

MANUFACTURING OCCUPANCIES

OWNER / OCCUPANT INSPECTION INFORMATION



Manitoba Fire Code requires building owners or occupants to comply with the requirements on this checklist.

These requirements are not a complete list; there may be additional requirements for your occupancy.

MANUFACTURING USES INCLUDE:

- Manufacturing and production



Winnipeg Fire Department

Fire Prevention Branch
2nd Floor - 185 King St.
Winnipeg, MB, R3B 1J1
Call 311

[Email](#)

Checklist: Common Fire Safety Requirements

- Address:** Must be visible from road and lane, free from foliage, trees, etc.
- Chemical storage:** Chemicals must be separated by class and stored in an approved manner.
- Electrical equipment:** Must be free of dust, with clearance from combustibles
- Emergency lighting:** May be provided by battery packs with remote and attached heads, or by emergency generators that will illuminate specified A/C fixtures or remote light heads. Must be operational, no visible damage, with heads aimed in proper direction, and serviced and tagged annually by a certified technician.
- Exit doors:** Must not be locked or blocked from either the inside or outside. Must be unlocked from the inside when the building is occupied. Must have panic hardware that releases when a force of 20 pounds or less is applied.
- Exposures:** Such as pallets or flammable items, should be noted as to the location and type.
- Fire alarm systems:** Must have a working A/C power-on bulb and be in good working condition with no audible or visual damage. Must have a current service label (within the last 12 months).
- Fire Doors:** Must not be blocked or wedged open, including stairwell doors. Must have closures and no wedges to hold open fire-rated doors.
- Fire Department Access:** Fire lanes are NOT obstructed by vehicles. Exterior fire department connections are readily visible and unobstructed.
- Fire hose cabinets:** There must be clear access to cabinets, hose must be in good repair and complete with nozzles. Must have required testing label or tags.
- Fire hydrants:** Must be accessible, free of damage and serviced within the specified date. Private hydrants require annual servicing label with records kept on site.
- Fire Separations:** must have no holes or openings that compromise their purpose.
- Flammable liquids:** Must be stored in approved containers, cannot be dispensed into metal containers unless grounded, cannot be stored next to exits. Vapours cannot be allowed to accumulate.
- 'No smoking' signs:** Must be posted in hazardous areas.
- Portable Fire Extinguishers must:**
 - Be located adjacent to corridors or aisles that provide access to exits.
 - Be mounted in a visible location, accessible, and serviced and tagged at least once every 12 months by a certified technician.
 - Be full and functioning (no damage, corrosion, leaks malfunctioning parts or clogged nozzles).
 - Have a minimum rating of 2A-10BC
- Portable Heaters:** Must be an approved type and kept away from combustibles.
- Propane cylinders:** Cylinders inside must be connected to appliance/equipment and all cylinders (full or empty) must be stored outside in a secure location.
- Sprinkler and standpipe connections:** Must be capped, free of debris and accessible.
- Sprinkler valves:** Must be in the open position, either locked and chained or sealed and monitored electronically. No storage permitted within 18 in. of bottom of sprinkler heads.