

**FORM A: BID**  
(See B7)

1. Project Title SUPPLY AND DELIVERY OF BUSINESS CARDS

2. Bidder

\_\_\_\_\_  
Name of Bidder

\_\_\_\_\_  
Street

\_\_\_\_\_  
City

\_\_\_\_\_  
Province

\_\_\_\_\_  
Postal Code

\_\_\_\_\_  
Facsimile Number

(Mailing address if different)

\_\_\_\_\_  
Street or P.O. Box

\_\_\_\_\_  
City

\_\_\_\_\_  
Province

\_\_\_\_\_  
Postal Code

The Bidder is:

(Choose one)

a sole proprietor

a partnership

a corporation

carrying on business under the above name.

3. Contact Person

The Bidder hereby authorizes the following contact person to represent the Bidder for purposes of the Bid.

\_\_\_\_\_  
Contact Person

\_\_\_\_\_  
Title

\_\_\_\_\_  
Telephone Number

\_\_\_\_\_  
Facsimile Number

4. Definitions

All capitalized terms used in the Contract shall have the meanings ascribed to them in the General Conditions and D3.

5. Offer

The Bidder hereby offers to perform the Work in accordance with the Contract for the price(s), in Canadian funds, set out on Form B: Prices, appended hereto.

6. Commencement of the Work

The Bidder agrees that no Work shall commence until he is in receipt of a purchase order authorizing the commencement of the Work.

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7. Contract

The Bidder agrees that the Bid Opportunity in its entirety shall be deemed to be incorporated in and to form a part of this offer notwithstanding that not all parts thereof are necessarily attached to or accompany this Bid Submission.

8. Addenda

The Bidder certifies that the following addenda have been received and agrees that they shall be deemed to form a part of the Contract:

No.	_____	Dated	_____
	_____		_____
	_____		_____

9. Time

This offer shall be open for acceptance, binding and irrevocable for a period of thirty (30) Calendar Days following the Submission Deadline.

10. Signatures

In witness whereof the Bidder or the Bidder's authorized official or officials have signed this

\_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_ .

Signature of Bidder or  
Bidder's Authorized Official or Officials

\_\_\_\_\_

\_\_\_\_\_  
(Print here name and official capacity of individual whose signature appears above)

\_\_\_\_\_

\_\_\_\_\_  
(Print here name and official capacity of individual whose signature appears above)

**FORM B: PRICES**  
 (See B8)

**SUPPLY AND DELIVERY OF BUSINESS CARDS**

**UNIT PRICES**

ITEM NO.	DESCRIPTION	SPEC. REF.	No. of Business Cards submitted for printing	Approx. Annual Quantity	UNIT	UNIT PRICE Year 1	UNIT PRICE Year 2	UNIT PRICE Year 3
1.	Business Cards One sided	Part E	1-3	8	250 /box	/box	/box	/box
2.	Business Cards One sided	Part E	4-8	85	250 /box	/box	/box	/box
3.	Business Cards One sided	Part E	9-16	216	250 /box	/box	/box	/box
4.	Business Cards One sided	Part E	17+	435	250 /box	/box	/box	/box
5.	Business Cards One sided	Part E	1-3	25	500 /box	/box	/box	/box
6.	Business Cards One sided	Part E	4-8	14	500 /box	/box	/box	/box
7.	Business Cards One sided	Part E	9-16	1	500 /box	/box	/box	/box
8.	Business Cards One sided	Part E	17+	1	500 /box	/box	/box	/box
9.	Business Cards One sided	Part E	1-3	9	1000 /box	/box	/box	/box
10.	Business Cards Two sided	Part E	1-3	17	250 /box	/box	/box	/box
11.	Business Cards Two sided	Part E	4-8	5	250 /box	/box	/box	/box
12.	Business Cards Two sided	Part E	9-16	1	250 /box	/box	/box	/box
13.	Business Cards Two sided	Part E	17+	1	250 /box	/box	/box	/box
14.	Business Cards Two sided	Part E	1-3	1	500 /box	/box	/box	/box
15.	Business Cards Two sided	Part E	4-8	1	500 /box	/box	/box	/box
16.	Business Cards Two sided	Part E	9-16	1	500 /box	/box	/box	/box
17.	Business Cards Two sided	Part E	17+	1	500 /box	/box	/box	/box

\_\_\_\_\_  
 Name of Bidder