



945-2012 ADDENDUM 7

REQUEST FOR PROPOSALS FOR THE PROVISION OF AUTOMATIC VEHICLE LOCATION SYSTEMS

URGENT

**PLEASE FORWARD THIS DOCUMENT TO
WHOEVER IS IN POSSESSION OF THE
REQUEST FOR PROPOSAL**

ISSUED: April 18, 2013
BY: Nasir Noor
TELEPHONE NO. 204-471-5905

**THIS ADDENDUM SHALL BE INCORPORATED
INTO THE REQUEST FOR PROPOSAL AND
SHALL FORM A PART OF THE CONTRACT
DOCUMENTS**

Template Version: Ar20120228

Please note the following and attached changes, corrections, additions, deletions, information and/or instructions in connection with the Request for Proposal, and be governed accordingly. Failure to acknowledge receipt of this Addendum in Paragraph 9 of Form A: Proposal may render your Proposal non-responsive.

PART B – BIDDING PROCEDURES

Revise: B2.1 to read:

B2.1 The Submission Deadline is 4:00 p.m. Winnipeg time, **April 23, 2013**

Questions and Answers

- Q1** Is it correct that Form B needs to be filled in twice, once for a contractor hosted server and a second time for a City hosted server, and that each copy will have different values for items 3 and 4?
- A1** Yes, that is correct. Please submit two separate copies of Form B, one each for a Contractor hosted server and one for a City hosted server, if your proposal offers both options.
- Q2** Where should we include the cost of cell hosting?
- A2** The RFP does not solicit costs of cellular data service charges. The cellular data plans will be arranged by the City itself through other Contracts it holds.
- Q3** With reference to Form B: Prices: where should we include the installation costs for item 8 and item 9?
- A3** Installation costs for item 8 and 9 are not solicited. The RFP only asks for the incremental cost of adding these modules together with 5 feet of wiring and any connector required for integrating these into the AVL system. Please see B9.1.7.
- Q4** With reference to Form B: Prices: where should we include the installation costs for item 10 through 13?
- A4** Installation costs for item 10 through 13 are not solicited. The RFP only asks for the incremental cost of adding these modules together with 5 feet of wiring and any connector required for integrating these into the AVL system. Please see B9.1.7.
- Q5** Is it the intent of the City of Winnipeg to have the training and documentation as detailed in E2.12 to be supplied to them at a level sufficient enough that the City of Winnipeg will perform all installation, integration, etc. for any equipment that needs to be repaired or replaced under the warranty period due to damage, etc. and for all equipment after the warranty period?

A5 The intent of training to install hardware as mentioned in E2.12(a) is to ensure that City of Winnipeg employees can perform the hardware installation themselves as detailed in E2.13.

Q6 Is it the intent of the City of Winnipeg to perform all installation, integration, etc. for any equipment that needs to be repaired or replaced under the warranty period due to damage, etc. and for all equipment after the warranty period?

A6 If the City chooses to perform hardware installations (ref E2.13) using its own resources, it will be to the removal of damaged units so they could be sent off for repair/service, and will do the installation and integration once the repaired unit (or its replacement) is received.

Q7 If the City of Winnipeg will not be doing any equipment installation, service, or repair work during the term of the contract where should we include pricing for service work?

A7 The RFP does not ask for pricing for out of warranty service work. If you choose to indicate your service rates in your proposal (hourly or otherwise), that would be fine but it is not solicited and will not be a factor in evaluations.

Q8 When parts are out of warranty and there is a failure and the vendor is tasked to correct the labor to do so should be billed as a service call at current rates.

i- Does the City want to clarify the process? Or acknowledge that this service is beyond the initial contract?

ii- Does the City intend to be trained to a level where failed (if any) equipment can be retrieved from a vehicle and sent to the vendor depot?

A8 i- Service for out of warranty failed units is beyond the initial Contract.

ii- If the City chooses to do hardware installations using its own resources, it shall have expertise and know-how for having done the initial installation—see E2.12(a) and E2.13—so that it could remove the failed equipment to be sent off for repair.

Q9 Is the city asking for Phase One costs to be covered by us at no charge to the City? I highlighted below

B9.1.3 Item 3 and 4 - For City hosted server (reference sections: B10.1 and E2.10): (a) Item 3 – Data Server: includes total cost of the proprietary server side hardware/software required for the implementation of the tracking server. Only add the cost of server hardware, OS, and database if different from City's Server Infrastructure as described in sections D3.3, D3.4, D3.5, and D3.6. Note: Successful Bidders short listed for Phase One shall supply evaluation copies of software, and any proprietary server side hardware not available in the City's Server infrastructure,

A9 For Phase One (trial and testing phase), the City will pay for any AVL devices' hardware and cables which are to be fitted in a vehicle. That includes GPS devices, data transmission modems, mounting hardware, installation cables, etc. The payment for these items will be in accordance with the prices submitted on Form B: Prices. The evaluation copies section as listed in B9.1.3 (highlighted in the question above) only refers to server side software and any proprietary hardware which is not in City's server infrastructure as described in sections D3.3, D3.4, D3.5, and D3.6.

Q10 The Buyback part on the Pricing (bottom of Form B): This I assume then the city has purchased from us for the Phase One and we are buying back our products at a discounted price due to use?

A10 Yes, your understanding is correct.

Q11 In the response are you only wanting the Form A_B and our answers or can we add Cover Letter / Executive Summary and Appendixes?

A11 It is best to include as much information as possible as responses to specific clauses of RFP. That will allow for the information to be factored in for evaluations in the proper context. You are, however, free to add cover letter, Executive Summary, and Appendixes if you choose to.

Q12 Do we fill out and submit the H forms now or after Phase One is complete and selection is made?

A12 Form H1: Performance Bond or Form H2: Irrevocable Standby Letter Of Credit would be required for Phase Two as specified in D9.