November 23, 2018

Re: Request for access to information under Part 2 of The Freedom of Information and Protection of Privacy Act: Application Number 18 11 1100

On November 19, 2018, the City of Winnipeg received the following request for access from you:

I am seeking access to a complete employee directory for 2017. Specifically, I am looking for the First Name; Last Name; Position and Department of each individual, as well as any available contact information.

Our search of Corporate Services determined that a 2017 employee directory was not produced, and, therefore, does not exist. Accordingly, your request for access is refused under section 12(1)(c)(i) of the Act.

12(1) In a response under section 11, the head of the public body shall inform the applicant (c) if access to the record or part of the record is refused, (i) in the case of a record that does not exist or cannot be located, that the record does not exist or cannot be located.

Requests for services and information are managed through 311, which can be accessed in a variety of ways (https://winnipeg.ca/interhom/311Online/contact311/default.stm). In addition, the City’s Media Centre webpage provides contact information through which members of the media can request information, interviews with City employees, or facility access (https://winnipeg.ca/csc/media-centre/default.stm).

If the requested record existed, the City would refuse access on the grounds of both mandatory and exceptions. Specifically, section 17(6), which does not permit the disclosure of personal information on a volume or bulk basis, and section 26, which may be used to where the disclosure of information could harm a communications system.

17(6) The head of a public body shall not disclose to an applicant under this Part personal information in a public registry on a volume or bulk basis.

26 The head of a public body may refuse to disclose information to an applicant if disclosure could reasonably be expected to harm or threaten the security of any property or system, including a building, a vehicle, an electronic information system or a communications system.

Section 59(1) of the Act provides that you may make a complaint about this decision to the Manitoba Ombudsman. You have 60 days from the receipt of this letter to make a complaint on the prescribed form to the Manitoba Ombudsman (Mail: 750-500 Portage Avenue, Winnipeg MB R3C 3X1; Telephone 204-982-9130 or 1-800-665-0531).
If you have any questions, please call me at (204) 986-3141.

Sincerely,

[Signature]
Denise Jones
Access and Privacy Coordinator