
PART 1 **GENERAL**

1.1 **GENERAL**

- .1 This Section covers items common to Sections of Division 26.

1.2 **REFERENCES**

- .1 Canadian Standards Association (CSA)
 - .1 CSA C22.1, Canadian Electrical Code, Part 1, Safety Standard for Electrical Installations.
 - .2 CAN/CSA-22.3 No. 1, Overhead Systems.
 - .3 CAN3-C235, Preferred Voltage Levels for AC Systems, 0 to 50,000 V.

1.3 **CARE, OPERATION AND START-UP**

- .1 Instruct Contract Administrator and operating personnel in the operation, care and maintenance of systems, system equipment and components.
- .2 Operating instructions to include following:
 - .1 Wiring diagrams, control diagrams, and control sequence for each principal system and item of equipment.
 - .2 Start up, proper adjustment, operating, lubrication, and shutdown procedures.
 - .3 Safety precautions.
 - .4 Procedures to be followed in event of equipment failure.
 - .5 Other items of instruction as recommended by manufacturer of each system or item of equipment.
- .3 Arrange and pay for services of manufacturer's factory service engineer to supervise start-up of installation, check, adjust, balance and calibrate components and instruct operating personnel.
- .4 Provide these services for such period, and for as many visits as necessary to put equipment in operation, and ensure that operating personnel are conversant with all aspects of its care and operation.

1.4 **DESIGN REQUIREMENTS**

- .1 Operating voltages: to CAN3-C235
- .2 Motors, electric heating, control and distribution devices and equipment to operate satisfactorily at 60 Hz within normal operating limits established by above standard. Equipment to operate in extreme operating conditions established in above standard without damage to equipment.

1.5 SUBMITTALS

- .1 Submit drawings stamped and signed by professional engineer registered or licensed in Province of Manitoba, Canada.
- .2 Submit wiring diagrams and installation details of equipment indicating proposed location, layout and arrangement, control panels, accessories, piping, ductwork, and other items that must be shown to ensure coordinated installation.
- .3 Identify on wiring diagrams circuit terminals and indicate internal wiring for each item of equipment and interconnection between each item of equipment.
- .4 Indicate of drawings clearances for operation, maintenance, and replacement of operating equipment devices.
- .5 Quality Control
 - .1 Provide CSA certified equipment and material. Where CSA certified equipment and material is not available, submit such equipment and material to authority having jurisdiction for approval before delivery to site.
 - .2 Submit test results of installed electrical systems and instrumentation.
 - .3 Submit, upon completion of Work, load balance report.
 - .4 Submit certificate of acceptance from authority having jurisdiction upon completion of Work to Contract Administrator.
- .6 Manufacturer's Field Reports: submit to Contract Administrator within seven (7) working days of review, verifying compliance of Work and electrical system and instrumentation testing, as described in paragraph 3.6- FIELD QUALITY CONTROL.
- .7 Single Line Electrical Diagrams
 - .1 Provide single line electrical diagrams for all IP surveillance camera connections.
 - .2 Drawings: 600 x 600 mm minimum size.

1.6 PERMITS, FEES AND INSPECTION

- .1 Submit to Electrical Inspection Division and Supply Authority necessary number of drawings and specifications for examination and approval prior to commencement of work.
- .2 Pay associated fees.
- .3 Contract Administrator will provide drawings and specifications required by Electrical Inspection Division and Supply Authority at no cost.
- .4 Notify Contract Administrator of changes required by Electrical Inspection Division prior to making changes.
- .5 Furnish Certificates of Acceptance from Electrical Inspection Division or authorities having jurisdiction on completion of work to Contract Administrator.

1.7 CO-ORDINATION

- .1 Co-ordinate work with work of other divisions to avoid conflict.
- .2 Locate distribution systems, equipment, and materials to provide minimum interference and maximum usable space.
- .3 Locate all existing underground services and make all parties aware of their existence and location.
- .4 Where interference occurs, Contract Administrator must approve relocation of equipment and materials regardless of installation order.
- .5 Notwithstanding the review of shop drawings, this division may be required to relocate electrical equipment which interferes with the equipment of other trades, due to lack of co-ordination by this Division. The cost of this relocation shall be the responsibility of this Division. The Contract Administrator shall decide the extent of relocation required.

1.8 CUTTING AND PATCHING

- .1 Inform all other divisions in time, concerning required openings. Where this requirement is not met, bear the cost of all cutting. Obtain written approval of Structural engineer before drilling any beams or floors.

1.9 PROTECTION

- .1 Protect exposed live equipment during construction for personnel safety.
- .2 Shield and mark all live parts “LIVE 120 VOLTS”, or with appropriate voltage in English and French.
- .3 Arrange for installation of temporary doors for rooms containing electrical distribution equipment. Keep these doors locked except when under direct supervision of electrician.

1.10 RECORD DRAWINGS

- .1 Obtain and pay for three sets of white prints. As the job progresses, mark these prints to accurately indicate installed work. Have the white prints available for inspection at the site at all times and present for scrutiny at each job meeting.
- .2 Show on the Record Drawings the installed inverts of all services entering and leaving the building and the property. Dimension underground services at key points of every run in relation to the structure and building.
- .3 Indicate exact location of all services for future work. Show and dimension all work embedded in the structure.
- .4 Submit record drawings within 30 days prior to start of commissioning.

1.11 INSPECTION OF WORK

- .1 The Contract Administrator will make periodic visits to the site during construction to ascertain reasonable conformity to plans and specifications but will not execute quality control. The Contractor shall be responsible for the execution of his work in conformity with the construction documents and with the requirements of the inspection authority.

1.12 SCHEDULING OF WORK

- .1 Work shall be scheduled in phases as per other divisions of the specifications.
- .2 Become familiar with the phasing requirements for the work and comply with these conditions.
- .3 No additional monies will be paid for Contractor's requirement to comply with work phasing conditions.

1.13 FIRE RATING OF PENETRATIONS

- .1 Maintain fire ratings around conduits passing through floors, ceilings and fire rated walls.
- .2 Use 3M brand or equal fire barrier products at each penetration.
- .3 Acceptable products for fire barrier products shall be 3M #CP25 fire barrier caulk, #303 putty, #FS 195 wrap and #CS195 sheet.
- .4 Acceptable manufacturers: Nelson, Fire Stop Systems, 3M or approved equal. Material of same manufacturer to be used throughout project.

PART 2 PRODUCTS

2.1 MATERIALS AND EQUIPMENT

- .1 Equipment and material to be CSA certified. Where there is no alternative to supplying equipment which is not CSA certified, obtain special approval from Electrical Inspection Division.

2.2 WIRING TERMINATIONS

- .1 Lugs, terminals, screws used for termination of wiring to be suitable for either copper or aluminum conductors.

2.3 EQUIPMENT IDENTIFICATION

- .1 Identify electrical equipment with nameplates and labels as follows:
 - .1 Nameplates: Lamicoid 3 mm thick plastic engraving sheet, black white face, black white core, mechanically attached with self tapping screws.
 - .2 Sizes as follows:

NAMEPLATE SIZES

Size 1	10 x 50 mm	1 line	3 mm high letters
Size 2	12 x 70 mm	1 line	5 mm high letters
Size 3	12 x 70 mm	2 lines	3 mm high letters
Size 4	20 x 90 mm	1 line	8 mm high letters
Size 5	20 x 90 mm	2 lines	5 mm high letters
Size 6	25 x 100 mm	1 line	12 mm high letters
Size 7	25 x 100 mm	2 lines	6 mm high letters

.2 Labels:

- .1 Embossed plastic labels with 6 mm high letters unless specified otherwise.
- .3 Wording on nameplates and labels to be approved by Contract Administrator prior to manufacture.
- .4 Allow for average of twenty-five (25) letters per nameplate and label.
- .5 Identification to be English (and French where applicable).
- .6 Nameplates for terminal cabinets and junction boxes to indicate system name and voltage characteristics.
- .7 Disconnects, starters and contactors: indicate equipment being controlled and voltage.
- .8 Terminal cabinets and pull boxes: indicate system name and voltage.
- .9 Transformers: indicate capacity, primary and secondary voltages and transformer number.

2.4 WIRING IDENTIFICATION

- .1 Identify wiring with permanent indelible identifying markings, either numbered or coloured plastic tapes, on both ends of phase conductors of feeders and branch circuit wiring.
- .2 Maintain phase sequence and colour coding throughout.
- .3 Colour code: to CSA C22.1, Canadian Electrical Code.
- .4 Use colour coded wires in communication cables, matched throughout system.

2.5 CONDUIT AND CABLE IDENTIFICATION

- .1 Colour code conduits, boxes and metallic sheathed cables.
- .2 Code with plastic tape or paint at points where conduit or cable enters wall, ceiling, or floor, and at 15 m intervals.
- .3 Colours: 25 mm wide prime colour and 20 mm wide auxiliary colour.

<u>Conduit System</u>	<u>Prime Color</u>	<u>Auxiliary Color</u>
up to 250 V	Yellow	
up to 600 V	Yellow	Green
up to 5 kV	Yellow	Blue
up to 15 kV	Yellow	Red
Telephone	Green	
Other Communication Systems	Green	Blue
Fire Alarm	Red	
Emergency Voice	Red	Blue
Other Security Systems	Red	Yellow

PART 3 **EXECUTION**

3.1 **NAMEPLATES AND LABELS**

- .1 Ensure manufacturer's nameplates, CSA labels and identification nameplates are visible and legible after equipment is installed.

3.2 **CONDUIT AND CABLE INSTALLATION**

- .1 If plastic sleeves are used in fire rated walls or floors, remove before conduit installation.
- .2 Install cables, conduits and fittings to be embedded or plastered over, neatly and close to building structure so furring can be kept to minimum.

3.3 **MOUNTING HEIGHTS**

- .1 Mounting height of equipment is from finished floor to centreline of equipment unless specified or indicated otherwise.
- .2 If mounting height of equipment is not specified or indicated, verify before proceeding with installation.
- .3 Install electrical at following heights unless indicated otherwise.
 - .1 Local switches: 1200 mm.
 - .2 Wall receptacles:
 - .1 General: 300 mm.
 - .2 Above top of continuous baseboard heater: 200mm.
 - .3 Above top of counters or counter splash backs: 175 mm.
 - .4 In mechanical rooms: 1400 mm.
 - .3 Panelboards: as required by Code or as indicated.
 - .4 Telephone and interphone outlets: 300 mm.
 - .5 Wall mounted telephone and interphone outlets: 1400 mm.

3.4 CO-ORDINATION OF PROTECTIVE DEVICES

- .1 Ensure circuit protective devices such as overcurrent trips, relays and fuses are installed to required values and settings.

3.5 FIELD QUALITY CONTROL

- .1 All electrical work to be carried out by qualified, licensed electricians or apprentices as per the conditions of the Provincial Act respecting manpower vocational training and qualification. Employees registered in a provincial apprentices program shall be permitted, under the direct supervision of a qualified licensed electrician, to perform specific tasks – the activities permitted shall be determined based on the level of training attained and the demonstration of ability to perform specific duties.
- .2 The work of this division to be carried out by a contractor who holds a valid Code 1 Electrical Contractor License as issued by the Province.
- .3 Perform tests in Accordance with this section as noted.
- .4 Load Balance:
 - .1 Measure phase current to panelboard with normal loads (lighting) operating at time of acceptance. Adjust branch circuit connections as required to obtain best balance of current between phases and record changes.
 - .2 Measure phase voltages at loads and adjust transformer taps to within 2% of rated voltage of equipment.
 - .3 Submit, at completion of work, report listing phase and neutral currents on panelboards, dry-core transformers and motor control centres, operating under normal load. State hour and date on which each load was measured, and voltage at time of test.
- .5 Conduct and pay for following tests:
 - .1 Power generation and distribution system including phasing, voltage, grounding and load balancing.
 - .2 Circuits originating from branch distribution panels.
 - .3 Lighting and its control.
 - .4 Motors, heaters and associated control equipment including sequenced operations of systems where applicable.
 - .5 Systems: fire alarm system, communications.
- .6 Furnish manufacturer's certificate or letter confirming that entire installation as it pertains to each system has been installed to manufacturer's instructions.
- .7 Insulation resistance testing.
 - .1 Megger and record circuits, feeders and equipment up to 350 V with a 500 V instrument.
 - .2 Megger and record 350 – 600 V circuits, feeders and equipment with a 1000 V instrument.

- .3 Check resistance to ground before energizing and record value.
- .8 Carry out tests in presence of Contract Administrator.
- .9 Provide instruments, meters, equipment and personnel required to conduct tests during and conclusion of project.
- .10 Submit test results for Contract Administrator's review.

3.6 CLEANING

- .1 Clean and touch up surfaces of shop-painted equipment scratched or marred during shipment or installation, to match original paint.
- .2 Clean and prime exposed non-galvanized hangers, racks and fastenings to prevent rusting.

END OF SECTION