



Winnipeg Fire Paramedic Service

Fire Prevention Branch

Label Requirements for Fire Protection and Life Safety Systems

The Fire Prevention By-law requires that specific fire and life safety equipment have “labels” indicating the most recent date of inspection, testing or corrections affixed to the equipment. Also included is the requirement for owners to maintain fire alarm systems in an operable condition at all times.

➤ Which systems and equipment will require labels?

The affected life safety equipment and fire protection systems are listed in Schedule C of the By-law and include but are not necessarily limited to:

- fire alarm systems
- emergency power systems
- firefighters’ elevators
- unit equipment for emergency lighting
- fire pumps
- sprinkler systems
- hose systems
- standpipe systems
- non-electrical heating systems
- smoke control systems
- special extinguishing systems
- commercial cooking equipment and private hydrants

Additional fire protection / life safety installations may be included at a later date if deemed necessary.

➤ What information must be included on the label?

A statement that the fire protection / life safety system has been inspected, tested, or cleaned in accordance with the Manitoba Fire Code and is fully functional.

- The date of the inspection, testing or cleaning.
- The date by which the next inspection, testing, or cleaning is required.
- The address of the property at which the fire protection / life safety installation was tested, inspected, or cleaned.
- The name, signature, and City of Winnipeg license number of the licensed service person who conducted the inspection, test, or cleaning, and the company by whom the person was employed, if applicable.
- A statement that the label does not substitute for a report on the inspection, test, or cleaning where such a report is required by the Manitoba Fire Code.
- Either a statement that the installation is fully functional or a statement that the installation is not fully functional.
- Either a statement that the system has deficiencies or a statement that the system does not have deficiencies.

Follow the link below to view a sample label:

<http://www.winnipeg.ca/fps/FirePrevention/Regulations/pdfs/SAMPLE%20LABEL%20Compliant%20to%2035-2017.pdf>

➤ Are there additional label requirements?

Yes. The label must be applied with adhesive so that it cannot be easily removed, must not obscure any visual indicators or instructions on each fire protection / life safety installation, must not interfere with any locking device or the operation of the fire protection / life safety installation and must be legible at all times!

The By-law clearly sets out the acceptable locations on the fire protection equipment or life safety system where the labels must be attached, and the requirement for labels to be affixed immediately after any mandatory inspection, testing or maintenance intervals.

➤ **Who can service these systems and equipment?**

Included in the Fire Prevention By-law is the requirement that only licensed service personnel are authorized to test, inspect or clean a fire protection / life safety installation.

A complete listing of the qualifications necessary for testing, inspecting or cleaning a particular fire protection or life safety installation is set out in Schedule C of the By-law.

➤ **What if I don't have the exact qualifications listed?**

Where specified in Schedule C of the By-law, the Chief of the Winnipeg Fire Paramedic Service may establish standards and qualifications that individuals must meet in order to be a licensed service person.

The standards and qualifications referred to may be based on an individual having completed training or educational courses, or having received a certification designation that the Chief considers sufficient evidence of that individual's competence in performing the test, inspection, or cleaning required with respect to a particular fire protection / life safety installation or class thereof.

➤ **How do I identify my licensed service person?**

The owner of a building may set out on the label the name, address and telephone number of a qualified service person who is authorized by the owner to act as the owner's agent and at the owner's expense, restore the fire alarm system operable.

Many times fire alarm systems are activated in buildings where the owner or agent does not have a responsible person to restore the fire alarm system fully operable.

➤ **What if a fire alarm system is not operable?**

The Fire Prevention By-law states that fire alarm systems must be maintained in an operable condition at all times. This requirement is an absolute necessity in order to preserve the life safety of the occupants of the building.

A fire alarm system that cannot be made operable is identified in the By-law as an "emergency." The By-law authorizes the Winnipeg Fire Paramedic Service to take whatever actions or measures necessary to rectify the emergency, including evacuating the building!

➤ **What can I do to prevent my building from being evacuated?**

In order to quickly remediate inoperable fire alarm systems and therefore avoid evacuations, the By-law authorizes a building owner to identify a qualified service person who is authorized by the owner to make the fire alarm system operable at the owner's expense.

For further information or if you have any questions, contact the Fire Prevention Branch at the addresses below.

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