



# 668-2016 ADDENDUM 1

## SYSTEMS INTEGRATOR FOR THE WINNIPEG SEWAGE TREATMENT PROGRAM

### URGENT

**PLEASE FORWARD THIS DOCUMENT TO WHOEVER IS IN POSSESSION OF THE BID OPPORTUNITY**

ISSUED: September 23, 2016  
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**THIS ADDENDUM SHALL BE INCORPORATED INTO THE BID OPPORTUNITY AND SHALL FORM A PART OF THE CONTRACT DOCUMENTS**

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**Please note the following and attached changes, corrections, additions, deletions, information and/or instructions in connection with the Bid Opportunity, and be governed accordingly. Failure to acknowledge receipt of this Addendum in Paragraph 6 of Form A: Request for Qualification Application may render your Qualification Application non-responsive.**

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### PART A – REQUEST FOR QUALIFICATION APPLICATION

Replace: 668-2016 Qualification Application with 668-2016 Addendum 1 Qualification Application. The following is a summary of changes incorporated in the replacement Qualification Application:

- Form C (R1): Added Items 4.12 and 5.12.
- Form E (R1): Added Items 25 to 29.

Page numbering on some forms may be changed as a result.

### PART B – REQUEST FOR QUALIFICATION INFORMATION

Revise: B9.2 to read: Estimated preliminary schedule for the RFQ Phases are:

RFQ Phases	Approximate Date
1. Last day for RFQ questions	September <b>27</b> , 2016
2. Last day for Issuance of RFQ addenda	September <b>30</b> , 2016
3. RFQ Submission Deadlines	<b>October 4</b> , 2016
4. Pre-qualified Teams' announcement	December 22, 2016

Add: B18.3: A Team Member of one Proponent shall not be a Team Member or otherwise participate in the Qualification Submission of any other Proponent.

Revise: B21.1 to read: The Submission Deadline is 4:00 p.m. Winnipeg time, **October 4, 2016**.

Add: B25.2(d)(iv)(xii) Number of Servers installed – Include number of HMI Servers and Terminal Servers;

Add: B27.2(y) Number of completed projects where Terminal Servers were installed;

Add: B27.2(z) Number of completed projects where data generated by HMI systems was populated into Enterprise and Business level reporting systems;

Add: B27.2(aa) Number of completed projects where process historians were installed;

- Add: B27.2(bb) Number of completed projects where software simulators were developed for off-line testing;
- Add: B27.2(cc) Number of completed projects consisting of a distributed network of PLCs (>10).

## **QUESTIONS AND ANSWERS**

- Q1. Does Form 'A' come in a digitally editable format?  
A1. No, Form A does not come in a digitally editable format.
- Q2. Is preference given to companies with a Certificate of Authorization for Engineering?  
A2. At least one of your Team Members needs to have a Certificate of Authorization for Engineering. This is a mandatory criteria, refer to B25.2(a)(i).
- Q3. Is it a requirement to have a Professional Engineer registered with EGM, or can they be registered with any Professional body (such as APEGBC) in Canada?  
A3. The Professional Engineer can be registered with any comparable professional body within Canada, refer to B25.2(a). Eventually they would need to be registered with EGM when the work begins.
- Q4. Is it a requirement to have an employee with formal Schneider Training?  
A4. There is no requirement for the employee to have formal Schneider training, though higher scoring will be given to those that do, refer to B27.2(l).
- Q5. In terms of support, is your preference someone local to Winnipeg, or can the support be remote?  
A5. The support does not need to be local, however, higher scores will be given to those with quick emergency response times, refer to B27.2(d).
- Q6. Does the City of Winnipeg favour a local System Integrator over one from Out of Province?  
A6. There is no specific requirement for the Systems Integrator to be local. Please refer to B33.1 for the categories of the evaluation criteria.
- Q7. Is it allowable for a Proponent to also be a Subcontractor on another submission under another Proponent? For example, if Company A submits a proposal as a Proponent, and Company B were also to submit a proposal but with Company A as a Subcontractor, is this permissible?  
A7. No. Refer to B18.3 (in Addendum 1).
- Q8. Under section 4.0 (Reference Projects) of the Form C: Experience of Team and section 5.0 of the same form, are these projects to have been completed by the Proponent or the Subcontractor or either?  
A8. The reference projects can have been completed by the Proponent or the Subcontractor. Higher scores will be given to those projects that Key Personnel worked on, i.e. Teams that prove they have successfully worked together in the past, refer to B25.2(d)(iv)(x).
- Q9. Is it the City of Winnipeg's expectation that Proponents will submit a formal bid package along with Forms A through E, or should a Proponent solely rely on submitting completed Forms A through E?  
A9. The Proponent can solely rely upon submitting completed Forms A through E.
- Q10. Can you clarify what are the "Mandatory requirements" stated in B33.1?  
A10. Mandatory requirements are stated throughout the RFQ using the words 'must' or 'shall'. Mandatory requirements are evaluated on a pass/fail basis. An example of a mandatory criteria is B25.2(a)(i).
- Q11. In the case where multiple teams are certified, will the score be considered during the evaluation of subsequent bids for actual work? If so, how?  
A11. The evaluated score during this RFQ process will only be utilized to short-list proponents and will not be utilized as a component of subsequent bid/proposal evaluations.
- Q12. Is the Proponent allowed to have more than 2 Subcontractors listed in Form B?

A12. Yes. If you have more than 2 Subcontractors please add additional rows to Item 1 in Form B, and please add additional columns to Item 2 in Form B. This can be done using the available Form B word document. However, please note that higher scores will be given to Proponents who utilize fewer Subcontractors.