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| --- | --- | --- | --- | --- |
| Project Details | | | | |
| Project Title | **PROFESSIONAL ENGINEERING CONSULTING SERVICES FOR PAVEMENT RENEWALS AND RELATED WORK ON SARGENT AVENUE, ELLICE AVENUE AND CORYDON AVENUE** | | | |
| RFP # | 957-2023 |  | Package No./ Brief Description – ONE FORM Q FOR EACH PROPOSAL SUBMITTED) |

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| Section C: Experience of Proponent and Subconsultants |

| Firm Profile – MAXimum TWO PAGES | | | |
| --- | --- | --- | --- |
| Firm Name | | Consulting Firm Name | |
| Address | | Business Address | |
| Firm Profile | | general firm profile information, including years in business, average volume of work,  number of employees, typical services performed and available, including local office  information, and other pertinent information for the Proponent | |
| Firm Experience | | Summary of the reference projects below: details demonstrating the history and experience of the Proponent in providing design, management of construction and contract administration services on a MINIMUM of three local projects of similar complexity, scope and value. | |
| **Reference Project 1** | Brief project description; reference information such as Tender number; details as per the *“Experience of Proponent and Sub-Consultants”* section in PART B of the RFP | | |
| Firm’s Role | e.g. what services were carried out for the project | | City of Winnipeg Project |
| **Reference Project 2** | Brief project description; reference information such as Tender number; details as per the *“Experience of Proponent and Sub-Consultants”* section in PART B of the RFP | | |
| Firm’s Role | e.g. what services were carried out for the project | | City of Winnipeg Project |
| **Reference Project 3** | Brief project description; reference information such as Tender number; details as per the *“Experience of Proponent and Sub-Consultants”* section in PART B of the RFP | | |
| Firm’s Role | e.g. what services were carried out for the project | | City of Winnipeg Project |
| **Reference Project 4** | Brief project description; reference information such as Tender number; details as per the *“Experience of Proponent and Sub-Consultants”* section in PART B of the RFP *Minimum of THREE projects Additional projects may be provided to demonstrate further experience, or experience in a specific area Delete extra rows Maximum of four projects* | | |
| Firm’s Role | e.g. what services were carried out for the project | | City of Winnipeg Project |
|  | |  | |

| Sub-Consultant Profile – MAXimum TWO PAGES per Firm | | | |
| --- | --- | --- | --- |
| Firm Name | | Consulting Firm Name | |
| Address | | Business Address | |
| Firm Profile | | general firm profile information, including years in business, average volume of work,  number of employees, typical services performed and available, including local office  information, and other pertinent information for the Proponent and all Subconsultants | |
| Firm Experience | | Summary of the reference projects below: details demonstrating the history and experience of the Proponent in providing design, management of construction and contract administration services on a MINIMUM of three local projects of similar complexity, scope and value. | |
| **Reference Project 1** | Brief project description; reference information such as Tender number; details as per the *“Experience of Proponent and Sub-Consultants”* section in PART B of the RFP | | |
| Firm’s Role | e.g. what services were carried out for the project | | City of Winnipeg Project |
| **Reference Project 2** | Brief project description; reference information such as Tender number; details as per the *“Experience of Proponent and Sub-Consultants”* section in PART B of the RFP | | |
| Firm’s Role | e.g. what services were carried out for the project | | City of Winnipeg Project |
| **Reference Project 3** | Brief project description; reference information such as Tender number; details as per the *“Experience of Proponent and Sub-Consultants”* section in PART B of the RFP | | |
| Firm’s Role | e.g. what services were carried out for the project | | City of Winnipeg Project |
| **Reference Project 4** | Brief project description; reference information such as Tender number; details as per the *“Experience of Proponent and Sub-Consultants”* section in PART B of the RFP *Minimum of THREE projects Additional projects may be provided to demonstrate further experience, or experience in a specific area Delete extra rows Maximum of four projects* | | |
| Firm’s Role | e.g. what services were carried out for the project | | City of Winnipeg Project |
|  | |  | |

Section D: Experience of Key Personnel Assigned to the Project

| *Name* | ***Person 1*** | Professional Designations | | | | *e.g. CET, P.Eng. enter N/A if none* | | | | |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Current Position | job title at firm | | | | | | | | | |
|  |  | |  |  | |  |  | |  |  |
| Professional Affiliation(s) | e.g. CTTAM, EGM | Education | | e.g. institutions, graduation years | | | | | | |
|  |  | | |  |  | |  |  | | |
| Proposed Role for the Project:  Title of role (e.g. engineer-of-record, designer, resident inspector, CA) | | |  | Years Experience | | | | | | |
|  | | |  | in current  position | | *years* | with roadway design | | *years* |  |
|  | | |  | administering  city projects | | *years* | with contract administration | | *years* |  |
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| Discussion of Role:  Detailed description of the role assigned to this key person, including project responsibilities and tasks throughout the project | | | | | | | | | | |
| Past Comparable Experience | | | | | | | | | | |
| **Reference Project 1**  Reference information for Project 1 – Tender No, File No, etc. | Brief project description; relevance to current project; details as per the *“Experience of Key Personnel Assigned to the Project”* section in PART B of the RFP | | | | | | Project Role  e.g. contract administrator, designer, inspector | | | |
|  | (Optional) additional Information about the key person’s contribution in this project that may not be obvious from their stated role | | | | | | City of Winnipeg  Project  Other | | | |
| **Reference Project 2**  Reference information for Project 2 – Tender No, File No, etc. | Brief project description; relevance to current project; details as per the *“Experience of Key Personnel Assigned to the Project”* section in PART B of the RFP | | | | | | Project Role  e.g. contract administrator, designer, inspector | | | |
|  | (Optional) additional Information about the key person’s contribution in this project that may not be obvious from their stated role | | | | | | City of Winnipeg  Project  Other | | | |
| **Reference Project 3**  Reference information for Project 3 – Tender No, File No, etc. | Brief project description; relevance to current project; details as per the *“Experience of Key Personnel Assigned to the Project”* section in PART B of the RFP | | | | | | Project Role  e.g. contract administrator, designer, inspector | | | |
|  | (Optional) additional Information about the key person’s contribution in this project that may not be obvious from their stated role | | | | | | City of Winnipeg  Project  Other | | | |
| **Reference Project 4**  Reference information for Project 4 – Tender No, File No, etc. | Brief project description; relevance to current project; details as per the *“Experience of Key Personnel Assigned to the Project”* section in PART B of the RFP *Minimum of THREE projects per key person; This additional project may be provided to demonstrate further experience, or experience in a specific area* ***Delete Ref project 4 rows if not applicable****. Maximum of FOUR projects* | | | | | | Project Role:  e.g. contract administrator, designer, inspector | | | |
|  | (Optional) additional Information about the key person’s contribution in this project that may not be obvious from their stated role | | | | | | City of Winnipeg  Project  Other | | | |
|  | | | | | | | | | | |

| *Name* | ***Person 2*** | Professional Designations | | | | | *e.g. CET, P.Eng. enter N/A if none* | | | | |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Current Position | job title at firm | | | | | | | | | | |
|  |  | |  | |  | |  |  | |  |  |
| Professional Affiliation(s) | e.g. CTTAM, EGM | Education | | | e.g. institutions, graduation years | | | | | | |
|  |  | | | |  |  | |  |  | | |
| Proposed Role for the Project:  Title of role (e.g. engineer-of-record, designer, resident inspector, CA) | | | |  | Years Experience | | | | | | |
| in current  position | | *years* | with roadway design | | *years* |  |
|  | administering  city projects | | *years* | with contract administration | | *years* |
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|  | |  |  | |  |  |
| Discussion of Role:  Detailed description of the role assigned to this key person, including project responsibilities and tasks throughout the project | | | | | | | | | | | |
| Past Comparable Experience | | | | | | | | | | | |
| **Reference Project 1**  Reference information for Project 1 – Tender No, File No, etc. | Brief project description; relevance to current project; details as per the *“Experience of Key Personnel Assigned to the Project”* section in PART B of the RFP | | | | | | | Project Role  e.g. contract administrator, designer, inspector | | | |
| (Optional) additional Information about the key person’s contribution in this project that may not be obvious from their stated role | | | | | | | City of Winnipeg  Project  Other | | | |
| **Reference Project 2**  Reference information for Project 2 – Tender No, File No, etc. | Brief project description; relevance to current project; details as per the *“Experience of Key Personnel Assigned to the Project”* section in PART B of the RFP | | | | | | | Project Role  e.g. contract administrator, designer, inspector | | | |
| (Optional) additional Information about the key person’s contribution in this project that may not be obvious from their stated role | | | | | | | City of Winnipeg  Project  Other | | | |
| **Reference Project 3**  Reference information for Project 3 – Tender No, File No, etc. | Brief project description; relevance to current project; details as per the *“Experience of Key Personnel Assigned to the Project”* section in PART B of the RFP | | | | | | | Project Role  e.g. contract administrator, designer, inspector | | | |
| (Optional) additional Information about the key person’s contribution in this project that may not be obvious from their stated role | | | | | | | City of Winnipeg  Project  Other | | | |
| **Reference Project 4**  Reference information for Project 4 – Tender No, File No, etc. | Brief project description; relevance to current project; details as per the *“Experience of Key Personnel Assigned to the Project”* section in PART B of the RFP *Minimum of THREE projects per key person; This additional project may be provided to demonstrate further experience, or experience in a specific area* ***Delete Ref project 4 rows if not applicable****. Maximum of FOUR projects* | | | | | | | Project Role:  e.g. contract administrator, designer, inspector | | | |
| (Optional) additional Information about the key person’s contribution in this project that may not be obvious from their stated role | | | | | | | City of Winnipeg  Project  Other | | | |
|  | | | | | | | | | | | |

| *Name* | ***Person 3*** | Professional Designations | | | | | *e.g. CET, P.Eng. enter N/A if none* | | | | | |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Current Position | job title at firm | | | | | | | | | | | |
|  |  | |  | |  | |  |  | | |  |  |
| Professional Affiliation(s) | e.g. CTTAM, EGM | Education | | | e.g. institutions, graduation years | | | | | | | |
|  |  | | | |  |  | | |  |  | | | |
| Proposed Role for the Project:  Title of role (e.g. engineer-of-record, designer, resident inspector, CA) | | | |  | Years Experience | | | | | | | |
| in current  position | | *years* | with roadway design | | | *years* |  |
|  | administering  city projects | | *years* | with contract administration | | | *years* |
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|  | |  |  | | |  |  |
| Discussion of Role:  Detailed description of the role assigned to this key person, including project responsibilities and tasks throughout the project | | | | | | | | | | | | |
| Past Comparable Experience | | | | | | | | | | | | |
| **Reference Project 1**  Reference information for Project 1 – Tender No, File No, etc. | Brief project description; relevance to current project; details as per the *“Experience of Key Personnel Assigned to the Project”* section in PART B of the RFP | | | | | | | Project Role  e.g. contract administrator, designer, inspector | | | | |
| (Optional) additional Information about the key person’s contribution in this project that may not be obvious from their stated role | | | | | | | City of Winnipeg  Project  Other | | | | |
| **Reference Project 2**  Reference information for Project 2 – Tender No, File No, etc. | Brief project description; relevance to current project; details as per the *“Experience of Key Personnel Assigned to the Project”* section in PART B of the RFP | | | | | | | Project Role  e.g. contract administrator, designer, inspector | | | | |
| (Optional) additional Information about the key person’s contribution in this project that may not be obvious from their stated role | | | | | | | City of Winnipeg  Project  Other | | | | |
| **Reference Project 3**  Reference information for Project 3 – Tender No, File No, etc. | Brief project description; relevance to current project; details as per the *“Experience of Key Personnel Assigned to the Project”* section in PART B of the RFP | | | | | | | Project Role  e.g. contract administrator, designer, inspector | | | | |
| (Optional) additional Information about the key person’s contribution in this project that may not be obvious from their stated role | | | | | | | City of Winnipeg  Project  Other | | | | |
| **Reference Project 4**  Reference information for Project 4 – Tender No, File No, etc. | Brief project description; relevance to current project; details as per the *“Experience of Key Personnel Assigned to the Project”* section in PART B of the RFP *Minimum of THREE projects per key person; This additional project may be provided to demonstrate further experience, or experience in a specific area* ***Delete Ref project 4 rows if not applicable****. Maximum of FOUR projects* | | | | | | | Project Role:  e.g. contract administrator, designer, inspector | | | | |
| (Optional) additional Information about the key person’s contribution in this project that may not be obvious from their stated role | | | | | | | City of Winnipeg  Project  Other | | | | |
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| *Name* | ***Person 4*** | Professional Designations | | | | | *e.g. CET, P.Eng. enter N/A if none* | | | | | |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Current Position | job title at firm | | | | | | | | | | | |
|  |  | |  | |  | |  |  | | |  |  |
| Professional Affiliation(s) | e.g. CTTAM, EGM | Education | | | e.g. institutions, graduation years | | | | | | | |
|  |  | | | |  |  | | |  |  | | | |
| Role for this Project:  Title of role (e.g. engineer-of-record, designer, resident inspector, CA) | | | |  | Years Experience | | | | | | | |
| in current  position | | *years* | with roadway design | | | *years* |  |
|  | administering  city projects | | *years* | with contract administration | | | *years* |
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|  | |  |  | | |  |  |
| Discussion of Role:  Detailed description of the role assigned to this key person, including project responsibilities and tasks throughout the project | | | | | | | | | | | | |
| Past Comparable Experience | | | | | | | | | | | | |
| **Reference Project 1**  Reference information for Project 1 – Tender No, File No, etc. | Brief project description; relevance to current project; details as per the *“Experience of Key Personnel Assigned to the Project”* section in PART B of the RFP | | | | | | | Project Role  e.g. contract administrator, designer, inspector | | | | |
| (Optional) additional Information about the key person’s contribution in this project that may not be obvious from their stated role | | | | | | | City of Winnipeg  Project  Other | | | | |
| **Reference Project 2**  Reference information for Project 2 – Tender No, File No, etc. | Brief project description; relevance to current project; details as per the *“Experience of Key Personnel Assigned to the Project”* section in PART B of the RFP | | | | | | | Project Role  e.g. contract administrator, designer, inspector | | | | |
| (Optional) additional Information about the key person’s contribution in this project that may not be obvious from their stated role | | | | | | | City of Winnipeg  Project  Other | | | | |
| **Reference Project 3**  Reference information for Project 3 – Tender No, File No, etc. | Brief project description; relevance to current project; details as per the *“Experience of Key Personnel Assigned to the Project”* section in PART B of the RFP | | | | | | | Project Role  e.g. contract administrator, designer, inspector | | | | |
| (Optional) additional Information about the key person’s contribution in this project that may not be obvious from their stated role | | | | | | | City of Winnipeg  Project  Other | | | | |
| **Reference Project 4**  Reference information for Project 4 – Tender No, File No, etc. | Brief project description; relevance to current project; details as per the *“Experience of Key Personnel Assigned to the Project”* section in PART B of the RFP *Minimum of THREE projects per key person; This additional project may be provided to demonstrate further experience, or experience in a specific area* ***Delete Ref project 4 rows if not applicable****. Maximum of FOUR projects* | | | | | | | Project Role:  e.g. contract administrator, designer, inspector | | | | |
| (Optional) additional Information about the key person’s contribution in this project that may not be obvious from their stated role | | | | | | | City of Winnipeg  Project  Other | | | | |
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| *Name* | ***Person 5*** | Professional Designations | | | | | *e.g. CET, P.Eng. enter N/A if none* | | | | | |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Current Position | job title at firm | | | | | | | | | | | |
|  |  | |  | |  | |  |  | | |  |  |
| Professional Affiliation(s) | e.g. CTTAM, EGM | Education | | | e.g. institutions, graduation years | | | | | | | |
|  |  | | | |  |  | | |  |  | | | |
| Proposed Role for the Project:  Title of role (e.g. engineer-of-record, designer, resident inspector, CA) | | | |  | Years Experience | | | | | | | |
| in current  position | | *years* | with roadway design | | | *years* |  |
|  | administering  city projects | | *years* | with contract administration | | | *years* |
|  |
|  | |  |  | | |  |  |
| Discussion of Role:  Detailed description of the role assigned to this key person, including project responsibilities and tasks throughout the project | | | | | | | | | | | | |
| Past Comparable Experience | | | | | | | | | | | | |
| **Reference Project 1**  Reference information for Project 1 – Tender No, File No, etc. | Brief project description; relevance to current project; details as per the *“Experience of Key Personnel Assigned to the Project”* section in PART B of the RFP | | | | | | | Project Role  e.g. contract administrator, designer, inspector | | | | |
| (Optional) additional Information about the key person’s contribution in this project that may not be obvious from their stated role | | | | | | | City of Winnipeg  Project  Other | | | | |
| **Reference Project 2**  Reference information for Project 2 – Tender No, File No, etc. | Brief project description; relevance to current project; details as per the *“Experience of Key Personnel Assigned to the Project”* section in PART B of the RFP | | | | | | | Project Role  e.g. contract administrator, designer, inspector | | | | |
| (Optional) additional Information about the key person’s contribution in this project that may not be obvious from their stated role | | | | | | | City of Winnipeg  Project  Other | | | | |
| **Reference Project 3**  Reference information for Project 3 – Tender No, File No, etc. | Brief project description; relevance to current project; details as per the *“Experience of Key Personnel Assigned to the Project”* section in PART B of the RFP | | | | | | | Project Role  e.g. contract administrator, designer, inspector | | | | |
| (Optional) additional Information about the key person’s contribution in this project that may not be obvious from their stated role | | | | | | | City of Winnipeg  Project  Other | | | | |
| **Reference Project 4**  Reference information for Project 4 – Tender No, File No, etc. | Brief project description; relevance to current project; details as per the *“Experience of Key Personnel Assigned to the Project”* section in PART B of the RFP *Minimum of THREE projects per key person; This additional project may be provided to demonstrate further experience, or experience in a specific area* ***Delete Ref project 4 rows if not applicable****. Maximum of FOUR projects* | | | | | | | Project Role:  e.g. contract administrator, designer, inspector | | | | |
| (Optional) additional Information about the key person’s contribution in this project that may not be obvious from their stated role | | | | | | | City of Winnipeg  Project  Other | | | | |
|  | | | | | | | | | | | | |

| *Name* | ***Person 6***  *ensure all key personnel are included – copy and paste for more tables,or* ***delete any extra*** | Professional Designations | | | | | *e.g. CET, P.Eng. enter N/A if none* | | | | |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Current Position | job title at firm | | | | | | | | | | |
|  |  | |  | |  | |  |  | |  |  |
| Professional Affiliation(s) | e.g. CTTAM, EGM | Education | | | e.g. institutions, graduation years | | | | | | |
|  |  | | | |  |  | |  |  | | |
| Proposed Role for the Project:  Title of role (e.g. engineer-of-record, designer, resident inspector, CA) | | | |  | Years Experience | | | | | | |
| in current  position | | *years* | with roadway design | | *years* |  |
|  | administering  city projects | | *years* | with contract administration | | *years* |
|  |
|  | |  |  | |  |  |
| Discussion of Role:  Detailed description of the role assigned to this key person, including project responsibilities and tasks throughout the project | | | | | | | | | | | |
| Past Comparable Experience | | | | | | | | | | | |
| **Reference Project 1**  Reference information for Project 1 – Tender No, File No, etc. | Brief project description; relevance to current project; details as per the *“Experience of Key Personnel Assigned to the Project”* section in PART B of the RFP | | | | | | | Project Role  e.g. contract administrator, designer, inspector | | | |
| (Optional) additional Information about the key person’s contribution in this project that may not be obvious from their stated role | | | | | | | City of Winnipeg  Project  Other | | | |
| **Reference Project 2**  Reference information for Project 2 – Tender No, File No, etc. | Brief project description; relevance to current project; details as per the *“Experience of Key Personnel Assigned to the Project”* section in PART B of the RFP | | | | | | | Project Role  e.g. contract administrator, designer, inspector | | | |
| (Optional) additional Information about the key person’s contribution in this project that may not be obvious from their stated role | | | | | | | City of Winnipeg  Project  Other | | | |
| **Reference Project 3**  Reference information for Project 3 – Tender No, File No, etc. | Brief project description; relevance to current project; details as per the *“Experience of Key Personnel Assigned to the Project”* section in PART B of the RFP | | | | | | | Project Role  e.g. contract administrator, designer, inspector | | | |
| (Optional) additional Information about the key person’s contribution in this project that may not be obvious from their stated role | | | | | | | City of Winnipeg  Project  Other | | | |
| **Reference Project 4**  Reference information for Project 4 – Tender No, File No, etc. | Brief project description; relevance to current project; details as per the *“Experience of Key Personnel Assigned to the Project”* section in PART B of the RFP *Minimum of THREE projects per key person; This additional project may be provided to demonstrate further experience, or experience in a specific area* ***Delete Ref project 4 rows if not applicable****. Maximum of FOUR projects* | | | | | | | Project Role:  e.g. contract administrator, designer, inspector | | | |
| (Optional) additional Information about the key person’s contribution in this project that may not be obvious from their stated role | | | | | | | City of Winnipeg  Project  Other | | | |
|  | | | | | | | | | | | |