

## GENERAL FILMING GUIDELINES

In order to start the filming process in Winnipeg, the Production Company must follow the General Filming Guidelines outlined below. Further questions can be directed to the Film Liaison who will help guide you through the process.

## MINIMUM INSURANCE CONDITIONS

Prior to filming in Winnipeg film companies must provide the Winnipeg Film Office with a Certificate of Insurance that meets the following criteria:

- A minimum Commercial General Liability limit of two million dollar (\$2,000,000.00) per occurrence if production has a budget of 2 million or under.
- A minimum Commercial General Liability limit of five million dollar (\$5,000,000.00) per occurrence if the film requires a control number for City Services and the production has a budget above 2 million dollars.
- A minimum Commercial General Liability limit of ten million dollar (\$10,000,000.00) per occurrence if the film requires a control number for City Services including regional street closures, stunts, SPFX and has a budget above 2 million dollars.
- Contains a Cross Liability Clause (also known as Severability of Interest)
- Contains a fifteen (15) day notice of cancellation/termination clause
- City of Winnipeg to be “added as an additional insured” \*\*\*
- Fax or e-mail a copy of the insurance certificate to the **Film Liaison** (204) 986-2138; [shellyanthis@winnipeg.ca](mailto:shellyanthis@winnipeg.ca) )
- Address you provide to the insurance company is:  
Insurance Branch/Risk Management Division  
The City of Winnipeg  
3-185 King Street  
Winnipeg, Manitoba  
R3B 1J1

**\*\* Wording must be exactly as quoted \*\***