



## 943-2011 ADDENDUM 3

### SUPPLY AND DISTRIBUTION OF GARBAGE AND RECYCLING CARTS

#### URGENT

**PLEASE FORWARD THIS DOCUMENT TO  
WHOEVER IS IN POSSESSION OF THE BID  
OPPORTUNITY**

ISSUED: January 19, 2012  
BY: Alexander Singbeil  
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**THIS ADDENDUM SHALL BE INCORPORATED  
INTO THE BID OPPORTUNITY AND SHALL  
FORM A PART OF THE CONTRACT  
DOCUMENTS**

Template Version: A20070419

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**Please note the following and attached changes, corrections, additions, deletions, information and/or instructions in connection with the Bid Opportunity, and be governed accordingly. Failure to acknowledge receipt of this Addendum in Paragraph 9 of Form A: Bid may render your Bid non-responsive.**

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#### PART B – BIDDING PROCEDURES

Revise B2.1 to Read: The Submission Deadline is 4:00 p.m. Winnipeg time, **January 27, 2012.**

Revise 11.3 to Read: The City intends to award this Contract by **March 5, 2012**

Revise B9.1(d) to Read: Provide, on the request of the Contract Administrator, samples of the Carts and evidence that the Carts meet the technical requirements noted in E1. **These items shall be received within 5 working days of the request.**

#### PART D – SUPPLEMENTAL CONDITIONS

Revise D2.4 to Read: Under the new collection contract(s) the City plans to implement Cart collection service city-wide by October 1st, 2012.

Delete D2.4(a)

Delete D2.4(b)

Delete D2.7

Revise D3.1 to Read: The Work to be done under the Contract shall consist of supply, delivery and distribution of approximately **343,500** garbage and recycling Carts.

Revise D10.1 to Read: The Contractor shall provide to the Contract Administrator an implementation plan within **15 working days** of the award of Contract.

Revise D12.1 to Read: The City will provide up to four (4) staging sites which may be used by the Contractor for storage, assembly and distribution of Carts. The staging area will consist of warehouse(s) with truck access and washroom facilities. **Storage capacity is expected to be roughly equivalent to one week of Cart distribution.** The costs for staging areas shall be borne by the City.

Revise D16.1 to Read: Further to C10, payment shall be made upon successful distribution of **fully assembled and functional Carts distributed to specified addresses.**

## **PART E – SPECIFICATIONS**

Revise E7.3 to Read: The Contractor shall have the option to install RFID tags in the field or in the staging area as long as there is no disruption to services. The Contractor shall also have the option of completing this work at any time between **June 4, 2012 and September 28, 2012.**

Revise E8.1 to Read: **The City intends to have all Carts distributed to premises by September 21, 2012. Distribution may begin any time after June 1, 2012, but must begin no later than July 1, 2012. Distribution of Carts and commencement of automated collection are now decoupled, therefore cart distribution no longer requires coordination with the Collection Contractor(s). The City may allow distribution prior to July 1, 2012 at the request of the Cart Contractor, subject to approval by the Contract Administrator.**

Revise E8.2 to Read: The rate of distribution shall be at the discretion of the Contractor, but shall ensure distribution meets the deadlines stated in E8.1 and respects the City's manpower constraints stated in E8.3

Delete Table below E8.3

Delete E8.4

Delete E8.5

Revise E8.6 to Read: **Unless advised otherwise, Carts distributed by the Contractor or their subcontractor will be distributed to the front street, and placed just inside the property line. Contractor employees shall not enter any property unless instructed to do so by the Contract Administer.**

Revise E8.7 to Read: **The City will provide a distribution list tailored for each area in the City. The lists will be coordinated with the implementation schedule agreed to by the Contractor. The distribution list will contain addresses and Cart quantities and will be formatted for importing to Handheld RFID Readers. Maps of the areas will also be provided.**

Revise E8.10(a) to Read: **Distribution of Carts shall include assembly and distribution of a kit to each premise throughout the City.** The kits shall be affixed to the cart in such as way as to be easily accessible to citizens and protected from weather. Placing of kits within the Carts is not acceptable. The kit will typically include:

- (a) Educational materials consisting of a multi-page brochure printed on letter paper.**
- (b) 2 paper yard waste collection bags with folded dimensions of approximately 31x21 cm.**