



2018 CIVIC ELECTION

CANDIDATE'S GUIDE

Mayor and Councillor Candidates



Election
City of Winnipeg



A Message from Marc Lemoine, Senior Election Official

An election for members of Council in the City of Winnipeg is held every four years on the fourth Wednesday in October. A 2018 City of Winnipeg Municipal and School Boards Election will be held on **Wednesday, October 24, 2018**.

This guide has been compiled as a reference for candidates seeking election for **Mayor or Councillor**, and is for information **ONLY**. This guide does not absolve candidates of the responsibility of complying with the statutory provisions of *The City of Winnipeg Charter* and *The Municipal Councils and School Boards Elections Act*. All those not in compliance with the statutes **will be prosecuted**.

The City of Winnipeg Charter and *The Municipal Councils and School Boards Elections Act* can be viewed on the Manitoba Provincial Government web site www.gov.mb.ca/laws or purchased from Statutory Publications, 10th Floor - 155 Carlton Street, Winnipeg, (Telephone 204-945-3103).

The **Registration Period** for candidates for **Mayor** begins Tuesday, May 1, 2018 and ends on Tuesday, September 18, 2018, 4:30 p.m.

The **Registration Period** for candidates for **Councillor** begins Saturday, June 30, 2018 and ends on Tuesday, September 18, 2018, 4:30 p.m.

The **Nomination Period** for candidates for **Mayor and Councillor** begins Wednesday, September 12, 2018 and ends Tuesday, September 18, 2018 at 4:30 p.m.

Should you have further questions, please call Marc Lemoine, Senior Election Official at 204-986-7131.

Marc Lemoine
Senior Election Official
City Clerk's Department, City of Winnipeg

www.winnipeg.ca/Election2018

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Election Campaign

Date of Election

An election for members of Council in the City of Winnipeg will be on **Wednesday, October 24, 2018**.

Office of Mayor and Councillor

The Mayor is elected at large in the City of Winnipeg.
One Councillor is elected from each of the 15 wards in the City of Winnipeg.

Candidate Eligibility

A person is eligible to be a candidate if they **meet all** of the following **criteria**:

- a Canadian Citizen;
 - 18 years old or older on Election Day, October 24, 2018;
 - a resident of Manitoba;
 - a voter;
 - not disqualified by law.
-

Persons Not Eligible to be a Candidate

A person is not eligible to be a candidate if they are:

- a judge of the Court of Queen's Bench or The Court of Appeal;
- a provincial judge, magistrate or justice of the peace;
- a member of the council of another municipality;
- a member of the Senate or House of Commons of Canada;
- an individual who has been convicted of an offence under *The City of Winnipeg Charter Act* or any other legislation and who has not paid any fine imposed for the offence;
- an individual who fails to file an audited statement in compliance with Section 35 of *The City of Winnipeg Charter Act*, is disqualified from being nominated for or elected as a member of Council until after the next general election, as stated in Section 44(3) of *The City of Winnipeg Charter Act*.

Campaign Expenses and Contributions Officer

The Campaign Expenses and Contributions Officer assists candidates in complying with the provisions of the Campaign Expenses and Contributions By-law No. 10/2010. The Campaign Expenses and Contributions Guide outlines this matter.

Official Agent

Every candidate must appoint an Official Agent who will be responsible for receiving contributions and authorizing campaign expenses. For more information see the Campaign Expenses and Contributions Guide.

Campaign Period

The campaign period is the time during which a **registered** candidate can, or any person acting on their behalf can, accept contributions or incur campaign expenses.

The campaign period for candidates for **Mayor** begins on Tuesday, May 1, 2018 and ends on Sunday, March 31, 2019.

The campaign period for candidates for **Councillor** begins on Saturday, June 30, 2018 and ends on Sunday, March 31, 2019.

The Campaign Expenses and Contributions Guide outlines the regulations for campaign financing and the requirement to file an audited financial statement.

Candidate Registration

A person seeking election for either Mayor or Councillor must file a **Registration Form in person** with the Senior Election Official. The Campaign Expenses and Contributions Guide contains the Registration Form and outlines the registration process.

Registration for candidates for **Mayor** begins on Tuesday, May 1, 2018 and ends on Tuesday, September 18, 2018, 4:30 p.m.

Registration for candidates for **Councillor** begins on Saturday, June 30, 2018 and ends on Tuesday, September 18, 2018, 4:30 p.m.

After a candidate has filed their Registration Form, they can, or any person acting on their behalf can, accept contributions or incur campaign expenses. **A candidate cannot spend any money or accept any donations on the campaign before registering.**

The registration process and the nomination process are separate.

Registration alone does not confirm status as a candidate in the election. A candidate must file a Nomination Paper before their name can appear on the ballot.

Candidates will receive their Nomination Paper when they register.

Campaign Expenses and Contributions

Each candidate must adhere to the campaign regulations on expenses incurred and contributions received. The Campaign Expenses and Contributions By-law No. 10/2010 regulates campaign expenses and contributions to candidates, and includes limits on contribution amounts received and expenses incurred. See the Campaign Expenses and Contributions Guide for further information.

Audited Financial Statement

ALL registered candidates must file an Audited Financial Statement with the Campaign Expenses and Contributions Officer, regardless of whether any monies were incurred or expended and regardless of whether they complete the nomination process. See the Campaign Expenses and Contributions Guide for further information.

Failure of a registered candidate to comply with statutory and by-law provisions, including the failure to file an audited financial statement, will result in prosecution.

Rebate of Election Contributions

Individuals making contributions to a registered candidate in the election are able to apply for a rebate in accordance with the Rebate of Election Contributions By-law No. 9/2010. See the Campaign Expenses and Contributions Guide for further information.

Expenditures and campaign contributions are **NOT** tax deductible.

Nomination Process

The nomination process is step two in a two step process for becoming a candidate. Individuals must complete step one, the registration process (as outlined in the Campaign Expenses and Contributions Guide), before they can begin the nomination process.

The registration process and nomination process are separate.

Nomination Paper

A Nomination Paper contains the following:

- a statement by the candidate identifying their name, residential address, telephone number and the office for which they are seeking to be nominated.
- a statement under oath by the candidate that they are qualified to be nominated for the office and that, to the best of their knowledge, the information provided in their nomination paper is true.

Candidates seeking election for **Mayor** must obtain on their Nomination Paper a minimum of **250 signatures** of voters whose names appear on the City of Winnipeg Voters List.

Candidates seeking election for **Councillor** must obtain on their Nomination Paper a minimum of **25 signatures** of voters whose names appear on the City of Winnipeg Voters List for the council ward in which they are seeking election.

As the names will be subject to verification on the Voters List, candidates should obtain extra names to ensure that the minimum number of voters is met. Registered candidates will be provided with the Voters List in electronic form to **verify the names** of voters who sign their Nomination Paper.

Candidates are well advised to contact the City Clerk's Department to verify the signatures of voters on the Voters List **prior** to the nomination period.

A voter may sign the Nomination Paper of more than one candidate.

Candidates will be provided with their Nomination Paper when they register.

Filing a Nomination Paper

Before a candidate is able to file a Nomination Paper, they must have already filed a Registration Form.

The Senior Election Official will accept Nomination Papers during the Nomination Period. The Nomination Period begins **Wednesday, September 12, 2018** and runs until **Tuesday, September 18, 2018**. Candidates must file a Nomination Paper **in person** with the Senior Election Official between the hours of 8:30 a.m. and 4:30 p.m. in the City Clerk's Department, Susan A. Thompson Building, 510 Main Street, during the Nomination Period.

The deadline for filing a Nomination Paper is 4:30 p.m., Tuesday, September 18, 2018.

The Senior Election Official will not accept an incomplete Nomination Paper.

All Nomination Papers will be available for public inspection. A list of nominated candidates will be available on the election web site www.winnipeg.ca/Election2018 and for viewing in the City Clerk's Department.

Candidate Materials

When a candidate becomes registered they will receive a package of supplies, including a preliminary Voters List, and other information that will assist in the campaign process.

When a candidate files their Nomination Paper, they will receive additional supplies, including a final (revised) Voters List, Voting Subdivision Maps, and a listing of voting locations. They will also be required to record their name to provide audio for visually impaired voting purposes.

Candidates may also have their photo taken, or may supply a photo, along with a short description containing biographical information to be posted on the Election website. A link to the candidate's website may also be included, if available. Final approval of all content is at the discretion of the Senior Election Official.

The Voters List will be provided in electronic form. Candidates are required to sign an acknowledgement that the information contained on the list must only be used for election purposes.

Withdrawal of Nomination

Any candidate may withdraw their nomination if a nominated candidate remains to fill the office to be elected. The withdrawal must be **in writing and submitted in-person** to the Senior Election Official by 4:30 p.m. on **Wednesday, September 19, 2018**.

Acclamation

Where only one candidate is nominated, the Senior Election Official will declare the candidate elected by acclamation at the withdrawal deadline, 4:30 p.m., **Wednesday, September 19, 2018**.

Candidates' Names on Ballots

Candidates' names on ballots appear in random order. The random order is determined by a draw which will take place at 6:00 p.m. on **Wednesday, September 19, 2018**.

Please be advised that:

- the candidate name will appear on the ballot exactly as it is written on the Nomination Paper (in the Acceptance by Candidate Section), and in accordance with the following format:
 - Ballots are printed with candidates' First Name, followed by the SURNAME (in uppercase letters), listed in the order determined by a random draw.
 - Middle names are not allowed.
 - Candidates cannot use identification such as a nickname bearing no relation to the legal name, or any title, honour, decoration or degree, (e.g. "Mr.", "Dr.", "Rev.", etc.)

Political Campaign Signs

In accordance with Section 62 of the Neighbourhood Liveability By-law No. 1/2008, campaign signs cannot be erected prior to **Saturday, September 1, 2018**, the date that notice of the Nomination Period is advertised, and shall be removed by **Wednesday, October 31, 2018**.

A campaign sign means any sign used to promote a candidate.

Campaign signs are permitted throughout the City and are regulated under the Neighbourhood Liveability By-law No. 1/2008, Part 4 and The Winnipeg Zoning By-law No. 200/2006, Section 182(1).

All campaign signage must include the name and telephone number of the official agent, and the date the sign was placed or it will be subject to removal, and will be destroyed.

The Neighbourhood Liveability By-law stipulates that a person **must not** place a sign within a street if it:

- is a hazard or obstruction to vehicular or pedestrian traffic;
- is attached to or obstructing a directional sign, a traffic control device or a sign erected, placed or authorized by the City of Winnipeg, the Province of Manitoba or the Government of Canada, including the post or standard supporting the sign or traffic control device;
- causes damage to property, including trees or a structure within a street;
- is located within a median or traffic island;
- is attached to a pole, wall or other structure by something other than clear adhesive tape;
- is within 30 metres of an intersection, measured from the nearest curb of the intersection;
- is within 30 metres of a turning lane, deceleration or acceleration lane or traffic storage lane;
- is within 2 metres of a curb or the edge of a roadway;
- is within 0.5 metres of a sidewalk;
- is within 5.0 metres of a private access;
- is permanently affixed;
- is supported by string, rope, **wire or metal stakes**;
- is a mobile sign;
- is greater than 0.6 square metres in size;
- is higher than 1 metre, measured from the existing grade to the top of the sign;
- has more than 2 faces per sign;
- is illuminated, electrified, spins or rotates;
- could be reasonably mistaken for a street sign or a traffic control device

All campaign signage must include the name and telephone number of the official agent and the date the sign was placed or it will be subject to removal and will be destroyed.

Any and all signage not in compliance with The Neighbourhood Liveability By-law will be subject to removal, and will be destroyed.

In accordance with By-law No. 1/2008, campaign signage cannot be placed on the following streets:

STREETS	LENGTH
Bishop Grandin Boulevard	Between Kenaston Boulevard and Lagimodiere Boulevard
Bison Drive	Between Waverley Street and Pembina Highway
Brookside Boulevard	Entire length
Oak Point Highway	Entire length
King Edward Street	Entire length
Century Street	Entire length
St. James Bridge	Entire length
Kenaston Boulevard (ROUTE 90)	Between Inkster Boulevard and Bishop Grandin Boulevard
Chief Peguis Trail	Between Main Street and Lagimodiere Boulevard
Donald Street and Midtown Bridge	Between Red River and Osborne Street
Dunkirk Drive and St. Vital Bridge	Between Red River and Fermor Avenue
Fermor Avenue	Between Dunkirk Drive and Plessis Road
Henderson Highway	Between Red River and Glenway Avenue
Lagimodiere Boulevard	Between Prairie Grove Road and North City Limit
Moray Street	Between the north bank of the Assiniboine River and Portage Avenue
Osborne Street and Osborne Bridge	Between Assiniboine River and St. Vital Bridge
Pembina Highway	Between Osborne Street and South City Limit
Portage Avenue	Between Spence Street and St. Charles Street
St. James Street	Between Portage Avenue and Wellington Avenue
Waverley Street	Between Taylor Avenue and Bison Drive
Wellington Avenue	Between James A. Richardson International Airport and St. James Street
Grant Avenue	Between Shaftesbury Boulevard and Roblin Boulevard
Main Street	Between Logan Avenue and North City Limit
St. Anne's Road	Between Fermor Avenue and St. Mary's Road
St. Mary's Road	Between St. Anne's Road and Queen Elizabeth Way
Corydon Avenue/Roblin Boulevard	Between Shaftesbury Boulevard and West City Limit
boulevard Provencher	Entire length
William R. Clement Parkway	Entire length

STREETS	LENGTH
Wilkes Avenue	Between Provincial Trunk Highway 100 and Shaftesbury Boulevard
Sterling Lyon Parkway	Between Shaftesbury Boulevard and Victor Lewis Drive

Failure to comply with the by-laws will result in removal and destruction of signs.

Candidates cannot place any election signage within 50 metres of a voting place.

Voters

Eligible voters are either residents of The City of Winnipeg, or persons who own property in The City of Winnipeg but reside outside The City of Winnipeg.

Voter Eligibility - Residents

A person who is a resident of The City of Winnipeg is eligible to vote if they meet all of the following criteria:

- a Canadian Citizen;
- 18 years old or older on Election Day, October 24, 2018;
- a resident of the City of Winnipeg or property owner since April 24, 2018.

The following determines the residency of a person:

- resides in a place they plan to return to if they go away
- resides in only one place at a time
- does not change residence until they have a new residence.

A person who leaves a municipality for temporary reasons is still considered a resident voter. For example, a student attending university or college outside the municipality who intends to return home after the term ends, is considered a resident voter.

Notes:

1. A person who leaves the City of Winnipeg for temporary reasons is still considered a resident voter. For example, a student attending university or college outside the City, but who intends to return home after the term ends, is considered a resident voter.
2. A person who has resided within the City of Winnipeg for six months prior to Election Day, but has moved from one address to another, is still qualified to vote, but must do so at the voting place where they reside on Election Day.

Voter Eligibility - Non-Residents

A person who is not a resident of The City of Winnipeg is eligible to vote if they meet all of the following criteria:

- a Canadian citizen;
- 18 years old or older on Election Day, October 24, 2018;
- a registered owner of land in the City of Winnipeg as listed in The City of Winnipeg Assessment Roll since April 24, 2018.

If three or more non-resident persons are registered owners of a parcel of land,

- no more than two of them are eligible to vote
- in order to be included on the Voters List, each of those two persons must file with the Senior Election Official the written consent of the number of persons who, together with the person to be included on the Voters List, are a majority of the registered owners of the land.

Note:

If a person **owns more than one property**, the Senior Election Official will list the person's name on the Voters List for one property. A person's name may be entered only once on the Voters List. Despite owning more than one property, a person can only vote once.

Non-resident voting rules apply only to persons who do NOT reside in The City of Winnipeg. All residents of The City of Winnipeg must vote according to where they reside.

Voters List

The City of Winnipeg will continue to utilize the National Register of Electors, compiled by Elections Canada, as the basis for the Voters List.

A preliminary Voters List will be provided to each candidate when they file their Registration Paper. A final (revised) Voters List will be provided to each candidate when they file a Nomination Paper.

Adding Names To The Voters List

Persons whose names do not appear on the Voters List may request to have their name added if they meet the voter eligibility criteria.

Requests should be made by calling 311, or in writing, or in person at the City Clerk's Department, Susan A. Thompson Building, 510 Main Street, Winnipeg MB R3B 1B9; or faxed to 204-947-3452.

The Election Office will accept requests for changes to the Voters List until **4:30 p.m. Wednesday, August 29, 2018.**

Persons who meet the voter eligibility criteria but whose names do not appear on the Voters List can still vote by showing a valid Driver's License, or two other pieces of identification that verify name and residence, and by completing an affidavit at the voting place.

Personal Security Protection – Names Obscured From Voters List

Any person can request to have their name and address obscured from the Voters List to protect their personal security, by submitting an application, in writing, to the Senior Election Official, City Clerk's Department, Susan A. Thompson Building, 510 Main Street, Winnipeg MB R3B 1B9; or faxed to 204-947-3452.

The Election Office will accept requests for changes to the Voters List until **4:30 p.m. Wednesday, August 29, 2018.**

A person whose name has been obscured will be given a Personal Security Certificate and identification number. The identification number will appear at the end of the Voters List.

A person who is given a Personal Security Certificate **may only vote by Sealed Envelope Ballot** and must make application to do so by Sunday, October 21, 2018, 4:30 p.m.

Voters Notices

Each person whose name appears on the Voters List will receive in the mail a Voters Notice identifying their voting place, voting station and hours of voting. The Voters Notice also provides the particulars of advance voting and voting by Sealed Envelope Ballot. Voters Notices will be mailed out in early October.

If a person has moved and receives a Voters Notice with their former address, they will be directed to vote at the voting place and voting station for their current address.

Persons who have moved or who require further information on voting places, advance voting or voting by Sealed Envelope Ballot can call 311 to reach the City of Winnipeg's Contact Centre, send an e-mail to elections@winnipeg.ca, or view the election web site www.winnipeg.ca/Election2018.

Voting

The City of Winnipeg provides citizens several opportunities to vote in the 2018 City of Winnipeg Municipal and School Boards Elections. Eligible voters can vote:

- On Election Day, October 24, 2018, from 8:00 a.m. – 8:00 p.m. at their designated Voting Place; or
- At Advance Voting opportunities; or
- By mail (known as “Voting by Sealed Envelope Ballot”).

All persons on the Voters List will receive a Voters Notice identifying their advance and Election Day voting opportunities. More information on dates, times and locations is available at www.winnipeg.ca/Election2018 or by calling 311.

Proof of Name and Current Address Required

The City of Winnipeg will require all voters to provide proof of name and current address at voting places by showing:

- an official document issued by a federal, provincial or municipal government that contains the person’s name, address and photograph (such as a Driver’s License); or
- at least two other documents that provide evidence of the person’s name and current address.

At the voting places, voters will be asked to provide one piece of photo identification that contains their name and address, OR two other pieces of identification, one of which must contain their address.

Automated Voting

The City of Winnipeg will again be utilizing automated voting for this election.

This is a paper-based ballot system which utilizes optical scanning technology to determine voter intention. A paper-based ballot system is user-friendly and provides for appropriate audit control.

The voting machine is made up of an optical scanner mounted on a large ballot box. One voting machine is present in each voting place. Each optical scanner contains a memory pack which records the details of all ballots inserted into the optical scanner.

After the close of voting, the memory card prints out a tabulation of the votes cast. The memory card is removed from the voting machine and transported to Election Headquarters where the contents are electronically read into the Central Tabulation Unit, which compiles the results.

Election results will be reported by the Senior Election Official within approximately 120 minutes of the close of voting.

Marking The Ballot

Each voter will receive one paper ballot containing the candidates' names. The voter marks their vote on the paper ballot by filling in the oval next to the candidate of choice. Voters will use special pens, provided in the voting compartment, to mark their ballot.

Voting

Once the voter has made their choice, they take the ballot (in the secrecy sleeve provided) to the voting machine where it will be inserted.

Before counting the ballot, the voting machine will determine if the ballot is valid. A ballot can be invalid if too many candidates are chosen or if the ballot is left blank. This process takes place in less than one second after the ballot is inserted. If the voting machine determines the ballot is invalid, the voter is informed and given the opportunity to vote again.

Advance Voting

Advance Voting for all voters will take place at City Hall, Council Building, 510 Main Street, **beginning Monday, October 1, 2018 and ending on Friday, October 19, 2018.**

Further Advance Voting opportunities will take place during the month of October. Information on these opportunities will be provided to candidates when they file their Nomination Paper, and will be available on the Election website.

Advance Voting will utilize automated voting technology. All votes cast during Advance Voting will be tabulated immediately after the close of voting on Wednesday, October 24, 2018.

All voting places are accessible to persons with disabilities.

More information on dates, times and all locations will be available at www.winnipeg.ca/Election2018 or by calling 311.

Voting By Sealed Envelope Ballot

Voting by Sealed Envelope Ballot is a provision by which a voter can make application to receive an election ballot package delivered to them. The voter then marks the ballot and returns it in a sealed envelope to the City Clerk's Department prior to the close of voting on Wednesday, October 24, 2018.

A voter is permitted to vote by Sealed Envelope Ballot if he or she:

- is unable to go in person to a voting station
- expects to be absent from the City on Election Day and the days of Advance Voting

An application to vote by Sealed Envelope Ballot may be made by mail or fax beginning Thursday, July 26, 2018 and ending Sunday, October 21, 2018 at 4:30 p.m. by:

- mail and forwarded to the Senior Election Official, City Clerk's Department, Susan A. Thompson Building, 510 Main Street, Winnipeg, MB R3B 1B9
- fax at 204-947-3452
- e-mail to elections@winnipeg.ca

Alternately, an application to vote by Sealed Envelope Ballot may be made IN PERSON by attending the City Clerk's Department, Main Floor – Susan A. Thompson Building, 510 Main Street commencing Wednesday, September 26, 2016 and ending Sunday, October 21, 2018 at 4:30 p.m.

A voter making application in-person will be provided with a Sealed Envelope Ballot package once the application is approved.

The voter must return the ballot to the Senior Election Official, City Clerk's Department, Susan A. Thompson Building, 510 Main Street, **prior to 8:00 p.m. on Wednesday, October 24, 2018.**

Election Workers

The City of Winnipeg will hire temporary election workers to assist at the voting stations on Election Day and to facilitate additional advance voting opportunities. The majority of these workers will have experience with election processes, whether Civic, Provincial or Federal.

A Senior Voting Officer will be present at each Voting Place to monitor and coordinate all voting activities, and to ensure that all election laws are complied with.

Election Compliance Officers will monitor Voting Locations throughout the day to reinforce election rules and procedures and assist in problem solving.

Scrutineers

A scrutineer is a representative of the candidate appointed to observe election proceedings.

In order to act as a scrutineer, the person must:

- be at least 18 years old;
- provide a Scrutineer Appointment Form signed by the candidate; and
- take an oath that they will uphold the rights of voters and preserve the secrecy of the vote.

Each candidate can have up to two scrutineers at each voting station. Each voting place typically has more than one voting station.

If a candidate has only one scrutineer at a voting place where there is more than one voting station, the candidate does not have to provide the scrutineer with a Scrutineer Appointment Form for each voting station. The scrutineer will, however, be required to sign the Record of Scrutineers in the Voting Record for each voting station they attend at the voting place.

Candidates can appoint scrutineers on a shift basis, but each scrutineer must present a Scrutineer Appointment Form signed by the candidate.

At the voting place, scrutineers are not allowed to wear or display anything that identifies them as a supporter of one particular candidate.

Voting (continued):

A candidate is permitted to act as a scrutineer but cannot greet voters at the door, socialize in the voting place or pass out campaign material.

Scrutineers cannot utilize electronic equipment at the voting place that is disruptive, such as cell phones.

Scrutineer Appointment Forms will be provided to candidates when they file their Nomination Paper.

Scrutineers must follow the voting regulations and cannot disrupt voting in any way, shape or manner. Failure to comply will result in the removal of the scrutineer.

Results Reporting

At the close of voting on Wednesday, October 24, 2018, an Election Officer at every voting place will cause the voting machine to tabulate the votes cast, providing a print-out on site. The memory card from each voting machine will then be transported to Election Headquarters.

The contents of these memory cards will be electronically read into the central tabulation unit which will compile the results. The election results will be reported by the Senior Election Official within 120 minutes of the close of voting.

The results will be posted online at www.winnipeg.ca/Election2018.

Contact Information

Contact Centre
311

In person: City Clerk's Department
Susan A. Thompson Building, 510 Main Street
Winnipeg, MB R3B 1B9

Email: elections@winnipeg.ca
Website: www.winnipeg.ca/Election2018
Fax: 204-947-3452

Senior Election Official Marc Lemoine 204-986-7131

Campaign Expenses and
Contributions Officer Richard Kachur 204-510-6995

Important Dates

2018

Tuesday, May 1

Registration opens for candidates for **Mayor**

Saturday, June 30

Registration opens for candidates for **Councillor**

Saturday, September 1

Nomination Notice appears in newspapers

Election signs may be erected.

Wednesday, September 12

Nomination Period begins - Senior Election Official begins accepting **Nomination Papers** during business hours up until 4:30 p.m., Tuesday, September 18, 2018.

Information package supplied to each candidate who files a Nomination Paper

Tuesday, September 18

Nomination Period ends - Senior Election Official will accept **Nomination Papers** until 4:30 p.m.

List of Candidates available on the election web site www.winnipeg.ca/Election2018 and for viewing in the City Clerk's Department.

Wednesday, September 19

Deadline for Withdrawal - Candidates may withdraw their nomination, in writing, until 4:30 p.m.

Random draw at 6:00 p.m. to determine the order in which candidates' names will appear on the ballot

Important Dates (continued):

Saturday, September 22	Public Notice of Election , including Names of Nominated Candidates, Hours of Voting, Advance Voting, Voting by Sealed Envelope Ballot, ID requirements, etc., appears in newspapers
Monday, October 1	Advance Voting opens at City Hall, Council Building, 510 Main Street Further Advance Voting opportunities will take place during the month of October at numerous locations
Monday, October 8	Thanksgiving Monday - City Hall and Voting Places closed for Statutory Holiday
Friday, October 19	Advance Voting closes at City Hall at 4:00 p.m.
Sunday, October 21	Deadline for Senior Election Official to accept applications to vote by Sealed Envelope Ballot - 4:30 p.m.
WEDNESDAY, OCTOBER 24	ELECTION DAY - 8:00 a.m. - 8:00 p.m.
Thursday, October 25	DECLARATION OF ELECTION RESULTS by Senior Election Official
Wednesday, October 31	Deadline for removal of Campaign Signs
Tuesday, November 6	Term of Office for elected candidates begins with the Inaugural Meeting at 8:00 p.m.

Important Dates (continued):

Thursday, November 8 Deadline for application of Judicial Recount by Voter or a Candidate

Monday, December 24 Deadline for application to the Court of Queen's Bench challenging results of the election

Deadline to file **Audited Financial Statement** for those candidates who did not file a Nomination Paper or who withdrew

2019

Sunday, March 31 **Campaign Period** ends for candidates

Wednesday, May 22 Deadline to file **Audited Financial Statement** for those candidates who filed a Nomination Paper and who did not withdraw

Tuesday, December 24 Deadline for contributors to submit Rebate Applications

Council and its Powers

Council is the governing body of the City and the custodian of its powers, both legislative and administrative. The City may exercise only those powers granted to it by legislation.

Policy making at the local level is limited and controlled by provincial government statute. The City of Winnipeg Charter provides the majority of powers and authority to the City of Winnipeg. However, other statutes extend additional authority to City Council in its decision making process.

The composition of City Council is legislated under Part 3 of The City of Winnipeg Charter and consists of 15 Councillors and the Mayor. Each Councillor represents an individual ward while the Mayor is elected by a vote of the city-at-large.

Councillors have a dual role, as they are members of Council (decisions affecting the whole city) and members of the Community Committees (local community issues).

City Council exercises its powers either by by-law or resolution passed at a regular or special meeting when a quorum is present.

City Council meets at least once a month on Thursday at 9:30 a.m. in the Council Chamber, Council Building, 510 Main Street. Council sets the Schedule of Meetings for Council and its Committees, usually in November or December of the preceding year. Special Meetings are not uncommon. The conduct and procedures followed at Council and Committee Meetings is set forth in the Procedure By-law No. 50/2007, and in accordance with the provisions of The City of Winnipeg Charter.

Pursuant to The City of Winnipeg Charter, Council has the authority to establish committees of Council and Council may, by by-law, delegate a power, duty or function to a committee of Council.

The authority to make final decisions on the following matters remains with Council and cannot be delegated to any political or administrative level below Council:

- authority to enact a by-law
- authority to approve an operating or capital budget;
- authority to appoint, suspend or dismiss a statutory officer; or
- authority to enter into a collective agreement in respect of employees.

In addition to The City of Winnipeg Charter providing governance and direction to the City and its elected officials, the City Organization By-law No. 7100/97 provides for the governance and administrative structure of the City, and delegates certain powers and responsibilities from City Council to Executive Policy Committee, the Standing Committees and the Chief Administrative Officer.

The City of Winnipeg Charter and the City Organization By-law can be found on the City's website www.winnipeg.ca/Election2018.

