

FORM A: BID
(See B7)

1. Contract Title SUPPLY AND DELIVERY OF PRINTED ENVELOPES

2. Bidder

Name of Bidder

Street

City

Province

Postal Code

Facsimile Number

(Mailing address if different)

Street or P.O. Box

City

Province

Postal Code

The Bidder is:

(Choose one)

a sole proprietor

a partnership

a corporation

carrying on business under the above name.

3. Contact Person

The Bidder hereby authorizes the following contact person to represent the Bidder for purposes of the Bid.

Contact Person

Title

Telephone Number

Facsimile Number

4. Definitions

All capitalized terms used in the Contract shall have the meanings ascribed to them in the General Conditions and D3.

5. Offer

The Bidder hereby offers to perform the Work in accordance with the Contract for the price(s), in Canadian funds, set out on Form B: Prices, appended hereto.

6. Commencement of the Work

The Bidder agrees that no Work shall commence until he is in receipt of a purchase order authorizing the commencement of the Work.

7. Contract The Bidder agrees that the Bid Opportunity in its entirety shall be deemed to be incorporated in and to form a part of this offer notwithstanding that not all parts thereof are necessarily attached to or accompany this Bid Submission.

8. Addenda The Bidder certifies that the following addenda have been received and agrees that they shall be deemed to form a part of the Contract:

No.	_____	Dated	_____
	_____		_____
	_____		_____

9. Time This offer shall be open for acceptance, binding and irrevocable for a period of thirty (30) Calendar Days following the Submission Deadline.

10. Signatures In witness whereof the Bidder or the Bidder's authorized official or officials have signed this

_____ day of _____, 20_____.

(If no corporate seal)
Signed and sealed in
the presence of:

(Witness)

(Witness)

Signature of Bidder or
Bidder's Authorized Official or Officials

(Print here name and official capacity of individual whose signature appears above)

(Print here name and official capacity of individual whose signature appears above)

SEAL

FORM B(R1): PRICES
 (See B8)
SUPPLY AND DELIVERY OF PRINTED ENVELOPES

UNIT PRICES

ITEM NO.	DESCRIPTION	SPEC. REF.	APPROX. QTY	UNITS	UNIT PRICE
PART A: ENVELOPES					
Item 1 Open Side / Whitewove					
1.	24 lb. #23 4 1/2" x 6 5/8" Invitation	Part E E2.4	3	500	
Items 1 – 11 Open Side / Recycled White - Plain					
2.	24 lb. #8 3 5/8" x 6 1/2"	Part E	24	M	
3.	24 lb. #8 3 5/8" x 6 1/2" AVP Window	Part E	2	M	
4.	24 lb. #9 4" x 9"	Part E	2	M	
5.	24 lb. #9 4" x 9" AVP Window	Part E	2	M	
6.	24 lb. #10 4 1/8" x 9 1/2"	Part E	331	M	
7.	24 lb. #10 4 1/8" x 9 1/2" AVP Window	Part E	337	M	
8.	24 lb. #10 4 1/8" x 9 1/2" Ultra White Mohawk Superfine Text	Part E	2	M	
9.	24 lb. Cheque 3 3/4" x 8 3/4" AVP Window Grey Decco	Part E	2	M	
10.	24 lb. T4 Window 4 1/8" x 9" Grey Decco	Part E	22	M	
11.	24 lb. T4 Window 5 3/4" x 9" Grey Decco	Part E	14	M	
Items 12 – 18 Open End / Recycled Kraft - Plain					
12.	24 lb. 5 3/4" x 9 1/2"	Part E	2	M	
13.	24 lb. 7 1/2" x 10 1/2"	Part E	2	M	
14.	20 lb 9" x 12"	Part E	42	M	
15.	24 lb. 9 1/2" x 14 3/4"	Part E	2	M	
16.	24 lb. 10" x 13"	Part E	5	M	
17.	24 lb. 11 1/2" x 14 1/2"	Part E	2	M	
18.	32 lb. 12" x 16"	Part E	2	M	

FORM B(R1): PRICES
 (See B8)
SUPPLY AND DELIVERY OF PRINTED ENVELOPES

UNIT PRICES

ITEM NO.	DESCRIPTION		APPROX. QTY	UNITS	UNIT PRICE
PART B: PRINTING ON ENVELOPES					
Printing For Items 1 – 10 Single Colour Part E					
19.	If print job is for 1 Thousand			M	
20.	If print job is for 2 Thousand			M	
21.	If print job is for 3 Thousand			M	
22.	If print job is for 4 Thousand			M	
23.	If print job is for 5 Thousand			M	
24.	If print job is for 6 Thousand			M	
25.	If print job is for 7 Thousand			M	
26.	If print job is for 8 Thousand			M	
27.	If print job is for 9 Thousand			M	
28.	If print job is for 10 Thousand			M	
29.	If print job is for 11 – 15 Thousand			M	
30.	If print job is for 16 – 20 Thousand			M	
31.	If print job is for 21 – 25 Thousand			M	
32.	If print job is for 26 – 35 Thousand			M	
33.	If print job is for 36 – 50 Thousand			M	
34.	If print job is for 51 – 100 Thousand			M	
Printing For Item 11 Four Spot Color Part E					
35.	If print job is for 1 Thousand			M	
36.	If print job is for 2 Thousand			M	
37.	If print job is for 3 Thousand			M	
38.	If print job is for 4 Thousand			M	
39.	If print job is for 5 Thousand			M	
40.	If print job is for 6 Thousand			M	
41.	If print job is for 7 Thousand			M	
42.	If print job is for 8 Thousand			M	
43.	If print job is for 9 Thousand			M	
44.	If print job is for 10 Thousand			M	

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UNIT PRICES

ITEM NO.	DESCRIPTION		APPROX. QTY	UNITS	UNIT PRICE
PART B: PRINTING ON ENVELOPES					
Printing For Item 11 Four Spot Color Part E					
45.	If print job is for 11 – 15 Thousand			M	
46.	If print job is for 16 – 20 Thousand			M	
47.	If print job is for 21 – 25 Thousand			M	
48.	If print job is for 26 – 35 Thousand			M	
49.	If print job is for 36 – 50 Thousand			M	
Printing For Item 12-16 Single Color Part E					
50.	If print job is for 1 Thousand			M	
51.	If print job is for 2 Thousand			M	
52.	If print job is for 3 Thousand			M	
53.	If print job is for 4 Thousand			M	
54.	If print job is for 5 Thousand			M	
55.	If print job is for 6 Thousand			M	
56.	If print job is for 7 Thousand			M	
57.	If print job is for 8 Thousand			M	
58.	If print job is for 9 Thousand			M	
59.	If print job is for 10 Thousand			M	
60.	If print job is for 11 – 15 Thousand			M	
61.	If print job is for 16 – 20 Thousand			M	
62.	If print job is for 21 – 25 Thousand			M	
63.	If print job is for 26 – 35 Thousand			M	
64.	If print job is for 36 – 50 Thousand			M	
Printing For Item 17 & 18 Single Color Part E					
65.	If print job is for 1 Thousand			M	
66.	If print job is for 2 Thousand			M	
67.	If print job is for 3 Thousand			M	
68.	If print job is for 4 Thousand			M	
69.	If print job is for 5 Thousand			M	

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UNIT PRICES

ITEM NO.	DESCRIPTION	SPEC. REF.	APPROX. QTY	UNITS	UNIT PRICE
PART C: ADDITIONAL					
80.	Setup costs per Run	Part E, E4		RUN	
81.	Proof Costs per Run	Part E, E3		RUN	
82.	Rush Order	Part E, E6.2	7	Each	
83.	Indicia If printed at same time as envelope address	Part E E5	337	M	
84.	Indicia If printed as separate Work (at different time than envelope address)	Part E	1	M	
TOTAL BID PRICE (GST and MRST extra) (in figures)\$ _____					
(in words) _____					

 Name of Bidder