



**THE CITY OF WINNIPEG**

# **BID OPPORTUNITY**

**BID OPPORTUNITY NO. 233-2005**

**SUPPLY AND DELIVERY OF PATROL JACKET(S) AND PARKA(S)**

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## **PART B - BIDDING PROCEDURES**

### **B1. PROJECT TITLE**

B1.1 SUPPLY AND DELIVERY OF PATROL JACKET(S) AND PARKA(S)

### **B2. SUBMISSION DEADLINE**

B2.1 The Submission Deadline is 4:00 p.m. Winnipeg time, May 6, 2005.

B2.2 Bid Submissions determined by the Manager of Materials to have been received later than the Submission Deadline will not be accepted and will be returned upon request.

B2.3 The Contract Administrator or the Manager of Materials may extend the Submission Deadline by issuing an addendum at any time prior to the time and date specified in B2.1.

### **B3. ENQUIRIES**

B3.1 All enquiries shall be directed to the Contract Administrator identified in D5.1.

B3.2 If the Bidder finds errors, discrepancies or omissions in the Bid Opportunity, or is unsure of the meaning or intent of any provision therein, the Bidder shall notify the Contract Administrator of the error, discrepancy or omission, or request a clarification as to the meaning or intent of the provision at least five (5) Business Days prior to the Submission Deadline.

B3.3 Responses to enquiries which, in the sole judgment of the Contract Administrator, require a correction to or a clarification of the Bid Opportunity will be provided by the Contract Administrator to all Bidders by issuing an addendum.

B3.4 Responses to enquiries which, in the sole judgment of the Contract Administrator, do not require a correction to or a clarification of the Bid Opportunity will be provided by the Contract Administrator only to the Bidder who made the enquiry.

B3.5 The Bidder shall not be entitled to rely on any response or interpretation received pursuant to B3 unless that response or interpretation is provided by the Contract Administrator in writing.

### **B4. ADDENDA**

B4.1 The Contract Administrator may, at any time prior to the Submission deadline, issue addenda correcting errors, discrepancies or omissions in the Bid Opportunity, or clarifying the meaning or intent of any provision therein.

B4.2 The Contract Administrator will issue each addendum at least two (2) Business Days prior to the Submission Deadline, or provide at least two (2) Business Days by extending the Submission Deadline.

B4.2.1 Addenda will be available on the Bid Opportunities page at The City of Winnipeg, Corporate Finance, Materials Management Branch internet site at <http://www.winnipeg.ca/matmgt>.

B4.2.2 The Bidder is responsible for ensuring that he has received all addenda and is advised to check the Materials Management Branch internet site for addenda shortly before submitting his Bid.

B4.3 The Bidder shall acknowledge receipt of each addendum in Paragraph 8 of Form A: Bid. Failure to acknowledge receipt of an addendum may render a Bid non-responsive.

## **B5. SUBSTITUTES**

- B5.1 The Work is based on the materials, equipment, methods and products specified in the Bid Opportunity.
- B5.2 Substitutions shall not be allowed unless application has been made to and prior approval has been granted by the Contract Administrator in writing.
- B5.3 Requests for approval of a substitute will not be considered unless received in writing by the Contract Administrator at least seven (7) Business Days prior to the Submission Deadline.
- B5.4 The Bidder shall ensure that any and all requests for approval of a substitute:
- (a) provide sufficient information and details to enable the Contract Administrator to determine the acceptability of the material, equipment, method or product as either an approved equal or alternative;
  - (b) identify any and all changes required in the applicable Work, and all changes to any other Work, which would become necessary to accommodate the substitute;
  - (c) identify any anticipated cost or time savings that may be associated with the substitute;
  - (d) certify that, in the case of a request for approval as an approved equal, the substitute will fully perform the functions called for by the general design, be of equal or superior substance to that specified, is suited to the same use and capable of performing the same function as that specified and can be incorporated into the Work, strictly in accordance with the Contract;
  - (e) certify that, in the case of a request for approval as an approved alternative, the substitute will adequately perform the functions called for by the general design, be similar in substance to that specified, is suited to the same use and capable of performing the same function as that specified and can be incorporated into the Work, strictly in accordance with the Contract.
- B5.5 The Contract Administrator, after assessing the request for approval of a substitute, may in his sole discretion grant approval for the use of a substitute as an “approved equal” or as an “approved alternative”, or may refuse to grant approval of the substitute.
- B5.6 The Contract Administrator will provide a response in writing, at least two (2) Business Days prior to the Submission Deadline, only to the Bidder who requested approval of the substitute.
- B5.6.1 The Bidder requesting and obtaining the approval of a substitute shall be entirely responsible for disseminating information regarding the approval to any person or persons he wishes to inform.
- B5.7 If the Contract Administrator approves a substitute as an “approved equal”, any Bidder may use the approved equal in place of the specified item.
- B5.8 If the Contract Administrator approves a substitute as an “approved alternative”, any Bidder bidding that approved alternative shall base his Total Bid Price upon the specified item but may also indicate an alternative price based upon the approved alternative. Such alternatives will be evaluated in accordance with B13.
- B5.9 No later claim by the Contractor for an addition to the price(s) because of any other changes in the Work necessitated by the use of an approved equal or an approved alternative will be considered.

## **B6. BID SUBMISSION**

- B6.1 The Bid Submission consists of the following components:

- (a) Form A: Bid;
- (b) Form B: Prices.

B6.2 All components of the Bid Submission shall be fully completed or provided, and submitted by the Bidder no later than the Submission Deadline, with all required entries made clearly and completely in ink, to constitute a responsive Bid.

B6.3 The Bid Submission may be submitted by mail, courier or personal delivery, or by facsimile transmission.

B6.4 If the Bid Submission is submitted by mail, courier or personal delivery, it shall be enclosed and sealed in an envelope clearly marked with the Bid Opportunity number and the Bidder's name and address, and shall be submitted to:

The City of Winnipeg  
Corporate Finance Department  
Materials Management Branch  
185 King Street, Main Floor  
Winnipeg MB R3B 1J1

B6.4.1 Samples or other components of the Bid Submission which cannot reasonably be enclosed in the envelope may be packaged separately, but shall be clearly marked with the Bid Opportunity number, the Bidder's name and address, and an indication that the contents are part of the Bidder's Bid Submission.

B6.5 If the Bid Submission is submitted by facsimile transmission, it shall be submitted to (204) 949-1178

B6.5.1 The Bidder is advised that the City cannot take responsibility for the availability of the facsimile machine at any time.

B6.6 Bid Submissions submitted by internet electronic mail (e-mail) will not be accepted.

## **B7. BID**

B7.1 The Bidder shall complete Form A: Bid, making all required entries.

B7.2 Paragraph 2 of Form A: Bid shall be completed in accordance with the following requirements:

- (a) if the Bidder is a sole proprietor carrying on business in his own name, his name shall be inserted;
- (b) if the Bidder is a partnership, the full name of the partnership shall be inserted;
- (c) if the Bidder is a corporation, the full name of the corporation shall be inserted;
- (d) if the Bidder is carrying on business under a name other than his own, the business name and the name of every partner or corporation who is the owner of such business name shall be inserted.

B7.2.1 If a Bid is submitted jointly by two or more persons, each and all such persons shall identify themselves in accordance with B7.2.

B7.3 In Paragraph 3 of Form A: Bid, the Bidder shall identify a contact person who is authorized to represent the Bidder for purposes of the Bid.

B7.4 Paragraph 10 of Form A: Bid shall be signed in accordance with the following requirements:

- (a) if the Bidder is a sole proprietor carrying on business in his own name, it shall be signed by the Bidder;

- (b) if the Bidder is a partnership, it shall be signed by the partner or partners who have authority to sign for the partnership;
- (c) if the Bidder is a corporation, it shall be signed by its duly authorized officer or officers;
- (d) if the Bidder is carrying on business under a name other than his own, it shall be signed by the registered owner of the business name, or by the registered owner's authorized officials if the owner is a partnership or a corporation.

B7.4.1 The name and official capacity of all individuals signing Form A: Bid shall be printed below such signatures.

B7.4.2 All signatures shall be original.

B7.5 If a Bid is submitted jointly by two or more persons, the word "Bidder" shall mean each and all such persons, and the undertakings, covenants and obligations of such joint Bidders in the Bid Submission and the Contract, when awarded, shall be both joint and several.

## **B8. PRICES**

B8.1 The Bidder shall state a price in Canadian funds for each item of the Work identified on Form B: Prices.

B8.1.1 Prices on Form B: Prices shall include:

- (a) duty;
- (b) freight and cartage;
- (c) Provincial and Federal taxes [except the Goods and Services Tax (GST) and Manitoba Retail Sales Tax (MRST, also known as PST), which shall be extra where applicable] and all charges governmental or otherwise paid;
- (d) profit and all compensation which shall be due to the Contractor for the Work and all risks and contingencies connected therewith.

B8.2 The quantities listed on Form B: Prices are to be considered approximate only. The City will use said quantities for the purpose of comparing Bids.

B8.3 The quantities for which payment will be made to the Contractor are to be determined by the Work actually performed and completed by the Contractor, to be measured as specified in the applicable Specifications.

## **B9. QUALIFICATION**

B9.1 The Bidder shall:

- (a) undertake to be in good standing under The Corporations Act (Manitoba), or properly registered under The Business Names Registration Act (Manitoba), or otherwise properly registered, licensed or permitted by law to carry on business in Manitoba, or if the Bidder does not carry on business in Manitoba, in the jurisdiction where the Bidder does carry on business;
- (b) be responsible and not be suspended, debarred or in default of any obligation to the City;
- (c) be financially capable of carrying out the terms of the Contract;
- (d) have all the necessary experience, capital, organization, and equipment to perform the Work in strict accordance with the terms and provisions of the Contract;
- (e) have successfully carried out work, similar in nature, scope and value to the Work;
- (f) employ only Subcontractors who:

- (i) are responsible and not suspended, debarred or in default of any obligation to the City (a list of suspended or debarred individuals and companies is available on the Information Connection page at The City of Winnipeg, Corporate Finance, Materials Management Branch internet site at <http://www.winnipeg.ca/matmgt>); and
  - (ii) have successfully carried out work similar in nature, scope and value to the portion of the Work proposed to be subcontracted to them, and are fully capable of performing the Work required to be done in accordance with the terms of the Contract;
- (g) have a written workplace safety and health program in accordance with The Workplace Safety and Health Act (Manitoba);

B9.2 The Bidder shall be prepared to submit, within three (3) Business Days of a request by the Contract Administrator, proof satisfactory to the Contract Administrator of the qualifications of the Bidder and of any proposed Subcontractor.

B9.3 The Bidder shall provide, on the request of the Contract Administrator, full access to any of the Bidder's equipment and facilities to confirm, to the Contract Administrator's satisfaction, that the Bidder's equipment and facilities are adequate to perform the Work.

#### **B10. OPENING OF BIDS AND RELEASE OF INFORMATION**

B10.1 Bid Submissions will not be opened publicly.

B10.2 Within two (2) Business Days following the Submission Deadline, the names of the Bidders and their Total Bid Prices (unevaluated, and pending review and verification of conformance with requirements) will be available on the Closed Bid Opportunities (or Public/Posted Opening & Award Results) page at The City of Winnipeg, Corporate Finance, Materials Management Branch internet site at <http://www.winnipeg.ca/matmgt>.

B10.3 After award of Contract, the name(s) of the successful Bidder(s) and the Contract Amount(s) will be available on the Closed Bid Opportunities (or Public/Posted Opening & Award Results) page at The City of Winnipeg, Corporate Finance, Materials Management Branch internet site at <http://www.winnipeg.ca/matmgt>.

B10.4 The Bidder is advised that any information contained in any Bid Submission may be released if required by City policy or procedures, by The Freedom of Information and Protection of Privacy Act (Manitoba), by other authorities having jurisdiction, or by law.

#### **B11. IRREVOCABLE BID**

B11.1 The Bid(s) submitted by the Bidder shall be irrevocable for the time period specified in Paragraph 9 of Form A: Bid.

B11.2 The acceptance by the City of any Bid shall not release the Bids of the next two lowest evaluated responsive Bidders and these Bidders shall be bound by their Bids on such Work for the time period specified in Paragraph 9 of Form A: Bid.

#### **B12. WITHDRAWAL OF BIDS**

B12.1 A Bidder may withdraw his Bid without penalty by giving written notice to the Manager of Materials at any time prior to the Submission Deadline.

B12.1.1 Notwithstanding GC.7.05(2), the time and date of receipt of any notice withdrawing a Bid shall be the time and date of receipt as determined by the Manager of Materials.

- B12.1.2 The City will assume that any one of the contact persons named in Paragraph 3 of Form A: Bid or the Bidder's authorized representatives named in Paragraph 10 of Form A: Bid, and only such person, has authority to give notice of withdrawal.
- B12.1.3 If a Bidder gives notice of withdrawal prior to the Submission Deadline, the Manager of Materials shall:
- (a) retain the Bid Submission until after the Submission Deadline has elapsed;
  - (b) open the Bid Submission to identify the contact person named in Paragraph 3 of Form A: Bid and the Bidder's authorized representatives named in Paragraph 10 of Form A: Bid; and
  - (c) if the notice has been given by any one of the persons specified in B12.1.3(b), declare the Bid withdrawn.
- B12.2 A Bidder who withdraws his Bid after the Submission Deadline but before his Bid has been released or has lapsed as provided for in B11.2 shall be liable for such damages as are imposed upon the Bidder by law and subject to such sanctions as the Chief Administrative Officer considers appropriate in the circumstances. The City, in such event, shall be entitled to all rights and remedies available to it at law.

### **B13. EVALUATION OF BIDS**

- B13.1 Award of the Contract shall be based on the following bid evaluation criteria:
- (a) compliance by the Bidder with the requirements of the Bid Opportunity (pass/fail);
  - (b) qualifications of the Bidder and the Subcontractors, if any, pursuant to B9 (pass/fail);
  - (c) Total Bid Price;
  - (d) economic analysis of any approved alternative pursuant to B5.
- B13.2 Further to B13.1(a), the Award Authority may reject a Bid as being non-responsive if the Bid Submission is incomplete, obscure or conditional, or contains additions, deletions, alterations or other irregularities. The Award Authority may reject all or any part of any Bid, or waive technical requirements if the interests of the City so require.
- (a) The Bidder shall within fourteen (14) Business Days of a request by the Contract Administrator, provide representative sample of the goods offered.
- B13.3 Further to B13.1(b), the Award Authority shall reject any Bid submitted by a Bidder who does not demonstrate, in his Bid Submission or in other information required to be submitted, that he is responsible and qualified.
- B13.4 Further to B13.1(c), the Total Bid Price shall be the sum of the quantities multiplied by the unit prices for each item shown on Form B: Prices.

### **B14. AWARD OF CONTRACT**

- B14.1 The City will give notice of the award of the Contract or will give notice that no award will be made.
- B14.2 The City will have no obligation to award a Contract to a Bidder, even though one or all of the Bidders are determined to be responsible and qualified, and the Bids are determined to be responsive.
- B14.2.1 Without limiting the generality of B14.2, the City will have no obligation to award a Contract where:
- (a) the prices exceed the available City funds for the Work;



- (b) the prices are materially in excess of the prices received for similar work in the past;
- (c) the prices are materially in excess of the City's cost to perform the Work, or a significant portion thereof, with its own forces;
- (d) only one Bid is received; or
- (e) in the judgment of the Award Authority, the interests of the City would best be served by not awarding a Contract.

B14.3 Where an award of Contract is made by the City, the award shall be made to the responsible and qualified Bidder submitting the lowest evaluated responsive Bid.

B14.4 Notwithstanding GC.3.01 and GC.3.02, the City will issue a Purchase Order to the successful Bidder in lieu of the execution of a Contract.

B14.5 The Contract Documents, as defined in GC.1.01(7), in their entirety shall be deemed to be incorporated in and to form a part of the Purchase Order notwithstanding that they are not necessarily attached to or accompany said Purchase Order.

## **PART C - GENERAL CONDITIONS**

### **C1. GENERAL CONDITIONS**

C1.1 The *General Conditions for the Supply and Delivery of Goods* (Form 21: 88 03) are applicable to the Work of the Contract.

C1.1.1 The *General Conditions for the Supply and Delivery of Goods* are available on the Information Connection page at The City of Winnipeg, Corporate Finance, Materials Management Branch internet site at <http://www.winnipeg.ca/matmgt>.

## PART D - SUPPLEMENTAL CONDITIONS

### GENERAL

#### D1. GENERAL CONDITIONS

- D1.1 In addition to the *General Conditions for the Supply and Delivery of Goods*, these Supplemental Conditions are applicable to the Work of the Contract.
- D1.2 The General Conditions are amended by striking out "The City of Winnipeg Act" wherever it appears in the General Conditions and substituting "The City of Winnipeg Charter".
- D1.3 The General Conditions are amended by striking out "Board of Commissioners" or "Commissioner" wherever it appears in the General Conditions and substituting the "Chief Administrative Officer".
- D1.4 The General Conditions are amended by striking out "Tender Package" wherever it appears in the General Conditions and substituting "Bid Opportunity".
- D1.5 The General Conditions are amended by striking out "Tender Submission" wherever it appears in the General Conditions and substituting "Bid Submission".
- D1.6 The General Conditions are amended by striking out "Bidding Instructions" wherever it appears in the General Conditions and substituting "Bidding Procedures".

#### D2. UNFAIR LABOUR PRACTICES

- D2.1 Further to GC2.02, the Contractor declares that in bidding for the work and in entering into this contract, he and his subcontractors conduct their respective business in accordance with established international codes as they relate to child and forced labour embodied in United Nations (UN) and International Labour Organization (ILO) conventions as ratified by Canada.

The Contractor shall forfeit all claims under the Contract as well as refund to the City any monies paid to him, beyond his actual proven expenses for work done, if this declaration is shown to be false.

#### D3. SCOPE OF WORK

- D3.1 The Work to be done under the Contract shall consist of supply and delivery of patrol jacket(s) and parka(s).

#### D4. DEFINITIONS

- D4.1 When used in this Bid Opportunity:
- (a) "**Business Day**" means any Calendar Day, other than a Saturday, Sunday, or a Statutory or Civic Holiday;
  - (b) "**Submission Deadline**" and "**Time and Date Set for the Final Receipt of Bids**" mean the time and date set out in the Bidding Procedures for final receipt of Bids;

#### D5. CONTRACT ADMINISTRATOR

- D5.1 The Contract Administrator is:  
Craig Davill C.P.P.  
Winnipeg Police Service

472 Notre Dame Ave  
Winnipeg, Manitoba  
R3B 1R5

Telephone No. (204) 986-6141  
Facsimile No. (204) 986-6127

## **D6. NOTICES**

- D6.1 GC.7.05 is hereby amended to delete reference to "registered mail" and to replace same with "ordinary mail".
- D6.2 GC.7.05 is further amended hereby to include delivery by facsimile transmission (fax) as an acceptable means of delivering notices, consents, approvals, statements, authorizations, documents or other communications required or permitted to be given under this Contract. Deliveries by fax will be deemed to have been received on the day of delivery, if a business day, or if not a business day, on the business day next following the day of delivery.
- D6.3 Further to GC.7.05, all notices, consents, approvals, statements, authorizations, documents or other communications to the City, except as expressly otherwise required in D6.4, D6.5 or elsewhere in the Contract, shall be sent to the attention of the Contract Administrator at the address or facsimile number identified in D5.1.
- D6.4 All notices of appeal to the Chief Administrative Officer shall be sent to the attention of the Chief Financial Officer at the following address or facsimile number:  
The City of Winnipeg  
Chief Administrative Officer Secretariat  
Administration Building, 3rd Floor  
510 Main Street  
Winnipeg MB R3B 1B9  
Facsimile No.: (204) 949-1174
- D6.5 All notices, requests, nominations, proposals, consents, approvals, statements, authorizations, documents or other communications required to be submitted or returned to the City Solicitor shall be sent to the following address or facsimile number:  
The City of Winnipeg  
Corporate Services Department  
Legal Services Division  
185 King Street, 3rd Floor  
Winnipeg MB R3B 1J1  
Facsimile No.: (204) 947-9155

## **SUBMISSIONS**

### **D7. AUTHORITY TO CARRY ON BUSINESS**

- D7.1 The Contractor shall be in good standing under The Corporations Act (Manitoba), or properly registered under The Business Names Registration Act (Manitoba), or otherwise properly registered, licensed or permitted by law to carry on business in Manitoba, or if the Contractor does not carry on business in Manitoba, in the jurisdiction where the Contractor does carry on business, throughout the term of the Contract, and shall provide the Contract Administrator with evidence thereof upon request.

## **SCHEDULE OF WORK**

### **D8. COMMENCEMENT**

- D8.1 The Contractor shall not commence any Work until he is in receipt of a Purchase Order authorizing the commencement of the Work.
- D8.2 The Contractor shall not commence any Work until:
- (a) the Contract Administrator has confirmed receipt and approval of:
    - (i) evidence that the Contractor is in good standing under The Corporations Act (Manitoba), or properly registered under The Business Names Registration Act (Manitoba), or otherwise properly registered, licensed or permitted by law to carry on business in Manitoba;
  - (b) the Contractor has attended a meeting with the Contract Administrator, or the Contract Administrator has waived the requirement for a meeting.

## **WARRANTY**

### **D9. WARRANTY**

- D9.1 Further to GC.10.01, if a defect or deficiency prevents the full and normal use or operation of the Work or any portion thereof, for purposes of calculating the warranty period, time shall be deemed to cease to elapse for the defective or deficient portion, and for any portion of the Work whose use or operation is prevented by such defect or deficiency, as of the date on which the defect or deficiency is observed or the use or operation is prevented and shall begin to run again when the defect or deficiency has been corrected or the Work may be used or operated to the satisfaction of the Contract Administrator.
- D9.2 Notwithstanding GC.10.01, GC.10.02 and D9.1, if any law of Manitoba or of the jurisdiction in which the Work was manufactured requires, or if the manufacturer provides, a longer warranty period or a warranty which is more extensive in its nature, then the provisions of such law or manufacturer's warranty shall apply.



- (f) right breast patch pocket on inside of outer jacket to measure 7" wide, 8 1/2" deep at left edge tapering to 7" deep at right edge (nearest point to zipper);
- (g) left breast patch pocket on zip-out lining to measure 7" wide, 8 1/2" deep at left edge tapering to 7" deep at right edge (nearest to zipper);
- (h) two lower pockets, angled, bag type, welted, 6 1/2" wide at opening.

#### E3.4 Epaulets

- (a) must accommodate rank sleeves, 2 1/4" at sleeve, tapered to 1 3/4" at top, to be six inches long. To be made of outer shell material as per E3.1(a).

#### E3.5 Side Zippers

- (a) suppression tabs with two adjustable snap fasteners will cover zippers 1 1/4" from base;
- (b) suppression tabs are to be made of outer shell material as per E3.1(a). Tabs to measure 2" wide by 4" long.

#### E3.6 Zip-Out Lining

- (a) snap fastener at cuff to hold lining to sleeve;
- (b) 100% cotton outer shell - both sides;
- (c) 3" knitted cuffs on sleeves;
- (d) 3M Thinsulate CDS 150 insulation throughout the body and 3M Thinsulate CDS 100 insulation throughout the sleeves;
- (e) finished 5" indentation to accommodate side zippers of outer jacket.

#### E3.7 Miscellaneous

- (a) "True Action" type back with elastic retainer;
- (b) collar to be two-piece shirt style;
- (c) all jackets must come with two back-to-back side zippers, which are heavy duty, rustproof metal, with a length of ten (10) inches.

#### E3.8 Female Jackets

- (a) pocket sizing to measure 5" wide, 7" deep at opening. Corner of breast pocket to be no less than 1" from shoulder seam;
- (b) darts to be inserted between shoulder to center of breast pockets.

#### E3.9 Marking

- (a) each coat shall have a durable label positioned in the centre interior of the jacket 5 cm below collar with the following information;
  - (i) manufacturer's Identification;
  - (ii) nomenclature;
  - (iii) date of manufacture;
  - (iv) name (of member);
  - (v) size code designation;
  - (vi) The City of Winnipeg will not accept any advertising logos (embroidered, tags or otherwise) on supplied garments. Label tags on the inside base of neck is deemed acceptable. See Schedule 1.

#### E3.10 Sizing

- (a) The Winnipeg Police Parka shall be sized to conform to the scale of measurements provided by the Winnipeg Police Service. The scale of measurements shall become part of the contract. See Schedule 2;
- (b) female sized parkas will be adjusted accordingly for sizing and zipper length.

#### **E4. PARKA(S)**

##### **E4.1 Materials**

- (a) outer Shell: 65% polyester/35% cotton, 200 grams per sq. metre, water repellent twill Dark Navy Blue Colour, Shade #9150-601 (Bahama Material or equal);
- (b) insulation: shall be 3M THINSULATE; CDS 300 in the body; CDS 200 in the sleeves;
- (c) lining: upper body and sleeve - 100% cotton, mercerized, 1% residual shrinkage;
- (d) lining: lower body - 100% nylon, 200 Denier or equivalent, plain weave P.U. coated;
- (e) pocketing: heavy duty polyester / cotton twill, weight 7 oz./sq. metre, navy blue colour;
- (f) collar: 24 oz. wool blend Melton, navy blue colour;
- (g) storm cuff, neck protector, and action back: bi-component 2 x 1 knit 340 gm per sq. metre;
- (h) zippers: heavy duty rust proof, metal;
  - (i) front zipper - #10, two way (male/reg 61 cm, female/reg 56 cm);
  - (ii) size zippers - #5, two slides back-to-back (male 40 cm, female 35 cm );
  - (iii) hood pocket zipper, medium weight nylon. #5 coil, (18 cm).

##### **E4.2 Hood Draw Cord**

- (a) shall be spun plaited (braided) cord, black in colour, breaking strength 775 Newtons nominal, 4mm diameter. All cut ends to be fixed to prevent fraying. Hood Draw Cords must have Draw String Locks to prevent cord from retracting into hood.

##### **E4.3 Buttons**

- (a) breast and Front Buttons to be 45 line slotted, Black in colour;
- (b) epaulet and Hood Buttons to be 30 line four-hole, Black in colour.

##### **E4.4 Design**

- (a) cut, colour, style and trim shall match the sample at Winnipeg Police Service Quartermaster Stores Unit;
- (b) shoulder flashes shall be supplied by the Winnipeg Police Service;
- (c) all stitching shall be lockstitch or lock chain with a minimum of three and a maximum of four stitches per centimetre. The beginning and ending of all stitching shall be securely backstitch tacked unless secured by other stitching;
- (d) stitching shall be regular without puckering;
- (e) button holes shall be cut after, eyelet type, gimp reinforced, with not less than 11 stitches per centimetre.

##### **E4.5 Sleeves**

- (a) shall be straight cut, with no cuffs, with 1.5 cm leather binding on bottom.

##### **E4.6 Lower Bag Pockets**



- (a) two pockets with single point flap (vertical measurements: 10cm at centre tapering to 7cm at corners/horizontal measurements: 23cm wide at top expanding to 24cm at bottom and Velcro closure;
- (b) pockets shall be 30 cm deep / 23 cm wide.

E4.7 Upper Chest Bag Pockets

- E4.8 two pockets with single point flap (vertical measurements: 7 cm at centre tapering to 5.5 cm / horizontal measurements: 14 cm expanding to 14.5 cm at bottom) and button closure;
- (a) right pocket shall be 17.5 centimetres deep / 13.5 cm wide;
  - (b) left pocket shall be 12.5 centimetres deep / 13.5 cm wide to accommodate portable transceiver. Velcro keeper installed on inside of pocket to be 12.5 centimetres long.

E4.9 Epaulets

- (a) must accommodate rank sleeves, 5.7 cm at sleeve, tapered to 4.4 cm at the top, to be 15.2 cm long. To be made of outer shell material as per 3.14 (a). Button Closure as per E4.4(e).

E4.10 Melton Top Collar

- (a) twill under collar with storm tab and velcro closing.

E4.11 Hood

- (a) shall be made of one layer of outer shell material as per E4.1(a)3.14 (a), attached to one layer of lower body liner as per E4.1(a);
- (b) hood will have a draw cord as E4.2(a) and two adjustable button fasteners.

E4.12 Back

- (a) True Action Back with elastic retainer and knit expander inside on liner.

E4.13 Side Zippers

- (a) suppression tabs with two adjustable snap fasteners will cover zippers 4 cm from base. Suppression tabs are to be made of outer shell material as per E4.1(a) Tabs to measure 5 cm wide by 11 cm long.

E4.14 Interior Pocket

- (a) shall be made of upper lining cloth as per E4.1(d). Sewn to lining cloth only 18.5 cm wide by 19 cm high. Left chest only.

E4.15 Marking

- (a) each coat shall have a durable label positioned in the centre interior of the jacket 5 cm below collar with the following information;
  - (i) manufacturer's Identification
  - (ii) nomenclature
  - (iii) date of manufacture
  - (iv) name (of member)
  - (v) size code designation
  - (vi) The City of Winnipeg will not accept any advertising logos (embroidered, tags or otherwise) on supplied garments. Label tags on the inside base of neck is deemed acceptable. See Schedule 1.

E4.16 Sizing

- (a) The Winnipeg Police Parka shall be sized to conform to the scale of measurements provided by the Winnipeg Police Service. The scale of measurements shall become part of the contract. See Schedule 2;
- (b) female sized parkas will be adjusted accordingly for sizing and zipper length.

**E5. PRE-PRODUCTION SAMPLE**

- E5.1 Sample of the outer material for both Parka and Patrol Jacket must be supplied to the Contract Administrator for approval of colour variation prior to production;
- E5.2 The Contractor shall provide, upon request of the Contract Administrator, a pre-production sample of the garments to be supplied under this contract for inspection and approval. All garments supplied thereafter shall be equal to or better than the approved pre-production sample with respect to all characteristics. The approval of the pre-production sample, by the Contract Administrator, authorizes the commencement of production, but shall not relieve the Contractor of the responsibility to comply with all provisions of this specification;
- E5.3 The pre-production sample submitted by the Contractor shall remain in the rightful possession of the City as a quality standard reference until the successful completion of the Contract;
- E5.4 Pre-production sample shall be received by the Contract Administrator in accordance with specification B13.2(a).

**E6. DELIVERY**

- E6.1 Goods shall be delivered within sixty (60) Calendar Days of the award of Contract, f.o.b. destination, freight prepaid.
- E6.2 Goods shall be delivered between 8:30 a.m. and 4:30 p.m. on Business Days.
- E6.3 The Contractor shall off-load goods as directed at the delivery location.

example)

**MANUFACTURER'S IDENTIFICATION  
MANUFACTURER'S NAME**

DATE: \_\_\_\_\_

NAME: \_\_\_\_\_

SIZE: 42R

**MEASUREMENTS OF MEMBER:**

- A - SIZE
- B - BREAST OVER SHIRT
- C - WAIST OVER SHIRT
- D - SLEEVE LENGTH OF PARKA

**MEASUREMENTS OF GARMENT**

- E - BREAST EDGE ON EDGE
- F - LENGTH OF BACK FROM COLLAR SEAM FROM CENTRE OF NECK
- G - WIDTH OF BACK
- H - SHOULDER WIDTH
- I - LENGTH OF SLEEVE OVER SHOULDER
- J - SLEEVE CUFF WIDTH
- K - LENGTH OF SLIDE FASTENER

**REGULAR SIZES: MEN'S HEIGHT 5' 8" to 5' 11" / FEMALE HEIGHT 5' 4" to 5' 7"**

**TALL: MEN'S HEIGHT 6' to 6' 2" / FEMALE HEIGHT 5' 8" to 5' 10"**  
 ADD: BODY LENGTH + 1" , SLEEVE LENGTH + 1" , FASTENER + 1"

**X-TALL: MEN'S HEIGHT 6' 3" to 6' 6" / FEMALE HEIGHT 5' 11" to 6' 2"**  
 ADD: BODY LENGTH + 2" , SLEEVE LENGTH + 2" , FASTENER + 2"

A	B	C	D	E	F	G	H	I	J	K
8	34	N/A	29 1/2	44	32	16	5 1/8	32	11 3/4	22
10	35	N/A	30	45	32	16 1/2	5 1/4	32 1/2	12	22
12	36 1/2	N/A	30	46 1/2	32	17	5 3/8	33	12 1/4	22
14	38	N/A	30 1/2	48	32 1/4	17 1/2	5 1/2	33 1/2	12 1/2	22
16	40	N/A	30 1/2	50	32 1/4	18	5 5/8	34	12 3/4	22
18	42	N/A	31	52	32 1/2	18 1/2	5 3/4	34 1/2	13	22
20	44	N/A	31	54	32 1/2	19	5 7/8	35	13 1/4	22
34	34	30	31 1/2	49	34 3/4	18 1/2	6	35 1/2	11 1/4	24
36	36	32	32	51	35	19	6 1/4	35 3/4	11 1/2	24
38	38	34	32	53	35 1/4	19 1/2	6 1/4	36	11 3/4	24
40	40	36	32 1/2	55	35 1/2	20	6 1/2	36 1/2	12	24
42	42	38	32 1/2	57	35 3/4	20 1/2	6 1/2	37	12 1/4	24
44	44	40	33	59	36	21	6 3/4	37 1/4	12 1/2	24
46	46	42	33	61	36 1/4	21 1/2	6 3/4	37 3/4	12 3/4	24
48	48	44	33 1/2	63	36 1/2	22	7	38	13	24
50	50	46	33 1/2	65	36 3/4	22 1/2	7	38 1/2	13 1/4	24
52	52	48	34	67	37	23	7 1/4	39	13 1/2	24
54	54	50	34	69	37 1/4	23 1/2	7 1/4	39 1/4	13 3/4	24
+ / -				1	1/2	1/2	1/4	1/2	1/2	1/2



**SCHEDULE 2 (CONTINUED)**

**PATROL JACKETS, FEMALE**

SIZE DESIGNATION	BODY MEASUREMENTS	GARMENT MEASUREMENTS									
		BUST (cm)	BUST CIRCUMFERENCE (cm)	BOTTOM CIRCUMFERENCE RELAXED (cm)	BOTTOM CIRCUMFERENCE STRETCHED (cm)	LENGTH OF BACK FROM COLLAR SEAM (cm)	WIDTH OF BACK AT SLEEVE SEAM (cm)	OVERARM FROM COLLAR SEAM, SIDE OF NECK OVER SHOULDER (cm)	UNDERARM (cm)	CUFF CIRCUMFERENCE (cm)	
<b>REGULAR 165-174cm (5'5"-5'8")</b>											
8R	88	112	93	116	62	40.5	71	42	23		
10R	91	114	95	119	62.5	41.75	72	42	23.5		
12R	95	118	98	123	63	43	73	42	24		
14R	99	122	101	127	63.5	44.25	74	42	24.5		
16R	103	126	104	131	64	45.5	75	42	25		
18R	108	131	108	136	64.5	46.75	76	42	25.5		
20R	113	136	112	141	65	48	77	42	26		
<b>TALL 175-184 cm (5'9"-6')</b>											
8T	88	112	93	116	65	40.5	74	45	23		
10T	91	114	95	119	65.5	41.75	75	45	23.5		
12T	95	118	98	123	66	43	76	45	24		
14T	99	122	101	127	66.5	44.25	77	45	24.5		
16T	103	126	104	131	67	45.5	78	45	25		
18T	108	131	108	136	67.5	46.75	79	45	25.5		
20T	113	136	112	141	68	48	80	45	26		
TOLERANCES +/-		25mm	25mm	25mm	13mm	13mm	13mm	13mm	6mm		

**Note:** ALL DIMENSIONS ARE IN CENTIMETRES UNLESS OTHERWISE INDICATED

SCHEDULE 2

PATROL JACKETS, MALE

SIZE DESIGNATION	BODY MEASUREMENTS		GARMENT MEASUREMENTS							
	CHEST (cm)	CHEST CIRCUMFERENCE (cm)	BOTTOM CIRCUMFERENCE RELAXED (cm)	BOTTOM CIRCUMFERENCE STRETCHED (cm)	LENGTH OF BACK FROM COLLAR SEAM (cm)	WIDTH OF BACK AT SLEEVE SEAM (cm)	OVERARM FROM COLLAR SEAM, SIDE OF NECK OVER SHOULDER (cm)	UNDERARM (cm)	CUFF CIRCUMFERENCE (cm)	
REGULAR 170-179 cm (5'7"-5'10")										
36R	92	117	90	113	67.5	45.5	80	48	24.5	
38R	97	122	94	118	68	47	81	48	25	
40R	102	127	98	123	68.5	48.5	82	48	25.5	
42R	107	132	102	128	69	51	83	48	26	
44R	112	137	106	133	69.5	52.5	84	48	26.5	
46R	117	142	110	138	70	54	85	48	27	
48R	122	147	114	143	70.5	55.5	86	48	27.5	
50R	127	152	118	148	71	57	87	48	28	
TALL 180-189 cm (5'11"-6'2")										
36T	92	117	90	113	72.5	45.5	84	52	24.5	
38T	97	122	94	118	73	47	85	52	25	
40T	102	127	98	123	73.5	48.5	86	52	25.5	
42T	107	132	102	128	74	51	87	52	26	
44T	112	137	106	133	74.5	52.5	88	52	26.5	
46T	117	142	110	138	75	54	89	52	27	
48T	122	147	114	143	75.5	55.5	90	52	27.5	
50T	127	152	118	148	76	57	91	52	28	
TOLERANCES +/-		25mm	25mm	25mm	13mm	13mm	13mm	13mm	6mm	

Note: ALL DIMENSIONS ARE IN CENTIMETRES UNLESS OTHERWISE INDICATED