



## 209-2013 ADDENDUM 1

### REQUEST FOR PROPOSALS FOR THE PROVISION OF PROCESS SERVING

#### **URGENT**

**PLEASE FORWARD THIS DOCUMENT TO  
WHOEVER IS IN POSSESSION OF THE  
REQUEST FOR PROPOSAL**

ISSUED: April 4, 2013  
BY: Carmen Sorby  
TELEPHONE NO. (204) 986-3855

**THIS ADDENDUM SHALL BE INCORPORATED  
INTO THE REQUEST FOR PROPOSAL AND  
SHALL FORM A PART OF THE CONTRACT  
DOCUMENTS**

Template Version: Ar20130301

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**Please note the following and attached changes, corrections, additions, deletions, information and/or instructions in connection with the Request for Proposal, and be governed accordingly. Failure to acknowledge receipt of this Addendum in Paragraph 9 of Form A: Proposal may render your Proposal non-responsive.**

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#### **PART A – PROPOSAL SUBMISSION**

Replace: 209-2013 Proposal Submission with 209-2013 Addendum 1 - Proposal Submission. The following is a summary of changes incorporated in the replacement Proposal Submission:

Form B(R1): Add Item No. 2.

#### **PART E – SPECIFICATIONS**

Add: E3.7

E3.7 The Hourly Rate, as indicated on Form B: Prices, shall come into effect where the effort to effectively locate some individuals is in excess of the requirements listed for Item 1, on Form B: Prices. The Contractor will need to provide documentation to the Contract Administrator (or designate) to substantiate when the Hourly Rate has been used.