

FREQUENTLY ASKED QUESTIONS – APPLICATION / PRE-SCREEN:

Question: *I applied within the current year, during your last recruitment, but failed the testing, can I apply again?*

Anyone may apply at any time to a posted bulletin. However, the WFPS reserves the right to disqualify you from the process if your current resume does not indicate that you have participated in additional training/education/experience to improve your skills (and the probability that you can pass on a re-test) since your last application. The additional training/education/experience must be clearly outlined in your cover letter and identified in your resume.

Since past performance is a good indicator of future performance; without any information on upgrading activities the WFPS will assume that you would be unlikely to meet our standards upon a re-test and would not be considered for the current recruitment.

Question: *If I had applied to the Winnipeg Fire Paramedic Service previously and was unsuccessful, how do I re-apply?*

You can re-apply following the current application protocols outlined in this manual and on the Winnipeg Fire Paramedic Service's website at www.winnipeg.ca/fps/careers.

Important Re-Application Notes:

- ☞ You must meet the minimum qualifications at the time of your re-application.
- ☞ You will be required to follow the hiring process protocols (including fees) that are in place at the time of your re-application.
- ☞ You will need to indicate in your application any initiatives you have engaged in to improve your skills.
- ☞ You will be required to complete and submit a new application package using current document versions that are posted on the Winnipeg Fire Paramedic Service's website at the time of your re-application.

Question: *What happens after you've received my application?*

Your application package will be assessed for compliance and completeness. A review of your file will be conducted to determine your eligibility. You will be advised if you are advancing to the next stage or if not, of your eligibility to re-apply.

Question: *It has been some time since I submitted my application. If I haven't heard anything does this mean I am not being considered?*

You will be notified as to our decision regarding your application. Our typical method of notification is by mail.

- ☞ There are many steps involved in our pre-screening process. This course of action can take some time to complete and your patience is appreciated.
- ☞ If you haven't heard anything for a while, it may be that your package was incomplete or there is important information missing or requiring clarification. If this is the case, it will result in a delay in the processing of your application and our response back to you.
- ☞ You may wish to pro-actively think back to the information and documents that you submitted to try and identify what is missing and if possible, produce new items to rectify any deficiencies.
- ☞ In compliance with provincial and municipal legislation, we will only provide a status update to the applicant. In the interest of protecting the privacy of the individual, we cannot release this information to family, friends or associations to the candidate.