



724-2014 ADDENDUM 1

REQUEST FOR PROPOSALS FOR THE SUPPLY, DELIVERY AND INSTALLATION OF A SELF-CHECK-IN DEVICE AT THE CHARLESWOOD LIBRARY

ISSUED: August 1, 2014
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URGENT

**PLEASE FORWARD THIS DOCUMENT TO
WHOEVER IS IN POSSESSION OF THE
REQUEST FOR PROPOSAL**

**THIS ADDENDUM SHALL BE INCORPORATED
INTO THE REQUEST FOR PROPOSAL AND
SHALL FORM A PART OF THE CONTRACT
DOCUMENTS**

Template Version: Ar20131129

Please note the following and attached changes, corrections, additions, deletions, information and/or instructions in connection with the Request for Proposal, and be governed accordingly. Failure to acknowledge receipt of this Addendum in Paragraph 9 of Form A: Proposal may render your Proposal non-responsive.

PART E – SPECIFICATIONS

Revise: E3.1(b) to read:

E3.1(b) **should** distinguish between library barcodes and other barcodes on the material;

Revise: E3.1(c) to read:

E3.1(c) **should** be upgradable in the future to support RFID tags'

- (i) Bidder should provide details on how the upgrade would be accomplished;
- (ii) Bidder should provide cost information for this option including upfront and ongoing costs;

Revise: E3.1(e) to read:

E3.1(e) **should** function properly and reliably from an exterior wall in the library. Exterior conditions possible in Winnipeg are:

- (i) temperature ranges from -30 degrees Celsius to +30 degrees Celsius;
- (ii) rain with high winds;
- (iii) high humidity in the summer and low humidity in the winter;
- (iv) snow falls with high winds;

Revise: E3.1(h) to read:

E3.1(h) **should** be very easy for patrons to use;

- (i) Bidder should provide details on the steps patrons must follow for successful use;
- (ii) Bidder should provide details on the system help that is provided to patrons during use;
- (iii) Bidder should provide details on the communication that is provided when the system is down for servicing;
- (iv) Bidder should provide details on the communication that is provided when the system is down because of a failure;

Revise: E3.1(q) to read:

E3.1(q) **should** provide system monitoring capabilities;

- (i) Bidder should provide details on any system monitoring options available;
- (ii) Bidder should provide details on how system monitoring could be accomplished by staff in the branch;
- (iii) Bidder should outline if and how system monitoring could be done remotely;