



ADDENDUM NO. 2 BID OPPORTUNITY NO. 93

SUPPLY AND INSTALLATION OF RECORDS MANAGEMENT SOFTWARE

URGENT

**PLEASE FORWARD THIS DOCUMENT TO
WHOEVER IS IN POSSESSION OF THE BID
OPPORTUNITY**

ISSUED: March 9, 2004
BY: Barry Tobin /bt
TELEPHONE NO. (204) 986-2126

**THIS ADDENDUM SHALL BE INCORPORATED
INTO THE BID OPPORTUNITY AND SHALL
FORM A PART OF THE CONTRACT
DOCUMENTS**

Template Version: 20040128

Please note the following and attached changes, corrections, additions, deletions, information and/or instructions in connection with the Bid Opportunity, and be governed accordingly. Failure to acknowledge receipt of this Addendum in Paragraph 8 of Form A: Bid may render your Bid Submission non-responsive.

PART B – BIDDING PROCEDURES

Revise: B2.1 to read:

B2.1 The Submission Deadline is 4:00 p.m. Winnipeg time, March 15, 2004

PART E – SPECIFICATIONS

Add: E2.2 (u)

E2.2 (u) Boxes of files will not be tracked. Only files will be tracked, which may include a box/ascension number used by the City Clerk's Department's Archives & Record's Control Centre Division (Archives) as a reference, but Archives track the boxes of files themselves.