



ADDENDUM NO. 1 to RFQ NO. 73-2004

SUPPLY AND DELIVERY OF A FORKLIFT

ISSUED: March 8, 2004
BUYER: Coleen Groening/clg
TELEPHONE NO. (204) 986-2491

URGENT

**PLEASE FORWARD THIS DOCUMENT TO
WHOEVER IS IN POSSESSION OF THE RFQ**

**THIS ADDENDUM SHALL BE INCORPORATED
INTO THE OFFER OF SURPLUS GOODS AND
SHALL FORM A PART OF THE CONTRACT
DOCUMENTS**

Please note the following and attached changes, corrections, additions, deletions, information and/or instructions in connection with the Offer of Surplus Goods, and be governed accordingly. Failure to acknowledge receipt of this Addendum on the cover page of the Bid Submission may render your Bid non-responsive.

Replace Request for Quotation cover page with the attached Request for Quotation (R1) cover page. There are no changes to the cover page except for the addition of the Signature line at the bottom of the page.

Revise Clause 13 of the Specifications to read as follows:

13. EVALUATION CRITERIA

13.1 Award of this Contract will be based on the following evaluation criteria:

- (a) conformance of the Bid with the requirements of the RFQ and degree of compliance with specifications or acceptable deviation therefrom;
- (b) qualifications of the Bidder pursuant to 1.10 of the Terms and Conditions
- (c) Total Bid Price

13.2 Further to 13.1(a), the Bidder shall, within two (2) Business Days of a request by the Buyer, provide representative samples of the goods offered.

13.3 Further to 13.1(b), the Bidder shall:

- (a) submit, within two (2) Business Days of a request by the Buyer, proof satisfactory to the Buyer of the qualifications of the Bidder and of any proposed subcontractor;
- (b) provide, on the request of the Buyer, full access to any of the Bidder's equipment and facilities to confirm, to the Buyer's satisfaction, that the Bidder's equipment and facilities are adequate to perform the Work.

13.4 Further to 13.1(c), the Total Bid Price shall be the sum of the quantities multiplied by the unit prices for each item shown on Form B: Prices.

13.4.1 If there is any discrepancy between the Total Bid Price written in figures, the Total Bid Price written in words and the sum of the quantities multiplied by the unit prices for each item, the sum of the quantities multiplied by the unit prices for each item shall take precedence.

13.5 Further to 13.1(c), Total Bid Price will be evaluated considering early payment discounts if offered.



SUBMISSION DEADLINE: 4:00 P.M. WINNIPEG TIME, MARCH 19, 2004

If your company name and address are not correctly shown below, please enter or correct it before submitting your Bid.

Company Name _____
Address _____

**BUYER: Coleen Groening, C.P.P., C.P.M.
TELEPHONE NO. 986-2491**

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Please quote prices on the attached Form B: Prices.

THE BID SUBMISSION MUST INCLUDE THIS PAGE (COMPLETED AND SIGNED)

TERMS AND CONDITIONS ATTACHED APPLY EXCEPT AS SUPERSEDED ABOVE OR BY SPECIFICATIONS (IF ANY) ATTACHED.

Early payment discount: _____ % _____ days
(See 1.5 of the Terms and Conditions attached.)

RETURN TO:

**THE CITY OF WINNIPEG 73-2004
CORPORATE FINANCE DEPARTMENT
MATERIALS MANAGEMENT DIVISION
185 KING ST MAIN FLOOR
WINNIPEG MB R3B 1J1**

Contact Person: (print) _____
Telephone Number: _____
Facsimile Number: _____

The Bidder hereby offers to perform the Work in accordance with the Contract for the price(s), in Canadian funds, set out in this Bid.

The Bidder agrees that the Request for Quotation in its entirety shall be deemed to be incorporated in and to form a part of this offer notwithstanding that not all parts thereof are necessarily attached to or accompany this Bid.

The Bidder certifies that the following addenda have been received and agrees that they shall be deemed to form a part of the Contract.

No. 1 No. 2 No. 3 No. 4

This offer shall be open for acceptance, binding and irrevocable for a period of thirty (30) days following the Submission Deadline.

Signature: _____