

FORM A: BID
(See B7)

1. Project Title SUPPLY AND DELIVERY OF FLAT SHEET PAPER

2. Bidder

Name of Bidder

Street

City

Province

Postal Code

Facsimile Number

(Mailing address if different)

Street or P.O. Box

City

Province

Postal Code

The Bidder is:

(Choose one)

a sole proprietor

a partnership

a corporation

carrying on business under the above name.

3. Contact Person

The Bidder hereby authorizes the following contact person to represent the Bidder for purposes of the Bid.

Contact Person

Title

Telephone Number

Facsimile Number

4. Definitions

All capitalized terms used in the Contract shall have the meanings ascribed to them in the General Conditions and D3.

5. Offer

The Bidder hereby offers to perform the Work in accordance with the Contract for the price(s), in Canadian funds, set out on Form B: Prices, appended hereto.

6. Commencement of the Work

The Bidder agrees that no Work shall commence until he is in receipt of a purchase order authorizing the commencement of the Work.

7. Contract

The Bidder agrees that the Bid Opportunity in its entirety shall be deemed to be incorporated in and to form a part of this offer notwithstanding that not all parts thereof are necessarily attached to or accompany this Bid Submission.

8. Addenda

The Bidder certifies that the following addenda have been received and agrees that they shall be deemed to form a part of the Contract:

No.	Dated
_____	_____
_____	_____
_____	_____

9. Time

This offer shall be open for acceptance, binding and irrevocable for a period of thirty (30) Calendar Days following the Submission Deadline.

10. Signatures

In witness whereof the Bidder or the Bidder's authorized official or officials have signed this

_____ day of _____, 20_____.

Signature of Bidder or
Bidder's Authorized Official or Officials

(Print here name and official capacity of individual whose signature appears above)

(Print here name and official capacity of individual whose signature appears above)

FORM B: PRICES
 (See B8)

UNIT PRICES

ITEM NO.	DESCRIPTION	SPEC. REF.	UNIT	APPROX. QUANTITY	UNIT PRICE
1.	Bond Paper 20# White (8.5 x 11)	E3.2	Per Package	25,000	
2.	Bond Paper 20# White 3 hole punch (8.5 x 11)	E3.2	Per Package	20	
3.	Bond Paper 20# White (8.5 x 14)	E3.2	Per Package	3,000	
4.	Bond Paper 20# White (11 x 17)	E3.2	Per Package	306	
5.	Bond Paper 20# Assorted Pastel Colours (8.5 x 11)	E3.2	Per Package	792	
6.	Bond Paper 20# Assorted Pastel Colours (8.5 x 14)	E3.2	Per Package	170	
7.	Bond Paper 20# Assorted Pastel Colours (11x 17)	E3.2	Per Package	15	
8.	Bond Paper 20# Brite Hue (8.5 x 11)	E3.2	Per Package	74	
9.	Bond Paper 60# Vellum Brite Hue assorted Colours (8.5 x 11)	E3.2	Per Package	4	
10.	Bond Paper 60# Vellum Brite Hue assorted Colours (8.5 x 14)	E3.2	Per Package	4	
11.	Bond Paper 60# Vellum Brite Hue assorted Colours (11 x 17)	E3.2	Per Package	11	
12.	Copy Cover 80# Brite white (8.5 x 11) (250/pkg)	E3.3	Per Package	5	
13.	No. 1 Offset Paper 60# White (8.5 x 11)	E3.4	Per Package	40	
14.	No. 1 Offset Paper 60# White (11 x 17)	E3.4	Per Package	5	
15.	Vellum Bristol Paper 67# White (8.5 x 11) 250/pkg)	E3.5	Per Package	90	
16.	Vellum Bristol Paper 67# Assorted Colours (8.5 x 11) (250/pkg)	E3.5	Per Package	88	
17.	25 % Cotton Bond Smooth/wove finish pure white 24# (8.5 x 11)	E3.6	Per Package	5	
18.	Laser Printer Paper 20# White (8.5 x 11)	E3.7	Per Package	190	
19.	Laser Printer Paper 20# White Pre-Punched (8.5 x 11)	E3.7	Per Package	5	

FORM B: PRICES
 (See B8)

UNIT PRICES

ITEM NO.	DESCRIPTION	SPEC. REF.	UNIT	APPROX. QUANTITY	UNIT PRICE
20.	NCR or Mead Product - carbonless 2 part form (white w/color) 20# (8.5 x 11)	E3.8	Per Package	110	
21.	NCR or Mead Product carbonless 2 part form (white w/color) 20# (8.5 x 14)	E3.8	Per Package	5	
22.	NCR or Mead Product - carbonless 3 part form (white w/color) 20# (8.5 x 11)	E3.8	Per Package	52	
23.	NCR or Mead Product - carbonless 3 part form (white w/color) 20# (8.5 x 14)	E3.8	Per Package	87	
24.	NCR or Mead Product - carbonless 4 part form (white w/color) 20# (8.5 x 11)	E3.8	Per Package	5	

TOTAL BID PRICE (GST and MRST extra) (in figures)\$ _____

(in words) _____

 Name of Bidder