



New Site Development

Phase 1 . Neighbourhood Scan

Garden Group to Contact City of Winnipeg Community Garden Contact through 311
City of Winnipeg Community Garden Contact to provide suitable site options available within the desired neighbourhood

Phase 2 . Proposal Development

City of Winnipeg Community Garden Contact to provide proposal guidelines
City of Winnipeg Community Resource Coordinator to assist with neighbourhood liaison

Phase 3 . Site Plan

City of Winnipeg Community Garden Contact to provide design considerations and construction guidelines
Garden Group to submit site plan with detailed drawings of constructed elements
City of Winnipeg Planning and Land Use Architect, Parks and Open Space Technologist and Area Superintendent to review

Phase 4 . Agreement

City of Winnipeg Real Estate Officer to create Lease Agreement
Garden Group to sign and attach required documentation
City of Winnipeg Property, Planning and Development and Parks and Open Space Designates to sign and complete agreement

Criteria for Determining Potential Sites on City Owned Land

- I) The site will be within the permitted zoning classifications, priority given to park and residential classifications.
- II) The site is not intended for immediate development
- III) Have adequate exposure to sunlight, ideally receiving a good portion of light between the hours of 10:00 am and 2:00 pm
- IV) Have the potential for water access or collection, be in proximity to underground works or be conducive to rain water collection
- V) Have neighbourhood approval as evidenced through written concurrence



Spence Neighbourhood Garden at 483 Young St.



Procedure for Establishment

Develop a group

Start small, plan to grow larger. Resources are available through the Manitoba Horticulturalists Association on registering your group as a horticultural society. Contacts from existing Community Garden groups throughout the city are available from the City of Winnipeg Community Garden Contact for further support.

Identify a site

The City of Winnipeg Community Garden Contact can assist in determining potential sites within your neighbourhood.

Reach Larger Community for Endorsement

The City of Winnipeg Community Garden Contact along with Community Resource Coordinators will assist your group in making contact with organizations within your neighbourhood. Include interested parties within your group or have groups provide letters of support for your project proposal.

Apply for Funding

The City of Winnipeg can provide a listing of available funds and offer assistance in completing applications.

Develop Site Plan

The City of Winnipeg Community Garden Contact can provide a plan view template for your chosen site. Refer to City of Winnipeg Design and Construction Standards when preparing your site plan.

Submit Formal Proposal

Provide a project proposal along with your site plan for review by the City of Winnipeg Community Garden Contact. Proposal should include a description of your group and the programming you wish to employ along with a detailed budget and plan for implementation.

Receive Project Approval

The City of Winnipeg Community Garden Contact along with the Director of Property, Planning and Development or Parks Superintendent shall review your proposal and provide written documentation of approval.

Sign Lease Agreement

A standard lease agreement detailing terms of engagement and maintenance requirements is used for all community garden sites within the City of Winnipeg. The agreement must be signed by an individual within your organization.