



**City of Winnipeg  
Public Works Department  
Parks and Open Space Division**  
105-1155 Pacific Ave.  
Winnipeg, MB. R3E 3P1  
Fax: 204-986-3860

<b>Park Technicians</b>	
North –	88( 1986-6635
East –	88( 1986-4292
South –	204-986-4309

**Inspected by:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Permit required: YES**  **NO**

## Neighbourhood Liveability By-law Application

(Non-standard Boulevard Treatment)

**Note:** If the proposed non-standard boulevard treatment falls within the guidelines in the Boulevard By-law no.1/2008 (part 8) a permit is not required. A permit is required only when the proposed non-standard boulevard treatment does not comply with the guidelines in the By-law. The permit fee is \$36.00 plus GST.

This application must be completed by the property owner and accompanied with a site plan (see checklist below). Accurate & complete information will assist with processing your application quickly.

### General Information

Property owner: \_\_\_\_\_ Phone # \_\_\_\_\_

Contact name: \_\_\_\_\_ Phone # \_\_\_\_\_

Address: \_\_\_\_\_ If different from Property Owner Postal Code: \_\_\_\_\_

Email: \_\_\_\_\_

### Site Plan Checklist:

All requests for Non-Standard Boulevard Treatment Approvals must be accompanied by a detailed site plan. Please see checklist below for information required.

#### GENERAL SITE PLAN:

- |   | <b>Yes</b>               |
|---|--------------------------|
| 1. North Arrow  | <input type="checkbox"/> |
| 2. Drawing Scale (not less than 1:50)   | <input type="checkbox"/> |
| 3. Property address   | <input type="checkbox"/> |
| 4. Property line extensions, ditches and/or existing private sidewalks  | <input type="checkbox"/> |
| 5. Boulevard dimensions   | <input type="checkbox"/> |
| 6. Existing structures or trees on boulevard with dimensions (light standard, hydrant, hydro)   | <input type="checkbox"/> |
| 7. Location & dimensions (including height) of proposed accessory structures & plant materials  | <input type="checkbox"/> |
| 8. At bottom of site plan, list and describe/name proposed accessory structures, hard surfacing and/or plant materials (see sample site plan on reverse page) | <input type="checkbox"/> |

**Signed:** \_\_\_\_\_ **Dated:** \_\_\_\_\_

(I have read and understand the by-law references on the reverse side of this application.)

**Copy provided to applicant**

<b>For office use only:</b>	
Date of Request _____	This date is entered once all information is complete and payment is received.
Park Invoice Number _____	

The applicant is responsible for adhering to all aspects of THE CITY OF WINNIPEG BY-LAW no.1/2008 (part 8). (Copy can be obtained from the City of Winnipeg website [www.winnipeg.ca](http://www.winnipeg.ca))

**BY-LAW SECTIONS TO NOTE:**

**Authorization:**

**89(2) Prior to making any excavation in a boulevard, the owner or occupant of property must contact utilities and other underground structures to ensure that no underground structures will be disturbed or damaged by the proposed excavation.**

89(4) Where a non-standard boulevard treatment results in the undermining or failure of the adjacent roadway, the owner of the property adjacent to the boulevard to which a non-standard treatment has been applied must pay a fee equal to the reasonable costs of replacing the non-standard boulevard treatment with turf.

100(2) Without limiting the generality of subsection (1), the designated employee may require as a condition of a permit, that the applicant:

- (a) Provide proof of insurance in any amount sufficient to compensate the City of Winnipeg or any other person for harm or damage suffered as a result of the permitted activity;
- (b) Provide a deposit of monies, bond or surety sufficient to compensate the City of Winnipeg for harm or damage suffered as a result of the permitted activity;
- (c) Indemnify the City against all loss, costs, charges or damages caused by or arising out of anything done pursuant to the permit;
- (d) Conduct the activity in a particular manner, at specified locations or at specified times;
- (e) Utilize certain persons or categories of persons to carry out specified aspects of the activity;
- (f) Provide details of plans for the activity before the permit becomes effective;
- (g) Provide evidence of compliance with applicable laws, by-laws, codes and regulations and/or with conditions imposed upon the permit;
- (h) Complete the activity by a specified date or within a specified period of time;
- (i) Obtain approval of owners of utilities that might be affected by the activity prior to the initiation of the activity; or
- (j) Construct hoardings or other protective structures;
- (k) Require inspections of the site prior to or during the activity permitted.

**Powers of Designated Employees**

107. Designated employees and enforcement officers to whom these powers have been delegated may conduct inspections and take steps to administer and enforce this By-law or remedy a contravention of this By-law and to provide services or do work in accordance with *The City of Winnipeg Charter* and, for these purposes, have the powers of a “designated employee” under *The City of Winnipeg Charter*.

**Appeal from Order**

104. **Appeals to Protection and Community Services Committee** - Subject to section 105, where an appeal from an order or decision under this By-law is authorized by The City of Winnipeg Charter, the appeal may be made to the Standing Policy Committee on Protection and Community Services in accordance with The City of Winnipeg Charter