



## 333-2015 ADDENDUM 1

### PROFESSIONAL CONSULTING SERVICES FOR REVIEW OF THE RESIDENTIAL PARKING PERMIT PROGRAM AND LOADING ZONES

#### **URGENT**

**PLEASE FORWARD THIS DOCUMENT TO WHOEVER IS IN POSSESSION OF THE REQUEST FOR PROPOSAL**

ISSUED: August 26, 2015  
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**THIS ADDENDUM SHALL BE INCORPORATED INTO THE REQUEST FOR PROPOSAL AND SHALL FORM A PART OF THE CONTRACT DOCUMENTS**

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Please note the following and attached changes, corrections, additions, deletions, information and/or instructions in connection with the Request for Proposal, and be governed accordingly. Failure to acknowledge receipt of this Addendum in Paragraph 9 of Form A: Proposal may render your Proposal non-responsive.

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#### **PART D – SUPPLEMENTAL CONDITIONS**

Revise: D4.1(a) to read:

D4.1(a) Development **and implementation** of a public outreach strategy, **as approved by the Contract Administrator, in order** to gather data and input from potentially affected stakeholders **as necessary to meet the requirements outlined in the Scope of Services.**

#### **Questions and Answers**

- Q1.** What is the budget for this project?
- A1.** A specific budget amount has not been established for the project. Proposed fees will be evaluated as outlined in the RFP document (B20).
- Q2.** Who will be evaluating the proposals?
- A2.** The team evaluating the proposals will, at a minimum, consist of the Contract Administrator, the WPA Manager of Operations and one other team member from the operations division.
- Q3.** What are the key issues that need to be addressed in the project?
- A3.** The Scope of Services as outlined in D4 of the RFP identifies the key issues that are to be addressed.
- Q4.** Does the “development of a public outreach strategy” in Section D4.1(a) include implementation of the strategy and public consultation? If so, how important is public consultation and engagement for this project?
- A4.** See revision to D4.2(a) in Addendum 1 above..
- Q5.** Does a “study of curb lane usage” in Section D4.1 mean a curb lane utilization study, as in a count to determine the number of vehicles parked at a time? Section D3.7 notes that the “monitoring of time restricted streets is carried out by Automated Licence Plate Recognition (ALPR) vehicles”, so would that data be provided to us?

**A5.** The methodology to be utilized in carrying out the Scope of Services as outlined in the RFP is up to the Proponent and should form part of the submission for evaluation of the Proposal. Monitoring of time restricted streets is carried out by ALPR vehicles, but unless a specific street study is undertaken, data not required for enforcement purposes is retained only for a short period of time before being purged for privacy purposes.

**Q6.** Is there a list/map of all streets affected by the residential parking permit program and loading zones?

**A6.** A list of loading zones within the City of Winnipeg will be provided to the successful Proponent. Maps of residential parking zones can be found on the Winnipeg Parking Authority website at <http://www.theparkingstore.winnipeg.ca/theparkingstore/pdfs/maps/ResidentialParkingZonenew.pdf>