# PART A

# **BID SUBMISSION**

|    |                                | FORM A: BID<br>(See B6.2)                                                                                                                                   |
|----|--------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1. | Project Title                  | BID OPPORTUNITY NO. 83 - 2004                                                                                                                               |
|    |                                | LEASE of LIGHT FLEET VEHICLES ( 3 YEAR )                                                                                                                    |
| 2. | Bidder                         |                                                                                                                                                             |
|    |                                | Name of Bidder                                                                                                                                              |
|    |                                | Street                                                                                                                                                      |
|    |                                | City Province Postal Cod                                                                                                                                    |
|    | (Mailing address if different) | Street or P.O. Box                                                                                                                                          |
|    |                                | City Province Postal Cod                                                                                                                                    |
|    |                                | The Bidder is:                                                                                                                                              |
|    | (Choose one)                   | a sole proprietor                                                                                                                                           |
|    |                                | a partnership                                                                                                                                               |
|    |                                | a corporation                                                                                                                                               |
|    |                                | carrying on business under the above name.                                                                                                                  |
| 3. | Contact Person                 | The Bidder hereby authorizes the following contact person to represer<br>the Bidder for purposes of the Bid.                                                |
|    |                                | Contact Person Title                                                                                                                                        |
|    |                                | Telephone Number Facsimile Number                                                                                                                           |
| 4. | Definitions                    | All capitalized terms used in the Contract shall have the meaning ascribed to them in the General Conditions and unless the contex otherwise requires.      |
| 5. | Offer                          | The Bidder hereby offers to perform the Work in accordance with th Contract for the price(s), in Canadian funds, set out on Form B: Prices appended hereto. |
| 6. | Commencement of the Work       | The Bidder agrees that no Work shall commence until he is in receipt of a purchase order authorizing the commencement of the Work.                          |

| 7.  | Contract                              | The Bidder agrees that the Bid Opportunity in its entirety shall be<br>deemed to be incorporated in and to form a part of this offer<br>notwithstanding that not all parts thereof are necessarily attached to or<br>accompany this Bid Submission. |  |  |
|-----|---------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|--|
| 8.  | Addenda                               | The Bidder certifies that the following addenda have been received and agrees that they shall be deemed to form a part of the Contract:                                                                                                             |  |  |
|     |                                       | No Dated                                                                                                                                                                                                                                            |  |  |
| 9.  | Time                                  | This offer shall be open for acceptance, binding and irrevocable for a period of thirty (60) Calendar Days following the Submission Deadline.                                                                                                       |  |  |
| 10. | Signatures                            | In witness whereof the Bidder or the Bidder's authorized official officials have signed this                                                                                                                                                        |  |  |
|     |                                       | day of , 20                                                                                                                                                                                                                                         |  |  |
|     | Signed and sealed in the presence of: | Signature of Bidder or<br>Bidder's Authorized Official or Officials                                                                                                                                                                                 |  |  |
|     | (Witness)                             |                                                                                                                                                                                                                                                     |  |  |
|     |                                       | (Print here name and official capacity of individual whose signature appears above)                                                                                                                                                                 |  |  |
|     | (Witness)                             |                                                                                                                                                                                                                                                     |  |  |
|     |                                       | (Print here name and official capacity of individual whose signature appears above)                                                                                                                                                                 |  |  |

SEAL

### FORM B: PRICES (See B8)

# LEASE of LIGHT FLEET VEHICLES

| ITEM | DESCRIPTION                                                           | SPEC<br>REF | A<br>UNIT PRICE<br>per Month<br>per Vehicle | B<br>APPROX.<br>QUANTITY | C<br>LEASE<br>PERIOD<br>(Months) | A x B x C<br>Extended Amount |
|------|-----------------------------------------------------------------------|-------------|---------------------------------------------|--------------------------|----------------------------------|------------------------------|
| 1    | FOUR DOOR<br>COMPACT<br>SEDAN                                         | 04 – 008    | \$                                          | 8                        | 36                               | \$                           |
|      | TOTAL BID PRICE (in figures) (do not include GST, PST or Tire Tax) \$ |             |                                             |                          |                                  |                              |

| ADDITIONAL CHARGE for KILOMETERS in <u>"EXCESS"</u> of 25,000 km / year | \$ |
|-------------------------------------------------------------------------|----|
|-------------------------------------------------------------------------|----|

# DETAILED SPECIFCATIONS 04-008 LEASE of LIGHT FLEET VEHICLES (3 YEAR) FOOR DOOR COMPACT SEDAN

- 1.1 All items in these specifications must be answered indicating compliance or non-compliance. Bidders shall state, "yes" for compliance or state deviation, or give a reply where requested to do so. Deviations shall be clearly stated and fully detailed. Alternatives will be considered in accordance with clause B5 Substitutes.
- 1.2 Each bidder is required to fill in every blank in accordance with clause B6.2 .

| Examples of eligible models : | G. M.            | - Cavalier, Sunfire |
|-------------------------------|------------------|---------------------|
|                               | FORD<br>CHRYSLER | - Focus             |
|                               | CHRISLER         | - 37 2.0            |

PLEASE NOTE : "Sub Compact" cars are unacceptable.

STATE MAKE AND MODEL BID: 2004

| REQUIRED OPTION   | SPECIFICATION                                               | BIDDER STATE "YES" or STATE<br>DEVIATION |
|-------------------|-------------------------------------------------------------|------------------------------------------|
| Body Design       | Four(4) door, COMPACT SEDAN                                 |                                          |
| Engine            | 4 cylinder, EFI, gasoline                                   |                                          |
| Transmission      | Automatic                                                   |                                          |
| Air Conditioning  | Required                                                    |                                          |
| Block heater      | Required (with cord through grill)                          |                                          |
| Coolant           | Antifreeze to -35°C                                         |                                          |
| Brakes            | Power                                                       |                                          |
| Steering          | Power w/tilt steering wheel                                 |                                          |
| Seats - Front     | Bucket or bench with cloth upholstery                       |                                          |
| - Rear            | Standard seat, cloth upholstery                             |                                          |
| Floor covering    | Carpeting throughout                                        |                                          |
| Floor mats        | Rubber or carpet <u>mats</u> in seating area front and back |                                          |
| Windshield wipers | Intermittent                                                |                                          |

# Detailed Specifcations 04-008\_continued

| REQUIREMENT<br>Mirrors           | SPECIFICATION<br>Interior rear view and dual exterior           |  |
|----------------------------------|-----------------------------------------------------------------|--|
| Rear window defroster            | Electric                                                        |  |
| Radio                            | AM/FM, factory installed                                        |  |
| Power Outlet                     | Auxilary Power Point Outlet (12 V inverter)                     |  |
| Colour - Exterior                | Manufacturer's standard color. To be selected at time of order. |  |
| - Interior                       | Complimentary to Exterior                                       |  |
| Tires - Front & rear             | All season radials                                              |  |
| Spare Tire & Rim<br>Wheel covers | Required<br>Standard                                            |  |
| Fuel tank                        | Tank shall be fully fuelled when delivered                      |  |
| SERVICE FACILITY                 |                                                                 |  |

#### SERVICE FACILITY

All service facilities used to provide warranty service <u>or</u> after warranty service <u>shall be located</u> within 10 kilometres of the boundaries of the City of Winnipeg

State location of service facility

# QUESTIONNAIRE

#### 1.0 Describe any options that will be supplied in excess of that called for in the specifications :

#### 2.0 <u>Warranty and Autopac locations :</u>

All warranty work and repairs shall be conducted at a facility that is located within ten(10) kilometres of the boundary limits of the City of Winnipeg.

i) State where the vehicles are to be delivered for warranty work: (Firm, Address & Telephone Number).

ii) State where vehicles are to be delivered for Autopac repairs: (Firm, Address & Telephone Number).

Name of Bidder