FORM A: PROPOSAL
(See B8)

1. Contract Title

REQUEST FOR PROPOSAL FOR PROFESSIONAL CONSULTING SERVICES FOR DESIGN AND CONTRACT ADMINISTRATION FOR THE ST. VITAL LIBRARY RENOVATION PROJECT – 6 FERMOR AVENUE

2. Proponent

_____
Name of Proponent (Legal Name)

_____
Usual Business Name of Proponent as it appears on Invoice (if different from above)

_____
Street

_____
City Province Postal Code

_____
Email Address of Proponent

_____
Facsimile Number

(Mailing address if different)

_____
Street or P.O. Box

_____
City Province Postal Code

_____
GST Registration Number (if applicable)

The Proponent is:

(Choose one)

☐ a sole proprietor

☐ a partnership

☐ a corporation

carrying on business under the above name.

3. Contact Person

The Proponent hereby authorizes the following contact person to represent the Proponent for purposes of the Proposal.

_____
Contact Person Title

_____
Telephone Number Facsimile Number

4. Definitions

All capitalized terms used in the Contract shall have the meanings ascribed to them in the General Conditions.

5.	Offer	The Proponent hereby offers to perform the Services in accordance with the Contract for the Fees, in Canadian funds, set out in the Proposal Submission.
6.	Execution of Contract	The Proponent agrees to execute and return the Contract no later than seven (7) Calendar Days after receipt of the Contract, in the manner specified in C4.1.
7.	Commencement of the Services	The Proponent agrees that no Services shall commence until it is in receipt of a notice of award from the City authorizing the commencement of the Services.
8.	Contract	The Proponent agrees that the Request for Proposal in its entirety shall be deemed to be incorporated in and to form a part of this offer notwithstanding that not all parts thereof are necessarily attached to or accompany this Proposal.
9.	Addenda	The Proponent certifies that the following Addenda have been received and agrees that they shall be deemed to form a part of the Contract: No. _____ Dated _____ _____ _____ _____ _____
10.	Time	This offer shall be open for acceptance, binding and irrevocable for a period of ninety (90) Calendar Days following the Submission Deadline.
11.	Signatures	The Proponent or the Proponent's authorized official or officials have signed this _____ day of _____ , 20_____ .

Signature of Proponent or
Proponent's Authorized Official or Officials

_____

_____
(Print here name and official capacity of individual whose signature appears above)

_____

_____
(Print here name and official capacity of individual whose signature appears above)