**APPENDIX B – REQUEST FOR INFORMATION (RFI) FORM**

|  |  |
| --- | --- |
| **Date of Submission** |  |
| **Name of Proponent**  |  |
| **Name of Proponent Representative Contact Individual** |  |
| **Telephone** |  |
| **Email** |  |
|  |
| **Request Title:** (*Include only one question per RFI form*) |
| **Proponent Tracking No.:** |
| **Description:** *(Provide references to specific RFQ documents as basis for request, and list any attached documents)* |
| ***To be completed by the Contact Person*** |
| **City RFI #:** | **Response Date:** |
| **Response:** |