



THE CITY OF WINNIPEG

BID OPPORTUNITY

BID OPPORTUNITY NO. 331-2006

SUPPLY AND DELIVERY OF BILINGUAL TRANSIT BUS PASSES

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PART B - BIDDING PROCEDURES

B1. PROJECT TITLE

B1.1 SUPPLY AND DELIVERY OF BILINGUAL TRANSIT BUS PASSES

B2. SUBMISSION DEADLINE

B2.1 The Submission Deadline is 4:00 p.m. Winnipeg time, May 26, 2006.

B2.2 Bid Submissions determined by the Manager of Materials to have been received later than the Submission Deadline will not be accepted and will be returned upon request.

B2.3 The Contract Administrator or the Manager of Materials may extend the Submission Deadline by issuing an addendum at any time prior to the time and date specified in B2.1.

B3. ENQUIRIES

B3.1 All enquiries shall be directed to the Contract Administrator identified in D4.1.

B3.2 If the Bidder finds errors, discrepancies or omissions in the Bid Opportunity, or is unsure of the meaning or intent of any provision therein, the Bidder shall notify the Contract Administrator of the error, discrepancy or omission, or request a clarification as to the meaning or intent of the provision at least five (5) Business Days prior to the Submission Deadline.

B3.3 Responses to enquiries which, in the sole judgment of the Contract Administrator, require a correction to or a clarification of the Bid Opportunity will be provided by the Contract Administrator to all Bidders by issuing an addendum.

B3.4 Responses to enquiries which, in the sole judgment of the Contract Administrator, do not require a correction to or a clarification of the Bid Opportunity will be provided by the Contract Administrator only to the Bidder who made the enquiry.

B3.5 The Bidder shall not be entitled to rely on any response or interpretation received pursuant to B3 unless that response or interpretation is provided by the Contract Administrator in writing.

B4. ADDENDA

B4.1 The Contract Administrator may, at any time prior to the Submission deadline, issue addenda correcting errors, discrepancies or omissions in the Bid Opportunity, or clarifying the meaning or intent of any provision therein.

B4.2 The Contract Administrator will issue each addendum at least two (2) Business Days prior to the Submission Deadline, or provide at least two (2) Business Days by extending the Submission Deadline.

B4.2.1 Addenda will be available on the Bid Opportunities page at The City of Winnipeg, Corporate Finance, Materials Management Branch internet site at <http://www.winnipeg.ca/matmgt>.

B4.2.2 The Bidder is responsible for ensuring that he has received all addenda and is advised to check the Materials Management Branch internet site for addenda shortly before submitting his Bid.

B4.3 The Bidder shall acknowledge receipt of each addendum in Paragraph 8 of Form A: Bid. Failure to acknowledge receipt of an addendum may render a Bid non-responsive.

B5. SUBSTITUTES

- B5.1 The Work is based on the materials, equipment, methods and products specified in the Bid Opportunity.
- B5.2 Substitutions shall not be allowed unless application has been made to and prior approval has been granted by the Contract Administrator in writing.
- B5.3 Requests for approval of a substitute will not be considered unless received in writing by the Contract Administrator at least seven (7) Business Days prior to the Submission Deadline.
- B5.4 The Bidder shall ensure that any and all requests for approval of a substitute:
- (a) provide sufficient information and details to enable the Contract Administrator to determine the acceptability of the material, equipment, method or product as either an approved equal or alternative:
 - (i) sufficient unprinted and/or printed samples, of the proposed alternative or equivalent, so that the Contract Administrator may determine suitability;
 - (ii) the brand name;
 - (iii) the weight;
 - (iv) the name of the Mill manufacturing the product; and
 - (b) identify any and all changes required in the applicable Work, and all changes to any other Work, which would become necessary to accommodate the substitute;
 - (c) identify any anticipated cost or time savings that may be associated with the substitute;
 - (d) certify that, in the case of a request for approval as an approved equal, the substitute will fully perform the functions called for by the general design, be of equal or superior substance to that specified, is suited to the same use and capable of performing the same function as that specified and can be incorporated into the Work, strictly in accordance with the Contract;
 - (e) certify that, in the case of a request for approval as an approved alternative, the substitute will adequately perform the functions called for by the general design, be similar in substance to that specified, is suited to the same use and capable of performing the same function as that specified and can be incorporated into the Work, strictly in accordance with the Contract.
- B5.5 The Contract Administrator, after assessing the request for approval of a substitute, may in his sole discretion grant approval for the use of a substitute as an “approved equal” or as an “approved alternative”, or may refuse to grant approval of the substitute.
- B5.6 The Contract Administrator will provide a response in writing, at least two (2) Business Days prior to the Submission Deadline, only to the Bidder who requested approval of the substitute.
- B5.6.1 The Bidder requesting and obtaining the approval of a substitute shall be entirely responsible for disseminating information regarding the approval to any person or persons he wishes to inform.
- B5.7 If the Contract Administrator approves a substitute as an “approved equal”, any Bidder may use the approved equal in place of the specified item.
- B5.8 If the Contract Administrator approves a substitute as an “approved alternative”, any Bidder bidding that approved alternative shall base his Total Bid Price upon the specified item but may also indicate an alternative price based upon the approved alternative. Such alternatives will be evaluated in accordance with B13.

B5.9 No later claim by the Contractor for an addition to the price(s) because of any other changes in the Work necessitated by the use of an approved equal or an approved alternative will be considered.

B6. BID SUBMISSION

B6.1 The Bid Submission consists of the following components:

- (a) Form A: Bid;
- (b) Form B: Prices;

B6.2 All components of the Bid Submission shall be fully completed or provided, and submitted by the Bidder no later than the Submission Deadline, with all required entries made clearly and completely in ink, to constitute a responsive Bid.

B6.3 The Bid Submission may be submitted by mail, courier or personal delivery, or by facsimile transmission.

B6.4 If the Bid Submission is submitted by mail, courier or personal delivery, it shall be enclosed and sealed in an envelope clearly marked with the Bid Opportunity number and the Bidder's name and address, and shall be submitted to:

The City of Winnipeg
Corporate Finance Department
Materials Management Branch
185 King Street, Main Floor
Winnipeg MB R3B 1J1

B6.4.1 Samples or other components of the Bid Submission which cannot reasonably be enclosed in the envelope may be packaged separately, but shall be clearly marked with the Bid Opportunity number, the Bidder's name and address, and an indication that the contents are part of the Bidder's Bid Submission.

B6.5 If the Bid Submission is submitted by facsimile transmission, it shall be submitted to (204) 949-1178

B6.5.1 The Bidder is advised that the City cannot take responsibility for the availability of the facsimile machine at any time.

B6.6 Bid Submissions submitted by internet electronic mail (e-mail) will not be accepted.

B7. BID

B7.1 The Bidder shall complete Form A: Bid, making all required entries.

B7.2 Paragraph 2 of Form A: Bid shall be completed in accordance with the following requirements:

- (a) if the Bidder is a sole proprietor carrying on business in his own name, his name shall be inserted;
- (b) if the Bidder is a partnership, the full name of the partnership shall be inserted;
- (c) if the Bidder is a corporation, the full name of the corporation shall be inserted;
- (d) if the Bidder is carrying on business under a name other than his own, the business name and the name of every partner or corporation who is the owner of such business name shall be inserted.

B7.2.1 If a Bid is submitted jointly by two or more persons, each and all such persons shall identify themselves in accordance with B7.2.

- B7.3 In Paragraph 3 of Form A: Bid, the Bidder shall identify a contact person who is authorized to represent the Bidder for purposes of the Bid.
- B7.4 Paragraph 10 of Form A: Bid shall be signed in accordance with the following requirements:
- (a) if the Bidder is a sole proprietor carrying on business in his own name, it shall be signed by the Bidder;
 - (b) if the Bidder is a partnership, it shall be signed by the partner or partners who have authority to sign for the partnership;
 - (c) if the Bidder is a corporation, it shall be signed by its duly authorized officer or officers;
 - (d) if the Bidder is carrying on business under a name other than his own, it shall be signed by the registered owner of the business name, or by the registered owner's authorized officials if the owner is a partnership or a corporation.
- B7.4.1 The name and official capacity of all individuals signing Form A: Bid shall be printed below such signatures.
- B7.4.2 All signatures shall be original.
- B7.5 If a Bid is submitted jointly by two or more persons, the word "Bidder" shall mean each and all such persons, and the undertakings, covenants and obligations of such joint Bidders in the Bid Submission and the Contract, when awarded, shall be both joint and several.

B8. PRICES

- B8.1 The Bidder shall state a price in Canadian funds for each item of the Work identified on Form B: Prices.
- B8.1.1 Prices on Form B: Prices shall include:
- (a) duty;
 - (b) freight and cartage;
 - (c) Provincial and Federal taxes [except the Goods and Services Tax (GST) and Manitoba Retail Sales Tax (MRST, also known as PST), which shall be extra where applicable] and all charges governmental or otherwise paid;
 - (d) profit and all compensation which shall be due to the Contractor for the Work and all risks and contingencies connected therewith.
- B8.2 The quantities listed on Form B: Prices are to be considered approximate only. The City will use said quantities for the purpose of comparing Bids.
- B8.3 The quantities for which payment will be made to the Contractor are to be determined by the Work actually performed and completed by the Contractor, to be measured as specified in the applicable Specifications.

B9. QUALIFICATION

- B9.1 The Bidder shall:
- (a) undertake to be in good standing under The Corporations Act (Manitoba), or properly registered under The Business Names Registration Act (Manitoba), or otherwise properly registered, licensed or permitted by law to carry on business in Manitoba, or if the Bidder does not carry on business in Manitoba, in the jurisdiction where the Bidder does carry on business;
 - (b) be responsible and not be suspended, debarred or in default of any obligation to the City;

- (c) be financially capable of carrying out the terms of the Contract;
- (d) have all the necessary experience, capital, organization, and equipment to perform the Work in strict accordance with the terms and provisions of the Contract;
- (e) have successfully carried out work, similar in nature, scope and value to the Work;
- (f) employ only Subcontractors who:
 - (i) are responsible and not suspended, debarred or in default of any obligation to the City (a list of suspended or debarred individuals and companies is available on the Information Connection page at The City of Winnipeg, Corporate Finance, Materials Management Branch internet site at <http://www.winnipeg.ca/matmgt>); and
 - (ii) have successfully carried out work similar in nature, scope and value to the portion of the Work proposed to be subcontracted to them, and are fully capable of performing the Work required to be done in accordance with the terms of the Contract;
- (g) have a written workplace safety and health program in accordance with The Workplace Safety and Health Act (Manitoba);

B9.2 The Bidder shall be prepared to submit, within three (3) Business Days of a request by the Contract Administrator, proof satisfactory to the Contract Administrator of the qualifications of the Bidder and of any proposed Subcontractor.

B9.3 The Bidder shall provide, on the request of the Contract Administrator, full access to any of the Bidder's equipment and facilities to confirm, to the Contract Administrator's satisfaction, that the Bidder's equipment and facilities are adequate to perform the Work.

B9.4 Notwithstanding General Conditions GC.5.02 (4), no work except the supply of raw materials may be contracted out, without the written consent of the Contract Administrator.

- B9.4.1 If the Contractor is granted permission to employ Subcontractors, they shall:
- (i) be responsible and not suspended, debarred or in default of any obligation to the City (a list of suspended or debarred individuals and companies is available on the Information Connection page at The City of Winnipeg, Corporate Finance, Materials Management Division internet site at <http://www.winnipeg.ca/matmgt>, and
 - (ii) have successfully carried out work similar in nature, scope and value to the portion of the Work proposed to be subcontracted to them, and are fully capable of performing the Work required to be done in accordance with the terms of the Contract;

B10. OPENING OF BIDS AND RELEASE OF INFORMATION

B10.1 Bid Submissions will not be opened publicly.

B10.2 Following the Submission Deadline, the names of the Bidders and their Total Bid Prices (unevaluated, and pending review and verification of conformance with requirements) will be available on the Closed Bid Opportunities (or Public/Posted Opening & Award Results) page at The City of Winnipeg, Corporate Finance, Materials Management Branch internet site at <http://www.winnipeg.ca/matmgt>.

B10.3 After award of Contract, the name(s) of the successful Bidder(s) and the Contract Amount(s) will be available on the Closed Bid Opportunities (or Public/Posted Opening & Award Results) page at The City of Winnipeg, Corporate Finance, Materials Management Branch internet site at <http://www.winnipeg.ca/matmgt>.

B10.4 The Bidder is advised that any information contained in any Bid Submission may be released if required by City policy or procedures, by The Freedom of Information and Protection of Privacy Act (Manitoba), by other authorities having jurisdiction, or by law.

B11. IRREVOCABLE BID

B11.1 The Bid(s) submitted by the Bidder shall be irrevocable for the time period specified in Paragraph 9 of Form A: Bid.

B11.2 The acceptance by the City of any Bid shall not release the Bids of the next two lowest evaluated responsive Bidders and these Bidders shall be bound by their Bids on such Work for the time period specified in Paragraph 9 of Form A: Bid.

B12. WITHDRAWAL OF BIDS

B12.1 A Bidder may withdraw his Bid without penalty by giving written notice to the Manager of Materials at any time prior to the Submission Deadline.

B12.1.1 Notwithstanding GC.7.05(2), the time and date of receipt of any notice withdrawing a Bid shall be the time and date of receipt as determined by the Manager of Materials.

B12.1.2 The City will assume that any one of the contact persons named in Paragraph 3 of Form A: Bid or the Bidder's authorized representatives named in Paragraph 10 of Form A: Bid, and only such person, has authority to give notice of withdrawal.

B12.1.3 If a Bidder gives notice of withdrawal prior to the Submission Deadline, the Manager of Materials shall:

- (a) retain the Bid Submission until after the Submission Deadline has elapsed;
- (b) open the Bid Submission to identify the contact person named in Paragraph 3 of Form A: Bid and the Bidder's authorized representatives named in Paragraph 10 of Form A: Bid; and
- (c) if the notice has been given by any one of the persons specified in B12.1.3(b), declare the Bid withdrawn.

B12.2 A Bidder who withdraws his Bid after the Submission Deadline but before his Bid has been released or has lapsed as provided for in B11.2 shall be liable for such damages as are imposed upon the Bidder by law and subject to such sanctions as the Chief Administrative Officer considers appropriate in the circumstances. The City, in such event, shall be entitled to all rights and remedies available to it at law.

B13. EVALUATION OF BIDS

B13.1 Award of the Contract shall be based on the following bid evaluation criteria:

- (a) compliance by the Bidder with the requirements of the Bid Opportunity (pass/fail);
- (b) qualifications of the Bidder and the Subcontractors, if any, pursuant to B9 (pass/fail);
- (c) Total Bid Price;
- (d) economic analysis of any approved alternative pursuant to B5.

B13.2 Further to B13.1(a), the Award Authority may reject a Bid as being non-responsive if the Bid Submission is incomplete, obscure or conditional, or contains additions, deletions, alterations or other irregularities. The Award Authority may reject all or any part of any Bid, or waive technical requirements if the interests of the City so require.

B13.3 Further to B13.1(b), the Award Authority shall reject any Bid submitted by a Bidder who does not demonstrate, in his Bid Submission or in other information required to be submitted, that he is responsible and qualified.

B13.4 Further to B13.1(c), the Total Bid Price shall be the sum of the quantities multiplied by the unit prices for each item shown on Form B: Prices.

B13.4.1 If there is any discrepancy between the Total Bid Price written in figures, the Total Bid Price written in words and the sum of the quantities multiplied by the unit prices for each item, the sum of the quantities multiplied by the unit prices for each item shall take precedence.

B13.5 This Contract will be awarded as a whole.

B14. AWARD OF CONTRACT

B14.1 The City will give notice of the award of the Contract or will give notice that no award will be made.

B14.2 The City will have no obligation to award a Contract to a Bidder, even though one or all of the Bidders are determined to be responsible and qualified, and the Bids are determined to be responsive.

B14.2.1 Without limiting the generality of B14.2, the City will have no obligation to award a Contract where:

- (a) the prices exceed the available City funds for the Work;
- (b) the prices are materially in excess of the prices received for similar work in the past;
- (c) the prices are materially in excess of the City's cost to perform the Work, or a significant portion thereof, with its own forces;
- (d) only one Bid is received; or
- (e) in the judgment of the Award Authority, the interests of the City would best be served by not awarding a Contract.

B14.3 Where an award of Contract is made by the City, the award shall be made to the responsible and qualified Bidder submitting the lowest evaluated responsive Bid.

B14.4 Notwithstanding GC.3.01 and GC.3.02, the City will issue a purchase order to the successful Bidder in lieu of the execution of a Contract.

B14.5 The Contract Documents, as defined in GC.1.01(7), in their entirety shall be deemed to be incorporated in and to form a part of the purchase order notwithstanding that they are not necessarily attached to or accompany said purchase order.

PART C - GENERAL CONDITIONS

C1. GENERAL CONDITIONS

C1.1 The *General Conditions for the Supply and Delivery of Goods* (Form 21: 88 03) are applicable to the Work of the Contract.

C1.1.1 The *General Conditions for the Supply and Delivery of Goods* are available on the Information Connection page at The City of Winnipeg, Corporate Finance, Materials Management Branch internet site at <http://www.winnipeg.ca/matmgt>.

PART D - SUPPLEMENTAL CONDITIONS

GENERAL

D1. GENERAL CONDITIONS

- D1.1 In addition to the *General Conditions for the Supply and Delivery of Goods*, these Supplemental Conditions are applicable to the Work of the Contract.
- D1.2 The General Conditions are amended by striking out "The City of Winnipeg Act" wherever it appears in the General Conditions and substituting "The City of Winnipeg Charter".
- D1.3 The General Conditions are amended by striking out "Board of Commissioners" or "Commissioner" wherever it appears in the General Conditions and substituting the "Chief Administrative Officer".
- D1.4 The General Conditions are amended by striking out "Tender Package" wherever it appears in the General Conditions and substituting "Bid Opportunity".
- D1.5 The General Conditions are amended by striking out "Tender Submission" wherever it appears in the General Conditions and substituting "Bid Submission".
- D1.6 The General Conditions are amended by striking out "Bidding Instructions" wherever it appears in the General Conditions and substituting "Bidding Procedures".

D2. SCOPE OF WORK

- D2.1 The Work to be done under the Contract shall consist of the Supply and Delivery of 2007 Bilingual Transit Bus Passes, for the period May 19, 2006 to December 31, 2007.
- D2.1.1 The Work shall be done on an "as required" **and** "scheduled" basis during the term of the Contract. "scheduled" shall be in accordance with E4.4.
- D2.1.2 The type and quantity of Work to be performed under this Contract shall be as authorized from time to time by the Contract Administrator.
- D2.2 Subject to GC.4.08, the City shall have no obligation under the Contract to purchase any quantity of any item in excess of its actual operational requirements.
- (a) The City may increase quantities, in accordance with GC 4.05, and such increases shall be at the price Bid on the Form B.

D3. DEFINITIONS

- D3.1 When used in this Bid Opportunity:
- (a) "**Business Day**" means any Calendar Day, other than a Saturday, Sunday, or a Statutory or Civic Holiday;
- (b) "**Submission Deadline**" and "**Time and Date Set for the Final Receipt of Bids**" mean the time and date set out in the Bidding Procedures for final receipt of Bids;
- (c) "**User**" means a person, department or other administrative unit of the City authorized by the Contract Administrator to order Work under this Contract;
- (d) "**Voided**" means having no legal force or validity'
- (e) "**If Required**" means if ordered to;
- (f) "**Scheduled**" means to appoint, assign, or designate for a fixed time.

D4. CONTRACT ADMINISTRATOR

- D4.1 The Contract Administrator is:
Ms. Helen Tack
Superintendent of Garry Street Transit Service Centre
65 Garry Street
Winnipeg, Manitoba
R3C 4K4
Telephone No. (204) 986-5242
Facsimile No. (204) 986-6967

D5. NOTICES

- D5.1 GC.7.05 is hereby amended to delete reference to "registered mail" and to replace same with "ordinary mail".
- D5.2 GC.7.05 is further amended hereby to include delivery by facsimile transmission (fax) as an acceptable means of delivering notices, consents, approvals, statements, authorizations, documents or other communications required or permitted to be given under this Contract. Deliveries by fax will be deemed to have been received on the day of delivery, if a business day, or if not a business day, on the business day next following the day of delivery.
- D5.3 Further to GC.7.05, all notices, consents, approvals, statements, authorizations, documents or other communications to the City, except as expressly otherwise required in D5.4, D5.5 or elsewhere in the Contract, shall be sent to the attention of the Contract Administrator at the address or facsimile number identified in D4.1.
- D5.4 All notices of appeal to the Chief Administrative Officer shall be sent to the attention of the Chief Financial Officer at the following address or facsimile number:
The City of Winnipeg
Chief Administrative Officer Secretariat
Administration Building, 3rd Floor
510 Main Street
Winnipeg MB R3B 1B9
Facsimile No.: (204) 949-1174
- D5.5 All notices, requests, nominations, proposals, consents, approvals, statements, authorizations, documents or other communications required to be submitted or returned to the City Solicitor shall be sent to the following address or facsimile number:
The City of Winnipeg
Corporate Services Department
Legal Services Division
185 King Street, 3rd Floor
Winnipeg MB R3B 1J1
Facsimile No.: (204) 947-9155

SUBMISSIONS

D6. AUTHORITY TO CARRY ON BUSINESS

- D6.1 The Contractor shall be in good standing under The Corporations Act (Manitoba), or properly registered under The Business Names Registration Act (Manitoba), or otherwise properly registered, licensed or permitted by law to carry on business in Manitoba, or if the Contractor

does not carry on business in Manitoba, in the jurisdiction where the Contractor does carry on business, throughout the term of the Contract, and shall provide the Contract Administrator with evidence thereof upon request.

D7. SECURITY

- D7.1 The Winnipeg Transit Department is concerned over the growing potential for counterfeiting/illegal reproduction of Transit Bus Passes.
- D7.2 All materials associated with the City of Winnipeg Bilingual Transit Bus Passes shall be the property of the City of Winnipeg.
- D7.3 The names and titles of the personnel authorized to work with the Transit Bus Passes shall be provided to the Contract Administrator prior to the commencement of production.
- D7.4 No materials shall be destroyed unless approved by the Contract Administrator.
- D7.5 Work is to be done in such a fashion that all passes are printed, numbered, packaged and accounted for under supervision;
- D7.6 When material is being moved from one location to another in the plant, it shall be moved in a secure fashion;
- D7.7 When not being worked on, work in progress shall be placed in a secure area with accessibility limited to authorized personnel.
- D7.8 Upon completion, all Goods shall be placed in a secured area until delivery is made to Garry Street Transit Service centre.
- D7.9 All overruns, samples or surplus stock associated with the production of the passes shall be accounted for and stored in a secured area at the Contractor's plant, with limited accessibility, and shall remain at the Contractor's Plant until the Contract Administrator has been advised and has instructed the Contractor as to its disposition.
- D7.10 All waste shall be accounted for and stored in a secured area, until the Contract Administrator has authorized the waste to be destroyed under supervision by burning or shredding.

D8. CONTRACTOR'S RESPONSIBILITY FOR LOSS

- D8.1 During the term of the Contract, the Contractor shall be responsible for any loss of the Bilingual Transit Bus Passes, by disappearance, destruction, dishonesty or otherwise, while in the possession and control of the Contractor. For the purpose of this Clause, the Bilingual Transit Bus Goods shall be deemed to be in the possession and control of the Contractor at any time prior to the acceptance of the delivery of same by the Transit Department Contract Administrator or his designate, at the City of Winnipeg.
 - D8.1.1 In the event of such a loss, the Contractor shall bear the cost and expense of replacing the Goods.
 - D8.1.2 The Contractor may be requested to replace and/or alter all existing Goods produced to the date of loss.
- D8.2 If existing Goods are altered, the Contractor shall alter all future production of the Contract.

D9. CONTROL OF WORK

- D9.1 In accordance with GC.5.01 the Contractor shall further comply with any or all of the following:

- (a) A written description of the building and plant security. This security is subject to the approval of the Contract Administrator and may be investigated by the Contract Administrator.
- (b) The City of Winnipeg shall have the right, at its discretion, to place a person or persons in the Contractors plant during production in order to observe the production of Goods.

CONTROL OF WORK

D10. COMMENCEMENT

- D10.1 The Contractor shall not commence any Work until he is in receipt of a purchase order authorizing the commencement of the Work.
- D10.2 The City intends to award this Contract by June 1, 2006.

D11. ORDERS

- D11.1 The Contractor shall provide a local Winnipeg telephone number or a toll-free telephone number at which orders for delivery may be placed.

D12. RECORDS

- D12.1 The Contractor shall keep detailed records of the goods supplied under the Contract.
- D12.2 The Contractor shall record, as a minimum, for each item listed on Form B: Prices:
 - (a) User name(s) and addresses;
 - (b) order date(s);
 - (c) delivery date(s); and
 - (d) description and quantity of goods supplied.
- D12.3 The Contractor shall provide the Contract Administrator with a copy of the records for each quarter year within fifteen (15) Calendar Days of the end of that quarter.

MEASUREMENT AND PAYMENT

D13. INVOICES

- D13.1 Further to GC.9.01 and notwithstanding GC.9.03, the Contractor shall submit an invoice for each order delivered, to the Contract Administrator.
- D13.2 Invoices must clearly indicate, as a minimum:
 - (a) the City's order number;
 - (b) date of delivery;
 - (c) delivery address;
 - (d) type and quantity of goods delivered;
 - (e) the amount payable with GST and MRST shown as separate amounts; and
 - (f) the Contractor's GST registration number.
- D13.3 The City will bear no responsibility for delays in approval of invoices which are improperly submitted.

D14. PAYMENT

- D14.1 Further to GC.9.01 and GC.9.03, payment shall be in Canadian funds net thirty (30) Calendar Days after receipt and approval of the Contractor's invoice.

WARRANTY

D15. WARRANTY

- D15.1 Notwithstanding GC.10.01 and GC.10.02, the warranty period for each item of Work supplied shall begin on the date of successful delivery and shall expire one (1) year thereafter unless extended.
- D15.2 If a defect or deficiency prevents the full and normal use or operation of the Work or any portion
- D15.3 Notwithstanding GC.10.01, GC.10.02, if any law of Manitoba or of the jurisdiction in which the Work was manufactured requires, or if the manufacturer provides, a longer warranty period or a warranty which is more extensive in its nature, then the provisions of such law or manufacturer's warranty shall apply.

PART E - SPECIFICATIONS

GENERAL

E1. GENERAL

- E1.1 The Contractor shall Supply and Deliver Bilingual Transit Bus Passes in accordance with the requirements hereinafter specified.
- E1.2 Requests for substitutes as an approved equal or an approved alternative shall be made in accordance with B5.
- E1.2.1 Alternate similar sizes, perforations, foils, binding and finishing(s), shall be considered and shall be submitted in accordance with B5.
- E1.3 Samples of proposed 2007 Bilingual Transit Bus Passes are attached **as sample page 1 – sample page 10**.
- E1.3.1 Samples are not 100 percent precise.
- E1.3.2 Goods supplied shall meet or exceed the quality of the current City samples.
- E1.4 The Contractor is advised that he/she shall be required to support CorelDraw Version 10 to facilitate the Work, in accordance with B9.
- E1.5 If additional information is required, please contact:
- | | | |
|--------------------|----------------|---|
| (a) Ms. Helen Tack | (204) 986-5242 | Superintendent of Garry Street Transit Service Centre
Garry Street Transit Service Centre; |
| (b) Mr. Ed Yorski | (204) 986-4346 | Revenue Officer
Garry Street Transit Service Centre. |

E2. WEEKLY PASSES (ITEMS 1-4)

Weekly passes shall be required for a period of 53 weeks commencing January 1, 2007, and shall include the following specifications.

- E2.1 Full Fare Max 5 Bus Pass:
- (a) January 1, 2007 to January 4, 2008;
 - (b) 53 weeks @ 8,000 per week Total 424,000;
 - (c) format shall be 2 ¼" x 3 11/16", (includes ½" stub);
 - (d) numbering/lettering shall be:
 - (i) on front in area provided, in bold black ink;
 - (ii) 100% precise and guaranteed, sequential and in numerical order;
 - (iii) each week, consecutively from 00001-8000;
 - (iv) in accordance with 2007 dates;
 - (v) numbered 1 the first week, have the foil letter A, and dated starting Jan. 1, 2007;
 - (vi) numbered 2 the second week, have the foil letter B, and dated starting Jan. 8, 2007.
- E2.2 Full Fare Super Bus Pass [7 Day]:
- (a) January 1, 2007 to January 6, 2008;
 - (b) 53 weeks @ 7,000 per week Total 371,000;
 - (c) format shall be 2 ¼" x 3 11/16", (includes ½" stub);

- (d) Numbering/Lettering shall be:
 - (i) on front in area provided, in bold black ink;
 - (ii) 100% precise and guaranteed, sequential and in numerical order;
 - (iii) each week consecutively from 00001-7,000;
 - (iv) In accordance with 2007 dates;
 - (v) numbered 1 the first week, have the foil letter A, and dated starting Jan. 1, 2007;
 - (vi) numbered 2 the second week, have the foil letter B, and dated starting Jan. 8, 2007.

E2.3 Reduced Fare Super Bus pass [7 Day]:

- (a) January 1, 2007 to January 6, 2008;
- (b) 53 weeks @ 5,000 per week Total 265,000;
- (c) format shall be 2 ¼" x 3 11/16", (includes ½" stub);
- (d) numbering/Lettering shall be:
 - (i) on front in area provided, in bold black ink;
 - (ii) 100% precise and guaranteed, sequential and in numerical order;
 - (iii) each week, consecutively from 00001-5000;
 - (iv) in accordance with 2007 dates;
 - (v) numbered 1 the first week, have the foil letter A, and dated starting Jan. 1, 2007;
 - (vi) numbered 2 the second week, have the foil letter B, and dated starting Jan. 8, 2007.

E2.4 Senior Fare Super Bus pass [7 Day]:

- (a) January 1, 2007 to January 6, 2008;
- (b) 53 weeks @ 3,500 per week Total 185,500;
- (c) format shall be 2 ¼" x 3 11/16" (includes ½" stub);
- (d) numbering/Lettering shall be:
 - (i) on front in area provided, in bold black ink;
 - (ii) 100% precise and guaranteed, sequential and in numerical order;
 - (iii) each week, consecutively from 00001-3500;
 - (iv) in accordance with 2007 dates;
 - (v) numbered 1 the first week, have the foil letter A, and dated starting Jan. 1, 2007;
 - (vi) numbered 2 the second week, have the foil letter B, and dated starting Jan. 8, 2007.

PRINTING OF WEEKLY PASSES SHALL INCLUDE THE FOLLOWING SPECIFICATIONS.

Voided Samples

E2.5 Voided samples shall be required for Weekly Transit Bus Passes, and shall accompany delivery.

E2.6 The Contractor shall supply voided samples for each week and the method of voiding shall be confirmed with the Contract Administrator:

- (a) 25 "voided" samples of Full Fare Max 5 Bus Pass;
- (b) 25 "voided" samples of Full Fare Super Bus Pass (7 Day);
- (c) 25 "voided" samples of Reduced Fare Super Bus Pass (7 Day);
- (d) 25 "voided" samples of Senior Fare Super Bus Pass (7 Day).

Artwork

- E2.7 The Contract Administrator shall:
- (a) provide colour keys and artwork to the Contractor by June 2, 2006, in **Coreldraw Version 10**;
 - (b) approve designs;
 - (c) make negatives available to the Contractor for further printing, pursuant to E2.8(b).
- E2.8 The Contractor shall:
- (a) submit paper proofs and blueline proofs no later than June 19, 2006. (earlier submission will be accepted);
 - (b) manufacture and retain all printing plates and negatives in safekeeping under security conditions, until requested by the Contract Administrator to return them or destroy them;
 - (c) advise the Contract Administrator when production commences and when it is completed.

Graphics/Text

- E2.9 New design/layout required for both front and back of passes.
- E2.10 The image on the front of each pass will change weekly.
- E2.10.1 The foil letters will change going from A to Z, then AA to ZZ.
- E2.10.2 The dates will change in accordance with 2007 dates.
- E2.10.3 The week numbers will change going from 1 -53.
- E2.11 The image on the reverse of each pass will be common for the 53 week period, **but** shall differ for each type of pass.
- E2.12 All text/graphics shall be of high resolution and clearly defined.
- E2.13 Color density shall be consistent throughout all shipments so as not to show visible differences.
- E2.14 Finish coat shall be clear coat varnish to seal and protect the colour.

Ink(s) and Foil

- E2.15 Front shall be four colour process and one U.V. fluorescent colour.
- E2.16 Reverse shall be black ink.
- E2.17 All colours shall be selected by the Transit Department Contract Administrator.
- E2.17.1 The Contractor shall ensure that colours shall be consistent throughout the year.
- E2.17.2 Silkscreen Fluorescent inks security feature, or equivalent, must be applied to a density sufficient enough to show a very visible difference when reproduced by a colour photocopier.
- E2.18 As a security feature, foil shall be Silver Laser High Resolution.
- E2.18.1 Foil shall have a clear coat varnish.
- E2.18.2 An alternate foil may considered, and shall be submitted in accordance with B5.

Stock

E2.19 Stock shall be Cornwall C1S 10 pt., or 80# Glacier 95.

Binding and Finishing

E2.20 Passes shall be:

- (a) fat trimmed size 2 ¼ " x 3 11/16";
- (b) perforated vertically at ½" from left edge;
- (c) gathered by 5 passes and securely stitch one wire in centre or stub.

PACKAGING

E2.21 Weekly passes shall be banded in books of 20 with elastic bands and shrink-wrapped in bundles of 80 books.

E2.22 Weekly passes shall be packed in sturdy cartons and labelled as to contents and number sequence.

E2.23 WEEKLY PASSES - DATES TO BE SHOWN ON 2007 PASSES

DATES TO BE SHOWN ON 2007 WEEKLY PASSES

<u>Week Number</u>	<u>Beginning Date All Weekly Passes</u>	<u>Ending Date Super Passes</u>	<u>Ending Date Weekday Passes</u>
1	January 1/07	January 7/07	January 5/07
2	January 8/07	January 14/07	January 12/07
3	January 15/07	January 21/07	January 19/07
4	January 22/07	January 28/07	January 26/07
5	January 29/07	February 4/07	February 2/07
6	February 5/07	February 11/07	February 9/07
7	February 12/07	February 18/07	February 16/07
8	February 19/07	February 25/07	February 23/07
9	February 26/07	March 4/07	March 2/07
10	March 5/07	March 11/07	March 9/07
11	March 12/07	March 18/07	March 16/07
12	March 19/07	March 25/07	March 23/07
13	March 26/07	April 1/07	March 30/07
14	April 2/07	April 8/07	April 6/07
15	April 9/07	April 15/07	April 13/07
16	April 16/07	April 22/07	April 20/07
17	April 23/07	April 29/07	April 27/07
18	April 30/07	May 6/07	May 4/07
19	May 7/07	May 13/07	May 11/07
20	May 14/07	May 20/07	May 18/07
21	May 21/07	May 27/07	May 25/07
22	May 28/07	June 3/07	June 1/07
23	June 4/07	June 10/07	June 8/07
24	June 11/07	June 17/07	June 15/07
25	June 18/07	June 24/07	June 22/07

DATES TO BE SHOWN ON 2007 WEEKLY PASSES

<u>Week Number</u>	<u>Beginning Date All Weekly Passes</u>	<u>Ending Date Super Passes</u>	<u>Ending Date Weekday Passes</u>
26	June 25/07	July 1/07	June 29/07
27	July 2/07	July 8/07	July 6/07
28	July 9/07	July 15/07	July 13/07
29	July 16/07	July 22/07	July 20/07
30	July 23/07	July 29/07	July 27/07
31	July 30/07	August 5/07	August 3/07
32	August 6/07	August 12/07	August 10/07
33	August 13/07	August 19/07	August 17/07
34	August 20/07	August 26/07	August 24/07
35	August 27/07	September 2/07	August 31/07
36	September 3/07	September 9/07	September 7/07
37	September 10/07	September 16/07	September 14/07
38	September 17/07	September 23/07	September 21/07
39	September 24/07	September 30/07	September 28/07
40	October 1/07	October 7/07	October 5/07
41	October 8/07	October 14/07	October 12/07
42	October 15/07	October 21/07	October 19/07
43	October 22/07	October 28/07	October 26/07
44	October 29/07	November 4/07	November 2/07
45	November 5/07	November 11/07	November 9/07
46	November 12/07	November 18/07	November 16/07
47	November 19/07	November 25/07	November 23/07
48	November 26/07	December 2/07	December 30/07
49	December 3/07	December 9/07	December 7/07
50	December 10/07	December 16/07	December 14/07
51	December 17/07	December 23/07	December 21/07
52	December 24/07	December 30/07	December 28/07
53	December 31/07	January 6/08	January 4/08

E3. MONTHLY PASSES (ITEMS 5-9)

Monthly passes shall be required for a period of 12 months commencing January 2007.

E3.1 Full Fare Monthly Bus Passes:

- (a) January 2007 to December 2007 20,000 passes per month;
- (b) total 240,000;
- (c) format shall be 3 3/16" x 2 1/4".
- (d) numbering/Lettering shall be:
 - (i) on front in area provided, in bold black ink;
 - (ii) 100% precise and guaranteed, sequential and in numerical order;
 - (iii) each month numbered consecutively from 00001-14000 and E14001-E20000;
 - (iv) a foil letter and number on each pass, going from F1 in January to F12 in December.

E3.2 Reduced Fare Monthly Bus Passes:

- (a) January 2007 to December 2007 8,000 passes per month;
- (b) total 96,000;
- (c) format shall be 3 3/16" x 2 1/4".
- (d) numbering/Lettering shall be:
 - (i) on front in area provided, in bold black ink;
 - (ii) 100% precise and guaranteed, sequential and in numerical order;
 - (iii) each month numbered consecutively beginning with 00001;
 - (iv) a foil letter and number on each pass, going from R1 in January to R12 in December.

E3.3 Senior Fare Monthly Bus Passes:

- (a) January 2007 to December 2007 5,000 passes per month;
- (b) total 60,000;
- (c) format shall be 3 3/16" x 2 1/4".
- (d) numbering/Lettering shall be:
 - (i) on front in area provided, in bold black ink;
 - (ii) 100% precise and guaranteed, sequential and in numerical order;
 - (iii) each month numbered consecutively beginning with 00001;
 - (iv) a foil letter and number on each pass, going from S1 in January to S12 in December.

E3.4 Post Secondary Monthly Bus Passes:

- (a) January 2007 to May 2007 12,000 passes per month;
- (b) June 2007 to August 2007 7,000 passes per month;
- (c) September 2007 to December 2007 12,000 passes per month;
- (d) total 129,000;
- (e) format shall be 3 3/16" x 2 1/4".
- (f) numbering/Lettering shall be:
 - (i) on front in area provided, in bold black ink;
 - (ii) 100% precise and guaranteed, sequential and in numerical order;

- (iii) each month numbered consecutively beginning with 00001;
- (iv) a foil letter and number on each pass, going from P1 in January to P12 in December.

E3.5 Handi-Transit Monthly Bus Passes:

- (a) January 2007 to December 2007 550 passes per month;
- (b) total 6,600;
- (c) format shall be 3 3/16" x 2 1/4".
- (d) numbering/Lettering shall be:
 - (i) on front in area provided, in bold black ink;
 - (ii) 100% precise and guaranteed, sequential and in numerical order;
 - (iii) passes each month shall be numbered consecutively beginning with 001.

PRINTING (MONTHLY PASSES)

Voided Samples

- E3.6 Voided samples shall be required for Monthly Transit Bus Passes and shall accompany delivery.
- E3.7 The Contractor shall supply voided samples for each month, and the method of voiding shall be confirmed with the Contract Administrator:
- (a) 25 "voided" samples of Full Fare Monthly Bus Passes;
 - (b) 25 "voided" samples of Reduced Fare Monthly Bus Passes;
 - (c) 25 "voided" samples of Post Secondary Monthly Bus Passes;
 - (d) 25 "voided" samples of Senior Monthly Bus Passes;
 - (e) 15 "voided" samples of Handi-Transit Monthly Bus Passes.

Artwork

- E3.8 The Contract Administrator shall:
- (a) provide colour keys and artwork to the Contractor by June 2, 2006 in **Coreldraw Version 10**;
 - (b) approve designs;
 - (c) make negatives available to the Contractor for further printing, pursuant to E2.8(b).
- E3.9 The Contractor shall:
- (a) submit paper proofs and blueline proofs to the Contract Administrator prior to printing no later than June 19, 2006 (earlier submission will be accepted);
 - (b) manufacture and retain all printing plates and negatives in safekeeping under security conditions, until requested by the Contract Administrator to return them or destroy them;
 - (c) advise the Contract Administrator when production commences and when it is completed.

Graphics/Text

- E3.10 New design/layout required for both front and back of passes:
- (a) the picture and text on the front of each pass shall change monthly but shall remain constant for the four types of passes;

- (b) the picture and text on the front of the January pass will be the same on all four types of January passes but will differ from the picture on all four types of February passes;
- (c) the Image on the reverse of each pass shall be common for all 12 months, but shall differ for each type of pass;
- (d) all text/graphics shall be of high resolution and clearly defined;
- (e) color density shall be consistent throughout all shipments so as not to show visible differences;
- (f) finish coat shall be clear coat varnish to seal and protect the colour.

Ink(s) and Foil

E3.11 For Items 5-8, Ink and foil shall be:

- (a) front shall be four colour process and one U.V. fluorescent colour;
- (b) reverse shall be black ink;
- (c) silkscreen Fluorescent inks security feature or equivalent must be applied to a density sufficient enough to show a very visible difference when reproduced by a colour photocopier;
- (d) as a security feature, foil shall be Silver Laser High Resolution:
 - (i) foil shall have a clear coat varnish;
 - (ii) an alternate foil may considered, and shall be submitted in accordance with B5.

E3.12 For Item 9, Ink shall be:

- (a) front shall be four colour process;
- (b) reverse shall be black ink;
- (c) all colours shall be selected by the Transit Department Contract Administrator;
- (d) the Contractor shall ensure that colours shall be consistent throughout the year;

Stock

E3.13 Stock shall be Cornwall C1S 10 pt., or 80# Glacier 95.

Binding and Finishing

E3.14 Shall be flat trimmed size shall be 3 3/16" x 2 1/4 "

PACKAGING

E3.15 Packaging for Items No. 5-8:

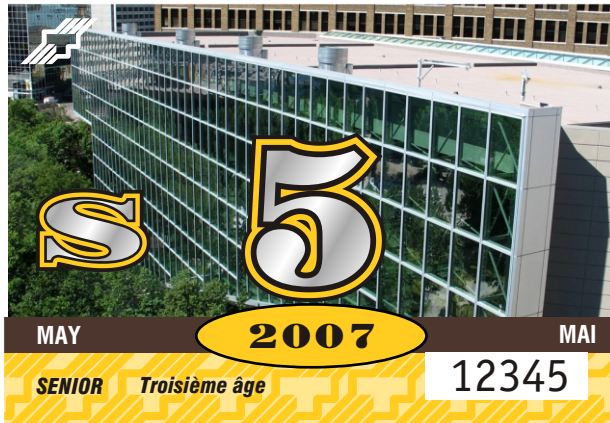
- (a) monthly passes, item 5-8, shall be banded in 100's with elastic bands and shrink-wrapped in bundles of 500;
- (b) monthly passes shall be packed in sturdy cartons and labelled as to contents and number sequence.

E3.16 Packaging for Item No. 9:



- (a) monthly passes, item 9, shall be banded in 100's with elastic bands and shrink-wrapped in bundles of 400;
- (b) monthly passes shall be packed in sturdy cartons and labelled as to contents and number sequence.

E4. DELIVERY – WEEKLY AND MONTHLY PASSES

- E4.1 Delivery shall be by a bonded company or accompanied by a bonded employee.
- E4.2 The Contractor shall supply a signed statement to accompany each separate delivery, and addressed to the Contract Administrator:
- (a) the statement shall indicate if overruns, samples or surplus stock exists,
 - (b) if overruns, samples or surplus stock exist they shall be treated in accordance with D7.
- E4.3 Goods shall be delivered FOB destination, freight prepaid to:
Garry Street Transit Service Centre
65 Garry Street
Winnipeg, Manitoba
R3C 4K4.
- E4.4 Weekly and Monthly Passes delivery dates must be strictly adhered to and shall be in accordance with the following:
- (a) week 1 – 17 shall be delivered by September 13, 2006;
 - (b) week 18 – 34 shall be delivered by February 13, 2007;
 - (c) week 35 - 52 shall be delivered by May 2, 2007;
 - (d) months January to December shall be delivered by September 13, 2006;
 - (e) earlier deliveries will be accepted.
- E4.5 The Contractor shall confirm each scheduled delivery with the User at least two (2) Business Days before delivery.
- E4.6 Goods shall be delivered between 8:00 a.m. and noon, and 1:00 p.m. and 3:00 p.m. on Business Days.
- E4.7 The Contractor is advised that delivery access through the Garry Street Transit Service Centre overhead door requires that the vehicle used to deliver the goods shall be no larger than a five ton truck, and shall be equipped with a hydraulic-tail lift.
- E4.8 The Contractor shall be solely responsible for the off-load of goods, as directed at the delivery location.





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SENIOR 65+ MONTHLY PASS	TROISIÈME ÂGE 65+ CARTE MENSUELLE
<p>CONDITIONS: Pass and ID must be fully visible to operator when boarding; for use on Regular Service only for dates indicated; transfers will not be issued; non-replaceable for any reason; holder must meet age, eligibility and identification requirements; subject to transit regulations; fraudulent use is a criminal offence; must be returned upon request.</p> <p>Not Transferable / Not Refundable.</p> <p>If found, please return to:</p>	<p>CONDITIONS : Doit être montré au conducteur à l'entrée dans l'autobus. Service régulier aux dates indiquées. Aucune remise de correspondance. Non remplaçable. Le titulaire doit satisfaire aux conditions d'âge, d'admissibilité et d'identité. Assujéti aux règles de la Régie des transports. L'usage frauduleux constitue une infraction criminelle. Doit être rendu sur demande.</p> <p>Non transférable / Non remboursable</p> <p>En cas de perte, veuillez retourner à</p>
name/nom	info
	
	986-5700





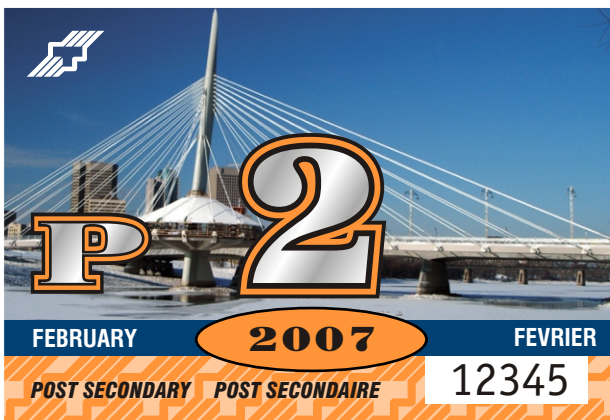
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REDUCED MONTHLY PASS Youth 5-16 High School Student 17-21 w/ GoCard	TARIF RÉDUITE CARTE MENSUELLE Enfant 5-16 Élève du secondaire 17-21 GoCard
<p>CONDITIONS: Pass and ID must be fully visible to operator when boarding; for use on Regular Service only for dates indicated; transfers will not be issued; non-replaceable for any reason; holder must meet age, eligibility and identification requirements; subject to transit regulations; fraudulent use is a criminal offence; must be returned upon request.</p> <p>Not Transferable / Not Refundable.</p> <p>If found, please return to:</p>	<p>CONDITIONS : Doit être montré au conducteur à l'entrée dans l'autobus. Service régulier aux dates indiquées. Aucune remise de correspondance. Non remplaçable. Le titulaire doit satisfaire aux conditions d'âge, d'admissibilité et d'identité. Assujéti aux règles de la Régie des transports. L'usage frauduleux constitue une infraction criminelle. Doit être rendu sur demande.</p> <p>Non transférable / Non remboursable</p> <p>En cas de perte, veuillez retourner à</p>
name/nom	info
	
	986-5700



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FULL FARE MONTHLY PASS	CARTE MENSUELLE - PLEIN TARIF
<p>CONDITIONS: Pass must be fully visible to operator when boarding; for use on Regular Service only for dates indicated; transfers will not be issued; non-replaceable for any reason; subject to transit regulations; fraudulent use is a criminal offence; must be returned upon request. Transferable / Not Refundable.</p> <p>If found, please return to:</p>	<p>CONDITIONS : Le laissez-passer doit être montré au conducteur à l'entrée dans l'autobus. Service régulier aux dates indiquées. Aucune remise de correspondance. Non remplaçable. Assujéti aux règles de la Régie des transports. L'usage frauduleux constitue une infraction criminelle. Doit être rendu sur demande. Transférable / Non remboursable</p> <p>En cas de perte, veuillez retourner à</p>
name/nom	info
	
	986-5700






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POST-SECONDARY MONTHLYPASS Validated Student ID required	CARTE MENSUELLE - POST SECONDAIRE Carte d'étudiant validée obligatoire
<p>PASS CONDITIONS: Pass and ID must be fully visible to operator when boarding; for use on Regular Service only for dates indicated; transfers will not be issued; non-replaceable for any reason; holder must meet eligibility and identification requirements; subject to transit regulations; fraudulent use is a criminal offence; must be returned upon request.</p> <p>Not Transferable / Not Refundable.</p> <p>If found, please return to:</p>	<p>CONDITIONS : Doit être montré au conducteur à l'entrée dans l'autobus. Service régulier aux dates indiquées. Aucune remise de correspondance. Non remplaçable. Le titulaire doit satisfaire aux conditions d'âge, d'admissibilité et d'identité. Assujéti aux règles de la Régie des transports. L'usage frauduleux constitue une infraction criminelle. Doit être rendu sur demande.</p> <p>Non transférable / Non remboursable</p> <p>En cas de perte, veuillez retourner à</p>
name/nom	info
	
	986-5700






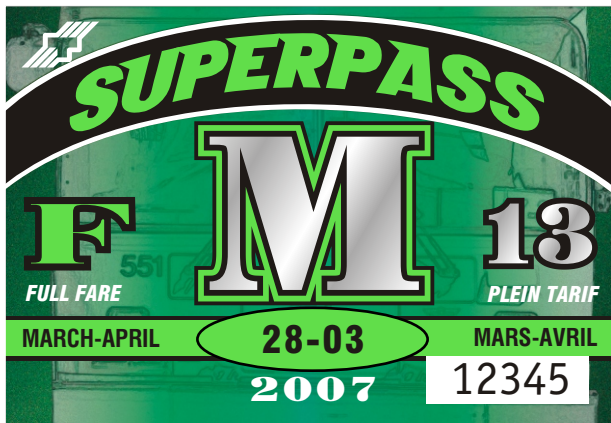
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SENIORS FARE PASS Senior 65+	TARIF AÎNÉ CARTE aînés 65+
Valid from start of service Monday to end of service Sunday. CONDITIONS: Pass and ID must be fully visible to operator when boarding; for use on Regular Service only for dates indicated; transfers will not be issued; non-replaceable for any reason; holder must meet age, eligibility and identification requirements; subject to transit regulations; fraudulent use is a criminal offence; must be returned upon request. Not Transferable / Not Refundable. If found, please return to:	Valide du début du service le lundi à la fin du service le dimanche. CONDITIONS : Doit être montré au conducteur à l'entrée dans l'autobus. Service régulier aux dates indiquées. Aucune remise de correspondance. Non remplaçable. Le titulaire doit satisfaire aux conditions d'âge, d'admissibilité et d'identité. Assujéti aux règles de la Régie des transports. L'usage frauduleux constitue une infraction criminelle. Doit être rendu sur demande. Non transférable / Non remboursable En cas de perte, veuillez retourner à
name/nom  986-5700	 






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REDUCED FARE PASS Youth 5-16 High School Student 17-21 w/ GoCard	TARIF RÉDUITE CARTE Enfant 5-16 Élève du secondaire 17-21 GoCard
Valid from start of service Monday to end of service Sunday. CONDITIONS: Pass and ID must be fully visible to operator when boarding; for use on Regular Service only for dates indicated; transfers will not be issued; non-replaceable for any reason; holder must meet age, eligibility and identification requirements; subject to transit regulations; fraudulent use is a criminal offence; must be returned upon request. Not Transferable / Not Refundable. If found, please return to:	Valide du début du service le lundi à la fin du service le dimanche. CONDITIONS : Doit être montré au conducteur à l'entrée dans l'autobus. Service régulier aux dates indiquées. Aucune remise de correspondance. Non remplaçable. Le titulaire doit satisfaire aux conditions d'âge, d'admissibilité et d'identité. Assujéti aux règles de la Régie des transports. L'usage frauduleux constitue une infraction criminelle. Doit être rendu sur demande. Non transférable / Non remboursable En cas de perte, veuillez retourner à
name/nom  986-5700	 




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FULL FARE	PLEIN TARIF
Valid from start of service Monday to end of service Sunday. CONDITIONS: Pass must be fully visible to operator when boarding; for use on Regular Service only for dates indicated; transfers will not be issued; non-replaceable for any reason; subject to transit regulations; fraudulent use is a criminal offence; must be returned upon request. Transferable / Not Refundable. If found, please return to:	Valide du début du service le lundi à la fin du service le dimanche. CONDITIONS : Le laissez-passer doit être montré au conducteur à l'entrée dans l'autobus. Service régulier aux dates indiquées. Aucune remise de correspondance. Non remplaçable. Assujéti aux règles de la Régie des transports. L'usage frauduleux constitue une infraction criminelle. Doit être rendu sur demande. Transférable / Non remboursable En cas de perte, veuillez retourner à
name/nom  986-5700	 



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Valid from start of service Monday to end of service Friday. CONDITIONS: Pass must be fully visible to operator when boarding; for use on Regular Service only for dates indicated; transfers will not be issued; non-replaceable for any reason; subject to transit regulations; fraudulent use is a criminal offence; must be returned upon request. Transferable / Not Refundable. If found, please return to:	Valide du début du service le lundi à la fin du service le vendredi. CONDITIONS : Le laissez-passer doit être montré au conducteur à l'entrée dans l'autobus. Service régulier aux dates indiquées. Aucune remise de correspondance. Non remplaçable. Assujéti aux règles de la Régie des transports. L'usage frauduleux constitue une infraction criminelle. Doit être rendu sur demande. Transférable / Non remboursable En cas de perte, veuillez retourner à
name/nom  986-5700	