

No. 254

1886

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CITY CLERK'S OFFICE,  
WINNIPEG.

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C. J. Brown

7. 8. 86

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Re Assistance

Recd 2/8/86  
Finance Com

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Ack'd.

act'd upon



City Clerks Office.

Winnipeg, Aug 20<sup>th</sup> 1886

To His Worship  
The Mayor, and Council

Gentlemen

As the Estimates for 1886, make no provision for Clerical Assistance in my office, except, so far as the preparing of Voters Lists, and Collectors Rolls, - I deem it my duty to call your attention, to the large amount of extra work, which the early removal to the new Civic Offices now renders imperative, such as collecting and registering the City Papers, (many of which are now in the Courts or in the various City Offices) from time of Incorporation to date, and preparing a Subject Index for the same, and in inaugurating a more thorough system of keeping the City Records.

In the past, I have often been called to attend Court for several days at a time, and should it occur that my absence from my office through any cause

Should

should happen, an Efficient assistant should be present to furnish information to the public, or papers to the Mayor or alderman, and as a resolution is now on record that should I be called out of my office at any time, I have to leave it open. it is hardly safe, that the Books or papers should not have proper care, - When I have been called to attend Court, it is always necessary for some time previous, to collect evidence for the Solicitor.

The current work of my office takes up all my time, and has been gradually increasing, and it is almost impossible for me to keep everything as close up as it should be. - Every paper should be so placed, that it could be produced in an instant, and every communication traced from its receipt to its consumation. Resolutions on any subject should be open to immediate scrutiny, and the actions of the Council so tabulated that conflicts therein would be impossible. - So far, I have never had Efficient assistance, and the public service has suffered more or less from the want thereof. - I would like to

make

make my office a "model one",  
but without such assistance,  
it is impossible.

Trusting that you may  
favorably consider my present  
application

I have the honor to  
subscribe myself  
your obedient servant

A. Brown  
City Clerk

**Council Communications, 1886, No. 254. August 2, 1886. C. J. Brown, Assistance in the City Clerk's Office.**

City Clerk's Office

Winnipeg, August 2nd, 1886

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The Mayor and Council

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Trusting that you may favorably consider my present application.

I have the honor to subscribe myself  
Your obedient servant  
C. J. Brown  
City Clerk