Contact the City’s Insurance Branch to assist in determining construction insurance premiums for the project, as well as determining which clauses are required for Bid Opportunities or RFP’s in certain specific situations.

Assess the insurance requirements by answering the following two questions in advance of contacting the Insurance Branch.

|  |  |  |  |
| --- | --- | --- | --- |
| **Project Details** | | | |
| Project Name: | Enter Project Name in full | | |
| Contract Administrator (CA): | Enter Contract Administrator name | Enter Title | Enter Department or Organization |
| Project ID: | Enter Project ID number | | |
| City File No.: | Enter City File number | | |

| 1. **Project Value to determine Insurance premiums** | | |
| --- | --- | --- |
| 🗹 | **Project Value** | **Comments / Notes** |
|  | *>* $10 Million in value. |  |
|  | *<* $10 Million in value. |  |

| 1. **Specific Situations where Insurance Clauses are Required for:** | | |
| --- | --- | --- |
| 🗹 | **Item / Site / Exposures** | **Comments / Notes** |
|  | Railway or railway tracks, including the Greater Winnipeg Water District Railway –GWWD |  |
|  | Federal or Provincial Government funding |  |
|  | Sewer and water treatment plant capital projects |  |
|  | Equipment will be working along the shore of a waterway |  |
|  | Oil pipelines are involved in the project, and agreements will be entered with the organization that owns them |  |
|  | Cranes will be used in the operations |  |
|  | Tunneling will be part of the Work |  |
|  | Asbestos, lead, PCBs or other hazardous materials abatement |  |
|  | Aircraft or drones will be used as part of the operations |  |
|  |  |  |
|  |  |  |
|  |  |  |