



SUBMISSION DEADLINE: 4:00 P.M. WINNIPEG TIME, JANUARY 30, 2004

If your company name and address are not correctly shown below, please enter or correct it before submitting your Bid.

Company Name _____

Address _____

**BUYER: BRENDA DUPUIS SMITH /sm
TELEPHONE NO. (204) 986-2492**

SUPPLY AND DELIVERY OF PATROL JACKET(S) AND PARKA(S)

Please quote prices on the attached Form B: Prices.

THE BID SUBMISSION MUST INCLUDE THIS PAGE (COMPLETED AND SIGNED)

TERMS AND CONDITIONS ATTACHED APPLY EXCEPT AS SUPERSEDED ABOVE OR BY SPECIFICATIONS (IF ANY) ATTACHED.

Early payment discount: _____ % _____ days
(See 1.5 of the Terms and Conditions attached.)

RETURN TO:

**THE CITY OF WINNIPEG 21-2004
CORPORATE FINANCE DEPARTMENT
MATERIALS MANAGEMENT DIVISION
185 KING ST MAIN FLOOR
WINNIPEG MB R3B 1J1**

Contact Person: (print) _____

Telephone Number: _____

Facsimile Number: _____

The Bidder hereby offers to perform the Work in accordance with the Contract for the price(s), in Canadian funds, set out in this Bid.

The Bidder agrees that the Request for Quotation in its entirety shall be deemed to be incorporated in and to form a part of this offer notwithstanding that not all parts thereof are necessarily attached to or accompany this Bid.

The Bidder certifies that the following addenda have been received and agrees that they shall be deemed to form a part of the Contract.

No. 1 No. 2 No. 3 No. 4

This offer shall be open for acceptance, binding and irrevocable for a period of thirty (30) days following the Submission Deadline.

Signature: _____

TERMS AND CONDITIONS – GOODS

1. BIDDING PROCEDURES

- 1.1 The Bid must be submitted on the forms provided, with all required entries made clearly in ink.
- 1.2 If the Bidder finds discrepancies or omissions in the Request for Quotation or any part thereof, or is unsure of the meaning or intent thereof, he shall notify the Buyer. The Buyer will, if he deems it necessary, issue addenda to all Bidders. The Bidder is advised to direct all enquiries or comments to the Buyer at least five (5) business days prior to the Submission Deadline to allow time for the preparation and distribution of necessary addenda.
- 1.3 The Bidder is responsible for investigating the nature of the Work to be done and all conditions that might affect his Bid or his performance of the Work, and shall assume all risk for conditions existing or arising in the course of the Work which have been or could have been determined through such investigation.
- 1.4 The Contract is based on the design, methods and materials specified and any proposed substitutes must be clearly identified in the Bid. Where the phrases "or equal" or "or alternative" occur in the Request for Quotation, the Bidder is advised to submit descriptive matter in sufficient detail to permit a judgment as to the merits of any "equal" or "alternative" offered.
- 1.5 The Bidder may, but is not required to, offer a prompt payment discount. If prompt payment discounts are offered, they will be considered in determining the lowest evaluated responsive Bid.
- 1.6 The Bid must be submitted enclosed and sealed in an envelope clearly marked with the RFQ Number and the Bidder's name and address. Each envelope must contain only the Bid for one Request for Quotation.
- 1.7 The Bid must be submitted to the Materials Management Division at the address specified no later than the Submission Deadline specified. Bids received after the Submission Deadline will not be considered.
- 1.8 The Bid may be withdrawn without penalty at any time prior to the Submission Deadline.
- 1.9 The Bid shall be open for acceptance, binding and irrevocable for the period of time specified on the cover page. A Bidder who withdraws his Bid after the Submission Deadline but before his Bid has been released or has lapsed shall be liable for such damages as are imposed upon the Bidder by law and subject to such sanctions as the City considers appropriate in the circumstances.
- 1.10 The City may reject a Bid as being non-responsive if the Bid is incomplete, obscure or conditional, or contains additions, deletions, alterations or other irregularities. The City may reject all or any part of any Bid or waive technical requirements if the interests of the City so require. The City may reject any Bid submitted by a Bidder who does not demonstrate, in his Bid or in other information required to be submitted, that he is responsible and qualified. A responsible and qualified Bidder is one that meets the qualifications specified and is not suspended, debarred or in default under any contract with the City.
- 1.11 Where the Contract is proposed in separate sections or with alternatives, the City shall have the right to award any section separately or to choose any alternative which is in its best interests.
- 1.12 The City will have no obligation to award a Contract to a Bidder, even though one or all of the Bidders are determined to be responsible and qualified, and the Bids are determined to be responsive. Where an award of Contract is made by the City, the award shall be made to the responsible and qualified Bidder submitting the lowest evaluated responsive Bid.
- 1.13 The Buyer will give notice of the award of the Contract by issuing a Purchase Order to the successful Bidder, or will give notice that no award will be made.
- 1.14 The Request for Quotation, including but not limited to the specifications, drawings and addenda, and the Contractor's Bid shall be deemed to be incorporated in and to form a part of the Purchase Order notwithstanding that they are not necessarily attached to or accompany said Purchase Order.
- 1.15 The name of the successful Bidder and the Contract amount will be made available, upon request, to Bidders only after award of Contract.

2. SCOPE OF WORK

- 2.1 The Work to be done under this Contract shall consist of the supply and delivery of goods and the provision of ancillary services in accordance with applicable specifications, drawings and addenda.
- 2.2 The Contractor shall provide and pay for all materials, labour, equipment, tools, utilities, licenses and fees necessary to complete the Work.

3. GOODS

- 3.1 All goods supplied under the Contract shall be new and unused.
- 3.2 Materials and workmanship shall be fit for the purpose intended and shall equal or exceed the quality specified.
- 3.3 The Contractor shall be responsible for the storage, transportation and handling of goods until delivered to and accepted by the City.
- 3.4 Goods will be inspected at the time of delivery only for general description, quantity and obvious defects or damage. Notwithstanding any waiver or release which may be included on shipping bills, receipts or other such forms signed at the time of delivery, the Contractor shall not be relieved of any responsibility for goods which are defective or damaged or are not in accordance with the specifications.
- 3.5 Goods which, in the sole opinion of the City, fail to meet the requirements of the specifications shall be returned to the Contractor at his expense. The Contractor shall not be entitled to payment for goods so returned. In the event payment has been made to the Contractor, the City shall be entitled to recover same and to take whatever remedies that it may have at law.

4. ASSIGNMENT

- 4.1 The Contractor shall not assign the Contract or any payment thereunder without the prior written approval of the City.

5. SUBCONTRACTING

- 5.1 If the Contractor subcontracts any portion of the Work, he shall:
 - a) employ only Subcontractors who have successfully carried out work similar in nature, scope and value to the portion of the Work proposed to be subcontracted to them, or who are fully capable of performing the Work required to be done in accordance with the terms of the Contract;
 - b) enter into contracts or written agreements with his Subcontractors to require them to perform their work in complete conformance with and subject to the terms and conditions of the Contract; and
 - c) be as fully responsible to the City for acts and omissions of his Subcontractors and of persons directly or indirectly employed by them as for acts and omissions of persons directly employed by him.

6. INDEMNITY

- 6.1 The Contractor shall save harmless and indemnify the City for twice the contract price plus two million dollars, unless specifically stated otherwise in the contract documents, against all costs, damages or expenses arising from actions, claims, demands and proceedings, by whomsoever brought, made or taken as a result of acts or omissions of the Contractor, his subcontractors, employees or agents in the performance or purported performance of the Work, and more particularly from:
 - a) accidental injury to or death of any person whether retained by or in the employ of the Contractor or not, arising directly or indirectly by reason of the performance of the Work, or by reason of any trespass on or damage to property;
 - b) damage to any property owned in whole or in part by the City, or which the City by duty or custom is obliged, directly or indirectly, in any way or to any degree, to construct, repair or maintain;
 - c) damage to, or trespass or encroachment upon, property owned by persons other than the City;
 - d) failure to pay and obtain a discharge of a notice of claim for lien served upon the City in accordance with the requirements of The Builders' Liens Act;
 - e) failure to pay a workers compensation assessment, or federal or provincial taxes;
 - f) unauthorized use of any design, device, material or process covered by letters patent, copyright, trademark or trade name in connection with the Work;
 - g) inaccuracies in any information provided to the City by the Contractor.
- 6.2 The City has the right, acting reasonably and upon notice to the Contractor, to settle any such action, proceeding, claim or demand and charge the Contractor with the amount so paid or to be paid in effecting a settlement.
- 6.3 The Contractor shall pay to the City the value of all legal fees and disbursements required to settle any such claim or to defend the City against any such claim, action, proceeding, claim or demand notwithstanding that the settlement or defence of the said action, proceeding, claim or demand was undertaken on behalf of the City by a salaried employee of the City.
- 6.4 If the Contractor fails to make any payment required to be made to the City hereunder, the City shall be entitled to deduct the amount of such payment from any payment required to be made by the City to the Contractor under the Contract or take whatever other remedies against the Contractor that the City may have at law.

7. EVENTS OF DEFAULT

- 7.1 An event of default will be deemed to have occurred if the Contractor:
 - a) abandons the Work; or
 - b) is adjudged bankrupt or files for bankruptcy, becomes insolvent, makes a general assignment for the benefit of his creditors, or has a receiver or liquidator appointed in respect of his assets; or
 - c) in the judgment of the City, is not performing or has not been performing the Work, or any part thereof, in a sound and workmanlike manner and in all respects in strict conformity with the Contract; or
 - d) in the judgment of the City, is not progressing continuously with the Work or any part thereof, and in such a manner as to ensure the completion of the Work or any part thereof, in accordance with the work schedule; or
 - e) fails to remedy any defective or deficient Work, or to remove any defective or deficient goods; or
 - f) fails to remedy defects or deficiencies during the warranty period in the manner and within the time periods specified by the City; or
 - g) fails to make prompt payment to his subcontractors, his employees or on account of the purchase or rental of equipment or material; or
 - h) fails to promptly secure a discharge of a lien or trust claim served upon the City pursuant to The Builders' Liens Act; or
 - i) fails to comply with any laws, by-laws or statutory regulations; or
 - j) fails to submit any schedules, documents or information required by the Contract; or
 - k) refuses or neglects to comply with an order given by the City;
 - l) commits any other breach of the Contract.
- 7.2 Any provision of the Contract may be waived only by express waiver in writing by the City. No express waiver of any provision shall imply the waiver of any other provision.
- 7.3 If an event of default has occurred, the City may do any one or more of the following:
 - a) withhold or retain the whole or part of any payment;
 - b) take the whole of the Work, or any part or parts thereof out of the hands of the Contractor;
 - c) demand payment for any amount owed to the City.

- 7.4 The duties and obligations imposed upon the Contractor by the Contract and the rights and remedies available to the City hereunder shall be in addition to and not a limitation of any duties, obligations, rights and remedies otherwise imposed upon the Contractor or available to the City at law.

8. PRICES AND PAYMENT

- 8.1 Prices bid shall be gross prices including all applicable duty, freight, cartage, Provincial and Federal Taxes [except Manitoba Retail Sales Tax (MRST or PST) and Goods and Services Tax (GST), which shall be extra where applicable] and all charges governmental or otherwise paid, and including profit and all compensation which shall be due to the Contractor.
- 8.2 If the Contractor charges GST, he must show his registration number and the amount of GST separately on the invoice.
- 8.3 Where The Builders' Liens Act is applicable to the Contract, payments will be subject to such holdbacks as are required to be made thereunder. Interest on holdback amounts will be credited, and holdback amounts will be released, in accordance with said Act.
- 8.4 Payment will be in Canadian funds net thirty (30) days from receipt of acceptable goods, or receipt and approval of the Contractor's invoice, whichever is later.

FORM B: PRICES

UNIT PRICES

ITEM NO.	DESCRIPTION	APPROX. QUANTITY	UNITS	UNIT PRICE
1.	Patrol Jacket(s)			
a)	12R (F)	10	ea	_____
b)	14R (F)	5	ea	_____
c)	42R	20	ea	_____
d)	44R	25	ea	_____
e)	46R	10	ea	_____
f)	46T	5	ea	_____
g)	50R	5	ea	_____
h)	50T	5	ea	_____
2.	Parka(s)			
a)	40R	5	ea	_____
b)	42R	10	ea	_____
c)	44R	5	ea	_____
d)	44T	5	ea	_____
e)	46R	5	ea	_____
f)	48R	5	ea	_____

Name of Bidder

SPECIFICATIONS

1. GENERAL

1.1 These Specifications shall be applicable to the Work and shall take precedence over the Terms and Conditions.

2. DEFINITIONS

2.1 When used in this Request for Quotation:

- (a) "**Business Day**" means any Calendar Day, other than a Saturday, Sunday, or a Statutory or Civic Holiday;
- (b) "**Buyer**" means the person authorized to represent the City in respect of the Request for Quotation;
- (c) "**Calendar Day**" means the period from one midnight to the following midnight;
- (d) "**Contract**" means the combined documents consisting of the Request of Quotation package and any documents and drawings referred to and incorporated therein together with any submissions required to be made by the Contractor after award, and all amendments to the foregoing;
- (e) "**Contract Administrator**" means the person authorized to represent the City in respect of the Contract and is identified at the time of award of the Contract;
- (f) "**Contractor**" means the person undertaking the performance of the Work under the terms of the Contract;
- (g) "**Work**" means the carrying out and the doing of all things, whether of a temporary or permanent nature, that are to be done by the Contractor pursuant to the Contract and, without limiting the generality of the foregoing, includes the furnishing of all equipment, facilities, material, labour and services necessary for or incidental to the fulfilment of the requirements of the Contract.

2.2 Further to 2.1(b), the Buyer is:

BRENDA DUPUIS SMITH
(204) 986-2492

3. GOODS

3.1 The Contractor shall supply patrol jacket(s) and parka(s) in accordance with the requirements hereinafter specified.

3.2 **Item No. 1 – Patrol Jacket(s) shall be:**

3.3 MATERIALS

- (a) outer shell: 65% polyester/35% cotton, 200 grams per sq. metre, water repellent twill Dark Navy Blue Colour, shade #9150-601 (Bahama Material or equal);
- (b) pocketing: Heavy-duty polyester / cotton twill, weight 7 oz./sq. metre, navy blue colour;
- (c) lining: Outer Jacket Lining, Zip-out Liner (both sides): 100% cotton, mercerized, 1% residual shrinkage;
- (d) insulation in Zip-out Liner: 3M THINSULATE - CDS 150 in body
- CDS 100 in sleeve
- (e) knitted Cuffs: Bi-component 2 x 1 knit 0 340 gm per sq yd.

3.4 DESIGN

- (a) cut, colour, style and trim shall match the sample at Winnipeg Police Service Quartermaster Stores Unit;
- (b) shoulder Flashes shall be supplied by the Winnipeg Police Service;
- (c) all stitching shall be lockstitch or lock chain with a minimum of three and a maximum of four stitches per;
- (d) centimetre. The beginning and ending of all stitching shall be securely backstitch tacked unless secured by other stitching;
- (e) stitching shall be regular without puckering;
- (f) button holes shall be cut after, eyelet type, gimp reinforced, with not less than 11 stitches per centimetre;
- (g) buttons shall be supplied by the Winnipeg Police Service.

3.5 POCKETS

- (a) two breast pockets, bag type, single point flap (measurements: 2 1/2" at center tapering to 2 1/4" at corners, 6 inches wide) with velcro closure;
- (b) corner of breast pocket to be no less than 1" from shoulder seam;
- (c) trim button to measure 6" wide, 8" deep at opening;
- (d) left breast pocket sized to accommodate portable transceiver,(approx. 10" L x 3"W x 1"D), Velcro keeper;
- (e) installed on inside of pocket to be 10" long;
- (f) right breast patch pocket on inside of outer jacket to measure 7" wide, 8 1/2" deep at left edge tapering to 7" deep at right edge (nearest point to zipper);
- (g) left breast patch pocket on zip-out lining to measure 7" wide, 8 1/2" deep at left edge tapering to 7" deep at right edge (nearest to zipper);
- (h) two lower pockets, angled, bag type, welted, 6 1/2" wide at opening.

3.6 EPAULETS

- (a) must accommodate rank sleeves, 2 1/4" at sleeve, tapered to 1 3/4" at top, to be six inches long. To be made of outer shell material as per 3.3 (a).

3.7 SIDE ZIPPERS

- (a) suppression tabs with two adjustable snap fasteners will cover zippers 1 1/4" from base;
- (b) suppression tabs are to be made of outer shell material as per 3.3(a). Tabs to measure 2" wide by 4" long.

3.8 ZIP-OUT LINING

- (a) snap fastener at cuff to hold lining to sleeve;
- (b) 100% cotton outer shell - both sides;
- (c) 3" knitted cuffs on sleeves;
- (d) 3M Thinsulate CDS 150 insulation throughout the body and 3M Thinsulate CDS 100 insulation throughout the sleeves;
- (e) finished 5" indentation to accommodate side zippers of outer jacket.

3.9 MISCELLANEOUS

- (a) "True Action" type back with elastic retainer;
- (b) collar to be two-piece shirt style;
- (c) all jackets must come with two back-to-back side zippers, which are heavy duty, rustproof metal, with a length of ten (10) inches.

3.10 FEMALE JACKETS

- (a) pocket sizing to measure 5" wide, 7" deep at opening. Corner of breast pocket to be no less than 1" from shoulder seam;
- (b) darts to be inserted between shoulder to center of breast pockets.

3.11 MARKING

- (a) each coat shall have a durable label positioned in the centre interior of the jacket 5 cm below collar with the following information;
 - (i) manufacturer's Identification
 - (ii) nomenclature
 - (iii) date of manufacture
 - (iv) name (of member)
 - (v) size code designation

- (vi) The City of Winnipeg will not accept any advertising logos (embroidered, tags or otherwise) on supplied garments. Label tags on the inside base of neck is deemed acceptable. See Schedule 1.

3.12 SIZING

- (a) The Winnipeg Police Parka shall be sized to conform to the scale of measurements provided by the Winnipeg Police Service. The scale of measurements shall become part of the contract. See Schedule 2;
- (b) female sized parkas will be adjusted accordingly for sizing and zipper length.

3.13 Item No. 2 - Parka(s) shall be:

3.14 MATERIALS

- (a) outer Shell: 65% polyester/35% cotton, 200 grams per sq. metre, water repellent twill Dark Navy Blue Colour, Shade #9150-601 (Bahama Material or equal);
- (b) insulation: shall be 3M THINSULATE; CDS 300 in the body; CDS 200 in the sleeves;
- (c) lining: upper body and sleeve - 100% cotton, mercerized, 1% residual shrinkage;
- (d) lining: lower body - 100% nylon, 200 Denier or equivalent, plain weave P.U. coated;
- (e) pocketing: heavy duty polyester / cotton twill, weight 7 oz./sq. metre, navy blue colour;
- (f) collar: 24 oz. wool blend Melton, navy blue colour;
- (g) storm cuff, neck protector, and action back: bi-component 2 x 1 knit 340 gm per sq. metre;
- (h) zippers: heavy duty rust proof, metal;
 - (i) front zipper - #10, two way (male/reg 61 cm, female/reg 56 cm);
 - (ii) size zippers - #5, two slides back-to-back (male 40 cm, female 35 cm);
 - (iii) hood pocket zipper, medium weight nylon. #5 coil, (18 cm).

3.15 Hood Draw Cord

- (a) shall be spun plaited (braided) cord, black in colour, breaking strength 775 Newtons nominal, 4mm diameter. All cut ends to be fixed to prevent fraying. Hood Draw Cords must have Draw String Locks to prevent cord from retracting into hood.

3.16 Buttons

- (a) breast and Front Buttons to be 45 line slotted, Black in colour;
- (b) epaulet and Hood Buttons to be 30 line four-hole, Black in colour.

3.17 DESIGN

- (a) cut, colour, style and trim shall match the sample at Winnipeg Police Service Quartermaster Stores Unit;
- (b) shoulder flashes shall be supplied by the Winnipeg Police Service;
- (c) all stitching shall be lockstitch or lock chain with a minimum of three and a maximum of four stitches per centimetre. The beginning and ending of all stitching shall be securely backstitch tacked unless secured by other stitching;
- (d) stitching shall be regular without puckering;
- (e) button holes shall be cut after, eyelet type, gimp reinforced, with not less than 11 stitches per centimetre.

3.18 SLEEVES

- (a) shall be straight cut, with no cuffs, with 1.5 cm leather binding on bottom.

3.19 LOWER BAG POCKETS

- (a) two pockets with single point flap (vertical measurements: 10cm at centre tapering to 7cm at corners/horizontal measurements: 23cm wide at top expanding to 24cm at bottom and Velcro closure;
- (b) pockets shall be 30 cm deep / 23 cm wide.

3.20 UPPER CHEST BAG POCKETS

- 3.21 two pockets with single point flap (vertical measurements: 7 cm at centre tapering to 5.5 cm / horizontal measurements: 14 cm expanding to 14.5 cm at bottom) and button closure;
- (a) right pocket shall be 17.5 centimetres deep / 13.5 cm wide;
 - (b) left pocket shall be 12.5 centimetres deep / 13.5 cm wide to accommodate portable transceiver. Velcro keeper installed on inside of pocket to be 12.5 centimetres long.
- 3.22 EPAULETS
- (a) must accommodate rank sleeves, 5.7 cm at sleeve, tapered to 4.4 cm at the top, to be 15.2 cm long. To be made of outer shell material as per 3.14 (a). Button Closure as per 3.17 (e).
- 3.23 MELTON TOP COLLAR
- (a) twill under collar with storm tab and velcro closing.
- 3.24 HOOD
- (a) shall be made of one layer of outer shell material as per 3.14 (a), attached to one layer of lower body liner as per 3.14 (d);
 - (b) hood will have a draw cord as per 3.15(a) and two adjustable button fasteners.
- 3.25 BACK
- (a) True Action Back with elastic retainer and knit expander inside on liner.
- 3.26 SIDE ZIPPERS
- (a) suppression tabs with two adjustable snap fasteners will cover zippers 4 cm from base. Suppression tabs are to be made of outer shell material as per 3.14 (a). Tabs to measure 5 cm wide by 11 cm long.
- 3.27 INTERIOR POCKET
- (a) shall be made of upper lining cloth as per 3.14 (c). Sewn to lining cloth only 18.5 cm wide by 19 cm high. Left chest only.
- 3.28 MARKING
- (a) each coat shall have a durable label positioned in the centre interior of the jacket 5 cm below collar with the following information;
 - (i) manufacturer's Identification
 - (ii) nomenclature
 - (iii) date of manufacture
 - (iv) name (of member)
 - (v) size code designation
 - (vi) The City of Winnipeg will not accept any advertising logos (embroidered, tags or otherwise) on supplied garments. Label tags on the inside base of neck is deemed acceptable. See Schedule 1.
- 3.29 SIZING
- (a) The Winnipeg Police Parka shall be sized to conform to the scale of measurements provided by the Winnipeg Police Service. The scale of measurements shall become part of the contract. See Schedule 2;
 - (b) female sized parkas will be adjusted accordingly for sizing and zipper length.

4. PRE-PRODUCTION SAMPLE

- 4.1 Sample of the outer material for both Parka and Patrol Jacket must be supplied to the Contract Administrator for approval of colour variation prior to production;
- 4.2 The Contractor shall provide, upon request of the Contract Administrator, a pre-production sample of the garments to be supplied under this contract for inspection and approval. All garments supplied thereafter shall be equal to or better than the approved pre-production sample with respect to all characteristics. The approval of the pre-production sample, by the Contract Administrator, authorizes the commencement of production, but shall not relieve the Contractor of the responsibility to comply with all provisions of this specification;

- 4.3 The pre-production sample submitted by the Contractor shall remain in the rightful possession of the City as a quality standard reference until the successful completion of the Contract;
- 4.4 Pre-production sample shall be received by the Contract Administrator within thirty (30) calendar days of a request.

5. DELIVERY

- 5.1 Goods shall be delivered within sixty (60) Calendar Days of the award of Contract, f.o.b. destination, freight prepaid.
- 5.2 Goods shall be delivered between 8:30 a.m. and 4:30 p.m. on Business Days.
- 5.3 The Contractor shall off-load goods as directed at the delivery location.

6. ADDENDA

- 6.1 The Buyer may, at any time prior to the Submission Deadline, issue addenda correcting errors, discrepancies or omissions in the Request for Quotation, or clarifying the meaning or intent of any provision therein.
- 6.2 The Buyer will issue each addendum to all Bidders by:
- (a) publication at the Materials Management Division's Bid Opportunities internet website at <http://www.winnipeg.ca/matmgt/bidopp.asp>.
- 6.3 The Bidder is responsible for ensuring that he/she has received all addenda and shall acknowledge receipt of each addendum on the Request for Quotation cover page. Failure to acknowledge receipt of an addendum may render a Bid non-responsive.
- 6.3.1 The Bidder is advised to check the Materials Management Division's Bid Opportunities internet website for addenda shortly before submitting his/her Bid.

7. BID SUBMISSION

- 7.1 The Bid Submission consists of the following components:
- (a) Request for Quotation cover page completed and signed;
 - (b) Form B: Prices;
- 7.2 Bids may be submitted by:
- (a) mail, courier or personal delivery to the address shown on the Request for Quotation cover page; or
 - (b) facsimile transmission (fax) to (204) 949-1178.
- 7.2.1 The Bidder is advised that the City cannot take responsibility for the availability of the facsimile machine at any time.
- 7.2.2 Bids submitted by internet electronic mail (e-mail) will not be accepted.

8. PRICES

- 8.1 The Bidder shall state a price in Canadian funds for each item of the Work identified on Form B: Prices.
- 8.2 The quantities listed on Form B: Prices are to be considered approximate only. The City will use said quantities for the purpose of comparing Bids.
- 8.3 The quantities for which payment will be made to the Contractor are to be determined by the Work actually performed and completed by the Contractor, to be measured as specified in the applicable Specifications.

9. INVOICES

- 9.1 The Contractor shall submit invoices to the location designated on the Purchase Order.

- 9.2 Invoices must clearly indicate, as a minimum:
- (a) the City's Purchase Order (PO);
 - (b) shipping date(s);
 - (c) delivery address(s);
 - (d) description, quantity and unit price(s) of goods delivered;
 - (e) total amount payable with GST and PST, where applicable, shown as separate amounts; and
 - (f) where applicable, the Contractor's GST registration number.

9.3 The City will bear no responsibility for delays in approval of invoices that are improperly submitted.

10. WARRANTY

10.1 The Contractor warrants that the goods will be free of any and all defects or deficiencies for a period of one (1) year from the date of delivery to and acceptance by the City.

10.2 Upon notification by the Contract Administrator, the Contractor shall, at his/her sole cost and expense, remedy any defect or deficiency identified by the Contract Administrator during the warranty period and any damage that may arise or result from the defect or deficiency or as a result of the correction of same.

11. EVALUATION CRITERIA

11.1 Award of this Contract will be based on the following evaluation criteria:

- (a) conformance of the Bid with the requirements of the RFQ pass/fail;
- (b) qualifications of the Bidder pursuant to 1.10 of the Terms and Conditions pass/fail;
- (c) total contract price 100%.

11.2 Further to 11.1(a), the Bidder shall, within two (2) Business Days of a request by the Buyer, provide representative samples of the goods offered.

11.3 Further to 11.1(b), the Bidder shall:

- (a) submit, within two (2) Business Days of a request by the Buyer, proof satisfactory to the Buyer of the qualifications of the Bidder and of any proposed subcontractor;
- (b) provide, on the request of the Buyer, full access to any of the Bidder's equipment and facilities to confirm, to the Buyer's satisfaction, that the Bidder's equipment and facilities are adequate to perform the Work.

11.4 Further to 11.1(c), total contract price will be evaluated considering early payment discounts if offered.

12. AWARD OF CONTRACT

12.1 This Contract will be awarded as a whole.

example)

MANUFACTURER'S IDENTIFICATION	
MANUFACTURER'S NAME	
DATE:	_____
NAME:	_____
SIZE:	42R _____

MEASUREMENTS OF MEMBER:

- A - SIZE
- B - BREAST OVER SHIRT
- C - WAIST OVER SHIRT
- D - SLEEVE LENGTH OF PARKA

MEASUREMENTS OF GARMENT:

- E - BREAST EDGE ON EDGE
- F - LENGTH OF BACK FROM COLLAR SEAM FROM CENTRE OF NECK
- G - WIDTH OF BACK
- H - SHOULDER WIDTH
- I - LENGTH OF SLEEVE OVER SHOULDER
- J - SLEEVE CUFF WIDTH
- K - LENGTH OF SLIDE FASTENER

REGULAR SIZES: MEN'S HEIGHT 5' 8" to 5' 11" / FEMALE HEIGHT 5' 4" to 5' 7"

TALL: MEN'S HEIGHT 6' to 6' 2" / FEMALE HEIGHT 5' 8" to 5' 10"
ADD: BODY LENGTH + 1" , SLEEVE LENGTH + 1" , FASTENER + 1"

X-TALL: MEN'S HEIGHT 6' 3" to 6' 6" / FEMALE HEIGHT 5' 11" to 6' 2"
ADD: BODY LENGTH + 2" , SLEEVE LENGTH + 2" , FASTENER + 2"

A	B	C	D	E	F	G	H	I	J	K
8	34	N/A	29 1/2	44	32	16	5 1/8	32	11 3/4	22
10	35	N/A	30	45	32	16 1/2	5 1/4	32 1/2	12	22
12	36 1/2	N/A	30	46 1/2	32	17	5 3/8	33	12 1/4	22
14	38	N/A	30 1/2	48	32 1/4	17 1/2	5 1/2	33 1/2	12 1/2	22
16	40	N/A	30 1/2	50	32 1/4	18	5 5/8	34	12 3/4	22
18	42	N/A	31	52	32 1/2	18 1/2	5 3/4	34 1/2	13	22
20	44	N/A	31	54	32 1/2	19	5 7/8	35	13 1/4	22
34	34	30	31 1/2	49	34 3/4	18 1/2	6	35 1/2	11 1/4	24
36	36	32	32	51	35	19	6 1/4	35 3/4	11 1/2	24
38	38	34	32	53	35 1/4	19 1/2	6 1/4	36	11 3/4	24
40	40	36	32 1/2	55	35 1/2	20	6 1/2	36 1/2	12	24
42	42	38	32 1/2	57	35 3/4	20 1/2	6 1/2	37	12 1/4	24
44	44	40	33	59	36	21	6 3/4	37 1/4	12 1/2	24
46	46	42	33	61	36 1/4	21 1/2	6 3/4	37 3/4	12 3/4	24
48	48	44	33 1/2	63	36 1/2	22	7	38	13	24
50	50	46	33 1/2	65	36 3/4	22 1/2	7	38 1/2	13 1/4	24
52	52	48	34	67	37	23	7 1/4	39	13 1/2	24
54	54	50	34	69	37 1/4	23 1/2	7 1/4	39 1/4	13 3/4	24
+/-				1	1/2	1/2	1/4	1/2	1/2	1/2

SCHEDULE 2

PATROL JACKETS, MALE

GARMENT MEASUREMENTS

SIZE DESIGNATION	BODY MEASUREMENTS	CHEST CIRCUMFERENCE (cm)	BOTTOM CIRCUMFERENCE RELAXED (cm)	BOTTOM CIRCUMFERENCE STRETCHED (cm)	LENGTH OF BACK FROM COLLAR SEAM (cm)	WIDTH OF BACK AT SLEEVE SEAM (cm)	OVERARM FROM COLLAR SEAM, SIDE OF NECK OVER SHOULDER (cm)	UNDERARM (cm)	CUFF CIRCUMFERENCE (cm)
REGULAR 170-179 cm (5'7"-5'10")									
36R	92	117	90	113	67.5	45.5	80	48	24.5
38R	97	122	94	118	68	47	81	48	25
40R	102	127	98	123	68.5	48.5	82	48	25.5
42R	107	132	102	128	69	51	83	48	26
44R	112	137	106	133	69.5	52.5	84	48	26.5
46R	117	142	110	138	70	54	85	48	27
48R	122	147	114	143	70.5	55.5	86	48	27.5
50R	127	152	118	148	71	57	87	48	28
TALL 180-189 cm (5'11"-6'2")									
36T	92	117	90	113	72.5	45.5	84	52	24.5
38T	97	122	94	118	73	47	85	52	25
40T	102	127	98	123	73.5	48.5	86	52	25.5
42T	107	132	102	128	74	51	87	52	26
44T	112	137	106	133	74.5	52.5	88	52	26.5
46T	117	142	110	138	75	54	89	52	27
48T	122	147	114	143	75.5	55.5	90	52	27.5
50T	127	152	118	148	76	57	91	52	28
TOLERANCES +/-		25mm	25mm	25mm	13mm	13mm	13mm	13mm	6mm

Note: ALL DIMENSIONS ARE IN CENTIMETRES UNLESS OTHERWISE INDICATED

PATROL JACKETS, FEMALE

SCHEDULE 2 (CONTINUED)

SIZE DESIGNATION	BODY MEASUREMENTS	GARMENT MEASUREMENTS							
		BUST CIRCUMFERENCE (cm)	BOTTOM CIRCUMFERENCE RELAXED (cm)	BOTTOM CIRCUMFERENCE STREACHED (cm)	LENGTH OF BACK FROM COLLAR SEAM (cm)	WIDTH OF BACK AT SLEEVE SEAM (cm)	OVERARM FROM COLLAR SEAM, SIDE OF NECK OVER SHOULDER (cm)	UNDERARM (cm)	CUFF CIRCUMFERENCE (cm)
REGULAR 165-174cm (5'5"-5'8")									
8R	88	112	93	116	62	40.5	71	42	23
10R	91	114	95	119	62.5	41.75	72	42	23.5
12R	95	118	98	123	63	43	73	42	24
14R	99	122	101	127	63.5	44.25	74	42	24.5
16R	103	126	104	131	64	45.5	75	42	25
18R	108	131	108	136	64.5	46.75	76	42	25.5
20R	113	136	112	141	65	48	77	42	26
TALL 175-184 cm (5'9"-6')									
8T	88	112	93	116	65	40.5	74	45	23
10T	91	114	95	119	65.5	41.75	75	45	23.5
12T	95	118	98	123	66	43	76	45	24
14T	99	122	101	127	66.5	44.25	77	45	24.5
16T	103	126	104	131	67	45.5	78	45	25
18T	108	131	108	136	67.5	46.75	79	45	25.5
20T	113	136	112	141	68	48	80	45	26
TOLERANCES +/-		25mm	25mm	25mm	13mm	13mm	13mm	13mm	6mm

Note: ALL DIMENSIONS ARE IN CENTIMETRES UNLESS OTHERWISE INDICATED