



771-2012 ADDENDUM 1

REQUEST FOR PROPOSAL FOR CONSULTING SERVICES FOR THE CORYDON-OSBORNE NEIGHBOURHOOD PLAN – FINAL PHASE

URGENT

**PLEASE FORWARD THIS DOCUMENT TO
WHOEVER IS IN POSSESSION OF THE
REQUEST FOR PROPOSAL**

ISSUED: November 21, 2012
BY: Valdene Buckley
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**THIS ADDENDUM SHALL BE INCORPORATED
INTO THE REQUEST FOR PROPOSAL AND
SHALL FORM A PART OF THE CONTRACT
DOCUMENTS**

Template Version: Ar20120228

Please note the following and attached changes, corrections, additions, deletions, information and/or instructions in connection with the Request for Proposal, and be governed accordingly. Failure to acknowledge receipt of this Addendum in Paragraph 9 of Form A: Proposal may render your Proposal non-responsive.

PART B – BIDDING PROCEDURES

Delete: B6.2 (d)

Revise: B10.1 to read:

B10.1 Proposals should include details demonstrating the history and experience of the Proponent and up to three projects of similar size and complexity.

Revise: B10.2 (d) to read:

B10.2 (d) Qualified professional planner and Member, Canadian Institute of Planners (CIP) or American Institute of Certified Planners (AICP).

Revise: B10.4 to read:

B10.4 The Proposal should include general firm profile information, including years in business average volume of work, number of employees, **list of awards** and other pertinent information for the Proponent and all Subconsultants.

Revise: B11.3 to read:

B11.3 For each person identified, list at least two comparable projects in which they have played a primary role. If a project selected for a key person is included in **B10**, provide only the project name and the role of the key person. For other projects provide the following:

Delete: B12

Revise: B21.1 (e) to read:

B21.1(e) Experience of Proponent and Subconsultants; (Section D) 40%

Delete: B21.1 (g)

Delete: B21.8