up to twice as long as a comparable wood-cased pencil, excellent lead, sustainability and break-resistance)d in a completely solvent free production procedure) HB	STD18010HB Pg163	400	Each		
24	Pentel Super Hi-Polymer Leads (Tubes made from 100% recycled plastic) 12 leads/tube	PEN509HB PEN50HB PEN5052B / 2H PEN505B / H / HB Pg 163	400	Tube		
Hi-Liters & Markers						
25	Sharpie RT Fluorescent Highlighters (safety seal, quick drying, odourless, non-toxic, retractable, chisel tip) yellow, pink, blue and green	SAN28010/25/26/29 Pg 202	800	Each		
26	Hi-Liter Desk Style (non –toxic, chisel tip, PVC free blue, green, orange, yellow, pink, purple)	AVE83503/04/06/07/0 9 AVE24060 Pg 202	1300	Each		
27	Textsurfer Classic (large ink reservoir, with lightfast, fast-drying pigment ink, for paper, fax and copies, inkjet safe, does not smudge inkjet print-outs, three line widths of writing) Yellow	STD3641 Pg 202	500	Each		
28	Textsurfer Classic (large ink reservoir, with lightfast, fast-drying pigment ink, for paper, fax and copies, inkjet safe, does not smudge inkjet print-outs, three line widths of writing) Assorted Colors Yellow, Orange, Pink and Green	STD364SC\$ Pg 202	150	Pk		

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29	Sharpie permanent markers (highly water resistant, ink flows & dries quickly, durable for almost any surface) FINE: black, red, blue, green - ULTRA FINE: black, blue, and Red EXTRA FINE: black	SAN30001/02/03 SAN SAN37001/02/03 SAN35001 Page 193	1546	Each		
30	Sharpie Twin Tip permanent Marker Twin Tip, Black Red, Blue	SAN32001/02/03 Page 194	800	Each		
31	Sharpie King Size Permanent Marker (industrial strength for the toughest marking jobs, marks on even wet or oily surfaces with quick dry water resistant ink, Xylene free, chisel point) Black	SAN15001 Page 194	300	Each		
32	Sharpie Liquid Tip Permanent Marks (Waterproof and fadeproof, dries instantly, does not smear, marks any surface) Chisel Point Black, Red and Blue	SAN02392/88/87 Page 195	300	Each		
33	Sharpie Liquid Tip Permanent Marks (Waterproof and fadeproof, dries instantly, does not smear, marks any surface) Conical Point Black	SAN92869 Page 195	300	Each		
Paper pads and Paper Rolls						
34	Post It Canary Yellow notes (SFI certified) 100 sheets per pad 3" x 3"	MMM654YW Page 81	1300	ea		
35	Post It Canary Yellow Notes (SFI certified) 100 sheets per pad, 6 pads per pack 3"x3" Ruled	MMM6306PK Page 81	500	Pack		
36	Post It Canary Yellow Notes (SFI certified) 100 sheets per pad, 4"x6" Ruled	MMM660YW Page 81	300	ea		
37	Page markers (colour code projects to help you find exactly what you need) 1/2" x 2" Ultra and Neon colors 500 sheets per pack	MMM6705AN/AU Page 75	400	Pack		
38	Staples Figuring Pad (Glued-top pads, feature smooth 15lb. white paper and stiff backing) 96 sheets per pad, 5 pads per pack), Letter size, Wide Ruled	STP496962 Page 54	450	Pack		
39	Staples Figuring Pad (Glued-top pads, feature smooth 15lb. white paper and stiff backing) 96 sheets per pad, 5 pads per pack), Letter size, Quad, 4 sq/inch	STP496963 Page 54	200	Pack		

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40	Staples Memo Pad (plain white bond paper, sheets are glued along the top for easy removal) 96 sheets per pad, 5 pads per pack 5" x 8"	STP31624 Page 54	500	Pack		
41	Hilroy Perf- Perfect Pads (15 lb. paper, microperforated sheets for easy tear out, 50 sheets per pad) White 3-hole punched 8 1/2 x 11	HRY54134 Page 55	800	Each		
42	Staples Perforated Paper Pads (15 lb white paper, Microperforated sheets for easy tear out) Wide ruled 5/16" 50 sheets per pad, 10 pads per pack 8 1/2" x 11"	STP499402 Page 55	80	Pack		
Clips						
43	Acco Paper clips #4 Jumbo Size (Finest quality steel wire) 100/box Non-Slip 1 9/32"	AC72585 Page 219	720	Box		
44	Acco Paper clips #4 Jumbo Size (Finest quality steel wire) 100/box smooth 1 9/32"	AC72580 Page 219	900	Box		
45	Acco Recycled Paper Clips (100% recycled material including a minimum of 50% post consumer recycled content, packaging contains a minimum of 50% post-consumer recycled content) 100/box 1 9/32" smooth	ACC72365 Pg 219	200	Box		
46	Acco Recycled Paper Clips (100% recycled material including a minimum of 50% post consumer recycled content, packaging contains a minimum of 50% post-consumer recycled content) 100/box 1 7/8" smooth	ACC72525 Pg 219	200	Box		
47	Staples Fold-Back Binder Clip (Rustproof tempered and tell construction provides uniform non-slip grip) 24/box 1 1/4" width, 5/8" capacity Black	STP10668 Pg 218	350	Box of 24		
48	Staples Fold-Back Binder Clip (Rustproof tempered and tell construction provides uniform non-slip grip) 60/box 9/16" width, 1/4" capacity Black	STP10666 Pg 218	260	Box of 60		
49	Staples Fold-Back Binder Clip (Rustproof tempered and tell construction provides uniform non-slip grip) 40/box 3/4" width, 3/8" capacity Black	STP10667 Pg 218	260	Box of 40		
50	Staples Fold-Back Binder Clip (Rustproof tempered and tell construction provides uniform non-slip grip) 12/box 1" width, 7/16" capacity Black	STP17897 Pg 218	250	Box of 12		

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ITEM NO.	DESCRIPTION	SPEC REF. 2012 Staples/Advantage Catalogue Item No. & Page	APPROX Annual QTY	UNIT	Catalogue Price	Discount- Off (in %)
51	Staples Fold-Back Binder Clip (Rustproof tempered and tell construction provides uniform non-slip grip) 12/box 1 5/8" width, 7/8" capacity Black	STP17898 Pg 218	200	Box of 12		
52	Staples Fold-Back Binder Clip (Rustproof tempered and tell construction provides uniform non-slip grip) 12/box 2" width, 1" capacity Black	STP10669 Pg 218	200	Box of 12		
Adhesive Tape, Glue, and Correction products						
53	3M Scotch Magic Tape (can be written on with pencil or ball-point pen, resists yellowing, cracking and moisture, permanent, premium packs with dispenser) 19mm x 39.9m	MMM810PP18 Pg 207	1200	Each		
54	3M Scotch Magic Tape REFILL ROLLS (can be written on with pencil or ball-point pen, resists yellowing, cracking and moisture, permanent, premium packs with dispenser) 19mm x 39.9m	MMM810R1833 Pg 207	600	Each		
55	3M Scotch Transparent Tape (widely used, multipurpose tape, premium packs with dispenser) 19mm x 32.9m	MMM600PP18 Pg 206	1200	Each		
56	3M Scotch Transparent Tape REFILL ROLLS (widely used, multipurpose tape, premium packs with dispenser) 19mm x 32.9m	MMM600R1833 Pg 206	600	Pk		
57	3M Bonus Pack Tape & Dispenser (10 rolls of tape) 19mm x 33mm	MMM81010PKC60BK Pg 207	400	Each		
58	3M Scotch Standard Shipping Tape Hot melt tape, good adhesion and clear application (contains up to 45% recycled materials including the film, core and natural resin) 48mm x 50m	MMM37311PK Pg 259	400	Each		
59	Eco-Friendly Scotch Masking Tape (paper in the tape contains 30% post consumer recycled fibers, and adhesive is made with natural rubber, a renewable resource, General purpose masking tape, an environmentally preferable alternative to regular masking tape, made in Canada from a solvent-free process) 24mm x 55m	MMMPCW3024 Pg 261	500	Each		

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60	Eco-Friendly Scotch Masking Tape (paper in the tape contains 30% post consumer recycled fibers, and adhesive is made with natural rubber, a renewable resource, General purpose masking tape, an environmentally preferable alternative to regular masking tape, made in Canada from a solvent-free process) 36mm x 55m	MMMPCW3036 Pg 261	500	Each		
61	3M Scotch Standard Shipping Tape 6/PK (Hot melt tape, good adhesion and clear application, (contains up to 45% recycled materials including the film, core and natural resin) 48mm x 50m	MMM37316PK Page 259	200	Each		
62	3M Scotch Heavy Duty Shipping Tape (contains up to 40% recycled materials including the film, core and natural resin, good adhering and shear application)	MMM37511PK Page 259	200	Each		
63	Lepage Glue Stick (Non-toxic and acid free, solid, non-runny formula with twist convenience, snap-lock cap reduces glue shrinkage, washes off with water) Clear) 10 g	LEP05332 Page 215	600	Each		
64	UHU Glue Stick (forms a strong long lasting bond with just a single stroke, washable, acid free and photo safe, ideal or paper, cardboard and photos, non-toxic 21grams	UHU99649 Page 215	500	Each		
65	Pritt Glue Sticks (made from 90% renewable resources, acid free, non-toxic and washable, snap-lock to minimize evaporation) 10g	LEP6230 Page 215	400	Each		
66	Wite-Out EZcorrect Correction Tape (new tip with side guards to keep it on track, film based tape, stronger than paper based tape 4.2mm x 12m	BICWOTAPP11 Page 191	700	Each		
67	Wite-Out ECOlutions Correction Tape (51% pre-consumer recycled plastic, compact size, protective cap protects the tape and your pocket) 5mm x 6m	BICWOETP11 P191	600	Each		
68	Wite-Out Refillable EZ CorrectionTape (Easy to use refill system , tear resistant film based tape) 5mm, system) 14 meters	BICWOTRP11 P191	700	Each		

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ITEM NO.	DESCRIPTION	SPEC REF. 2012 Staples/Advantage Catalogue Item No. & Page	APPROX Annual QTY	UNIT	Catalogue Price	Discount- Off (in %)
69	Wite-Out Refillable EZ CorrectionTape REFILL CARTRIDGE (Easy to use refill system , tear resistant film based tape) Refill Cartridge 2pack	BICROWOTRP21 P 191	400	pack		
Binders, Folders, Pockets, and Report Covers						
70	Staples Presentation Binder (Round ring view binders, crystal clar overlay on front, spine and back cover, 2 interior storage pockets; letter size, PVC free, 90% post consumer content) 1" capacity White	STP17972 Page 128	70	Each		
71	Staples Presentation Binder (Round ring view binders, crystal clar overlay on front, spine and back cover, 2 interior storage pockets; letter size, PVC free, 90% post consumer content) 1 1/2" capacity White	STP17974 Page 128	350	Each		
72	Wilson Jones ENVI Heavy Duty Versatile Round Ring Binder (90% post consumer content) PVC Free, Pocket guard, clear label holder with insert, No-gap rings) 1" capacity Black	ACC13531 Page 131	750	Each		
73	Pendaflex Cutless / Watershed Folders (made with Cutless paper which decreases the amount of paper cuts, contains 30% post consumer material), treated with watershed coating so spills wipe clean) 100/box letter size	ESS48430C Page 103	120	box		
74	Pendaflex Cutless / Watershed Folders (made with Cutless paper which decreases the amount of paper cuts, contains 30% post consumer material), treated with watershed coating so spills wipe clean) 100/box legal size	ESS48431C Page 103	120	box		
75	Smead Watershed / Cutless folders (30% recycled, 30% post-consumer material) watershed surface will accept writing, dirt and finger oil resistant, water resistant / cut resistant 100/box Legal Size (Blue, Green Red and Yellow)	SMD16958 P 105	100	box		
76	Smead Watershed / Cutless folders (30% recycled, 30% post-consumer material) watershed surface will accept writing, dirt and finger oil resistant, water resistant / cut resistant 100/box Letter Size (Blue, Green Red and Yellow)	SMD11958 P 105	100	box		

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ITEM NO.	DESCRIPTION		SPEC REF. 2012 Staples/Advantage Catalogue Item No. & Page	APPROX Annual QTY	UNIT	Catalogue Price	Discount- Off (in %)
77	Pendaflex Manila File folders (Manila File Folders, Reversible Tab, 9 ½ pt stock, Contains 10% post-consumer material) 100/box Legal Size		ESSR609 Page 103	100	box		
78	Pendaflex Manila File folders (Manila File Folders, Reversible Tab, 9 ½ pt stock, Contains 10% post-consumer material) 100/box Letter Size		ESSR409 Page 103	100	box		
79	Pendaflex Manila File folders (Manila File Folders, Straight cut Tab, 9 ½ pt stock, Contains 10% post-consumer material) 100/box Letter Size		ESSR409SC Page 103	100	box		
80	Pendaflex Manila File folders (Manila File Folders, Reversible Tab, 9 ½ pt stock, Contains 10% post-consumer material) 100/box Letter Size		ESSR609SC Page 103	100	box		
81	Pendaflex File Pocket (Reb Fibre, vertical, contains 10% post consumer material, back of pocket extends ½" above front for indexing 5 ¼" expansion Legal Size		ESS1536G Page 109	25	Each		
82	Pendaflex Coloured File Pockets (Perfect for color-coding, Contains at least 10% post- consumer material, Double thick front and back, colour- matched gusset is nylon reinforced, special moisture resistant coating) 3 ½" expansion Letter Size		ESS1524EGOX/BOX/ ROX/YOX Pg 109	400	Each		
83	Pendaflex Coloured File Pockets (Perfect for color-coding, Contains at least 10% post- consumer material, Double thick front and back, colour- matched gusset is nylon reinforced, special moisture resistant coating) 3 ½" expansion Legal Size		ESS1526EGOX/BOX/ ROX/YOX Pg 109	400	Each		
84	Pendaflex Expanding File Pockets Contains 10% post- consumer material, fully lined gussets with extra reinforcements at top and bottom for added protection, reinforcement strips at critical wear points to prevent bursting or tearing, moisture resistant coating, guaranteed for life 7" expansion Legal Size		ESS45303 Page 109	100	Each		

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85	Pendaflex Expanding Envelopes (contains a minimum of 30% post-consumer material, red fibre construction with reinforced gussets, elastic tie Closure) 5 ¼" expansion Legal Size	ESSE226B Page 109				
86	Oxford Panel & Border Report Covers (grained paper stock, with embossed border and title panel, contains 10% post-consumer waste, self-adhesive title labels included, 3 built-in double-tang fasteners with metal eyelets) ½" capacity Letter Size	ESS52501/03/06 ESS52511/38 ESS62509 Page 136	1200	Each		
Envelopes, Tab Dividers, Labels						
87	Heavy Duty Catalogue Envelopes (SupremeX Bulk Packs, FSC certified, 50% recycles with minimum post-consumer content, open-end style with gum flaps) made from recycled 24lb Kraft Stock) 9"x12" 500/box	SMX6700420 Page 249	100	box		
88	Heavy Duty Catalogue Envelopes (SupremeX Bulk Packs, FSC certified, 50% recycles with minimum post-consumer content, open-end style with gum flaps) made from recycled 24lb Kraft Stock) 11.5" x 14.5" 100/pack	SMX0018126 Page 249	100	pack		
89	Heavy Duty Catalogue Envelopes (Bulk Packs, FSC certified, 50% recycles with minimum post-consumer content, open-end style with gum flaps) made from recycled 24lb Kraft Stock) 5 ¾" x 9.5" 500/pack	SMX5900420 Page 249	100	pack		
90	Avery Worksaver Big Tab Dividers (Tabs are 50% bigger, white stock) 5 tab assorted or clear	AVE11121/22 Page 147	500	set		
91	Avery Worksaver Big Tab Dividers (Tabs are 50% bigger, white stock) 8 tab assorted or clear	AVE11123/24 Page 147	500	set		
92	Dymo LabelWriter Printer Labels White, 130 Labels/Roll 2 rolls/Pack	DYM30251 Page 457	40	Pack		

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93	Avery white TrueBlock Mailing Labels – Laser (Peel labels easily from backing with easy peel feature, Easy peel feature exposes label edges to speed up labeling, preset layouts in most software programs) 2 ^{5/8} " x 1" 30/sheet, 3000/box	AVE05160 Page 88		Box		
MISCELLANEOUS						
94	Staedtler Mars Plastic Eraser (smudge free, never hardens, practically residue-free erasing) Standard Size	STD52650 Page 166	80	Each		
95	Staedtler Mars Rasoplast Eraser residue-free (Latex Free, smudge free, never hardens, practically erasing) Small Size	STD526B30 Page 166	300	Each		
96	Blueline A790 Series Account Books (20lb white paper, green and brown ruling, numbered lines and columns except record, 30% post-consumer content) Hard black over, numbered pages 200 pages , 100 sheets 12 1/2" x 7 7/8"	DMNA79020001 Page 32	200	Each		
97	Staples Identification Card Reels (Black heavy duty 24 Retracting ID card reel extends 24" for scanning or swiping of card. Comes with belt clip or spring clip , heavy duty metal with strong cord for long lasting durability	STP37870 Page 85	500	Pk		
98	Swingline Standard Staples offers dependable easy stapling, High quality standard staples ,fits standard staplers, 210 staples per strip, 5000 per box, 20 sheet capacity) #SF-4 1/4"	SWI35454 Page 245	500	Box		
99	Protective Pocket for CD's (self adhesive) 10/pk	MMM815 Not in catalogue	300	Each		
100	Dixon Rubber Bands (Pure rubber and rubber compounds provide for maximum elasticity and tensile strength, latex free) 1/4 lb box 6"long 1/16" wide, 3 1/2"long, 1/4" wide, 3 1/2" long 1/2" wide	DIX89064 DIX89043 Dix89052	400	Box		

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Discount for Catalogue Items other than Items 1-100						
101	Percent off Items not listed above but found in the Annual Published Catalogue as List Items			Per Item		
102	Percent off Items not listed above but found in the Annual Published Catalogue as Market (or Net) Items			Per Item		

Name of Bidder